

Rapid City Public Library Board of Trustees
Board Meeting
Wednesday, January 22, 2020 12:00 p.m.

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Faye Bice on January 22, 2020 at 12:02 p.m.

Present by roll call: Faye Bice, Mary Garrigan, Pat Jones, Judy Sneller and Mark DiSanto. A quorum was present.

Absent: Lisa Modrick and Mike Mathews.

Additions or corrections to the agenda:

Motion by Pat Jones, second by Mary Garrigan to approve the agenda as published; no further discussion; motion carried unanimously.

Introduction of Staff: Aly Albert introduced herself as the library's new Events Coordinator and provided some background on her previous work.

Public Comment:

John Rankin, Eva Wooley, and Dawn Smart requested time to speak about the Genealogy Society Collection currently housed at the library. John read a section of the current Memorandum of Understanding, spoke about the importance of genealogy to the Rapid City area and requested that the board maintain the current genealogy collection. Eva brought up the current work that was being done to maintain the collection, the inherent value of the books, and said that the materials were being used more than what was being tracked. Lastly, Dawn spoke about the reduction in available space and said that this information needs to be available somewhere other than the internet and should include more than just information about South Dakota.

Faye Bice thanked the Genealogy Society for coming to speak and said that this item would be put on the agenda for the board meeting on February 10.

Suspension Appeals:

Terri Davis presented a suspension appeal for Darrell Two Crow, which included his appeal letter and background information on the incidents that led to the current 2-year suspension.

Motion by Jones, second by Judy Sneller to uphold the suspension; no further discussion; motion carried unanimously.

Davis presented a suspension appeal for Mahto Fire Thunder, which included his appeal letter and background information on the incidents that led to the current 2-year suspension.

Motion by Jones, second by Sneller to uphold the suspension; no further discussion; motion carried unanimously.

Davis presented a suspension appeal for Jerrid Hernandez, which included his appeal letter and background information on the incidents that led to the current 6-month suspension. Davis also identified other resources in the community that could assist him with computer access. In response to a question from DiSanto, Davis replied that she does provide these options when responding to patron appeals.

Motion by Sneller, second by Jones to uphold the suspension; no further discussion; motion carried unanimously.

Terri Davis presented a suspension appeal for Elizabeth Star Comes Out, which included her appeal letter and background information on the incidents leading to the current 6-month suspension. Sneller asked how many times she has been suspended in the past. Davis replied that we have 3 incidents going back to August 2018. DiSanto asked if it

would be reasonable to give her another chance if she could provide proof of current class enrollment. Sneller said that if she hadn't demonstrated a pattern of behavior, a second chance could be considered but that it's crucial that the library be consistent on these issues to address negative community perceptions.

Motion by Sneller, second by Garrigan to uphold the suspension; no further discussion; motion carried unanimously.

CONSENT CALENDAR ITEMS

Consent Calendar Items – Action required authorizing the Finance Officer to issue warrants or treasurer's checks, drawn on proper funds, in payment thereof. The following items are consent items for final action to be taken on by a single vote. Any items may be removed from the Consent Calendar by a Board person, the Director, or a citizen, for separate consideration.

Consent Calendar Items:

Approve Minutes from the Library Board of Trustees Meeting, December 9, 2019

Approve Financial Executive Summary, including Bill List (see attachment)

Motion by Garrigan, second by Sneller to approve the consent calendar as presented. Bice asked about the current vacancies. Davis replied that the library has filled one of the vacant Library Associate positions and has a candidate for the other position shadowing next week. The custodial position has gone through two rounds of interviews without a successful candidate. A custodial contract is being considered at this point. DiSanto asked if the custodial position includes work after hours. Davis replied that the schedule rotates, but some afterhours work is needed. Jones followed up by asking how many hours the custodial vacancy was. Davis indicated that it was a 30-hour position. Motion carried unanimously.

ADMINISTRATIVE REPORTS

Director's Report:

Davis provided a verbal update on the Genealogy Society collections and asked if there were any questions regarding the director's report. A brief discussion on the Genealogy Society followed. Davis indicated that additional information would be brought to the February board meeting.

Motion by Garrigan, second by Sneller to acknowledge the director's report as presented; no further discussion; motion carried unanimously.

Quarterly Strategic Plan Update:

Sean Minkel provided a progress update for the strategic plan which included updates to the facility furniture, the Lakota language stairway project, reading level information in cataloging records and a new mobile printing app which allows patrons to print to the library from anywhere they have access to the internet.

Motion by Jones, second by Garrigan to acknowledge the Quarterly Strategic Plan Update as presented; no further discussion; motion carried unanimously.

Library Board Re-appointments:

Davis reported that the Rapid City Common Council has re-appointed Faye Bice and Judy Sneller for another term and presented them with their warrants of appointment. Jones asked about term limits. Per Davis, there are two full terms and Jones would still be eligible for reappointment at the end of his current term.

BUILDING COMMITTEE

Air Handler Update:

Garrigan provided an overview of the timeline for the air handler project which included the upcoming dates. Davis indicated that there were 12-14 contractors and subcontractors present at the initial meeting. Jones expressed his

appreciation for the city's involvement in the technical aspects of the air handler project. Davis said that bids will be opened on January 28, 2020 and the Rapid City Common Council will award the bid. Davis notified the board that there was some potential for the air handler construction to impact library services.

Motion by Jones, second by Garrigan to acknowledge the air handler update; no further discussion; motion carried unanimously.

POLICY COMMITTEE

Registration Policy:

Motion by Jones, second by Garrigan to approve updates to the Registration Policy as presented. Davis said that the changes are intended to clarify the differences between physical residence and mail stop address and will reduce the number of unnecessary and duplicate computer access accounts. Motion carried unanimously.

Computer Use Policy:

Motion by Jones, second by Sneller to approve updates to the Computer Use Policy as presented. Davis indicated that the changes included the removal of a section which covered overriding the internet filter and reducing individual computer use to 3 hours per day. These updates are intended to reduce negative behavior and increase the likelihood that computers will be available to patrons walking into the library. Staff are able to override to provide additional time on the computers for legitimate reasons. If adopted, implementation will be delayed in order to provide time for public notification. In response to a question from Garrigan, these issues occur with both adults and children. Motion carried unanimously.

ITEMS FROM BOARD MEMBERS / LIAISON REPORTS

City Council Liaison: No report provided.

County Liaison: DiSanto reported that he was reappointed for another year and encouraged the library to put together a team for the Lakota Hand Games next year.

Foundation: Sneller reported that the Rapid City Library Foundation endowment campaign is ongoing and the library is investigating a bookmobile as a project to direct support toward.

Friends: Minkel reported that the Friends are trying some new strategies in 2020 to encourage additional volunteers which included a book club, streamlined processes and improved training.

Executive Session:

Motion by Jones, second by Garrigan to enter executive session at 1:22 p.m. for the purposes of contractual and personnel matters pursuant to SDCL 1-25-2(1) and SDCL 1-25-2(3).

The board left executive session at 1:32 p.m. No action was taken as a result.

ADJOURN

Motion by Jones, second by Sneller to adjourn at 1:33 p.m.; no further discussion; motion carried unanimously.

UPCOMING EVENTS

RCPL Board Meeting	February 10, noon
RCPL Board Meeting	March 9, noon
Institute of Museum & Library Services Site Visit	July 21, 2020