

DOWNTOWN LIBRARY
 610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

NORTH PARTNER LIBRARY
 10 VAN BUREN ST. | RAPID CITY, SD 57701 | 605.716.4098

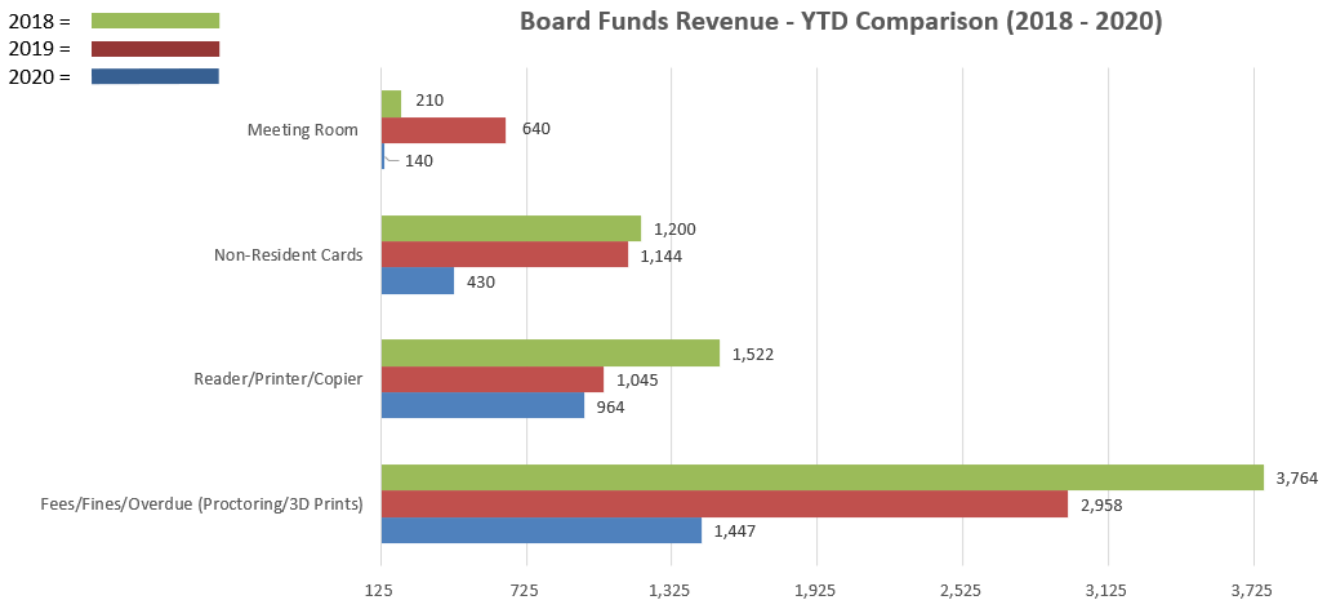
RAPIDCITYLIBRARY.ORG



Date: February 10, 2020
 To: Rapid City Public Library Board of Trustees
 From: Jennifer Read, Administration and Facilities Coordinator
 Re: Financial Executive Summary Ending January 31, 2020

2020 Revenue

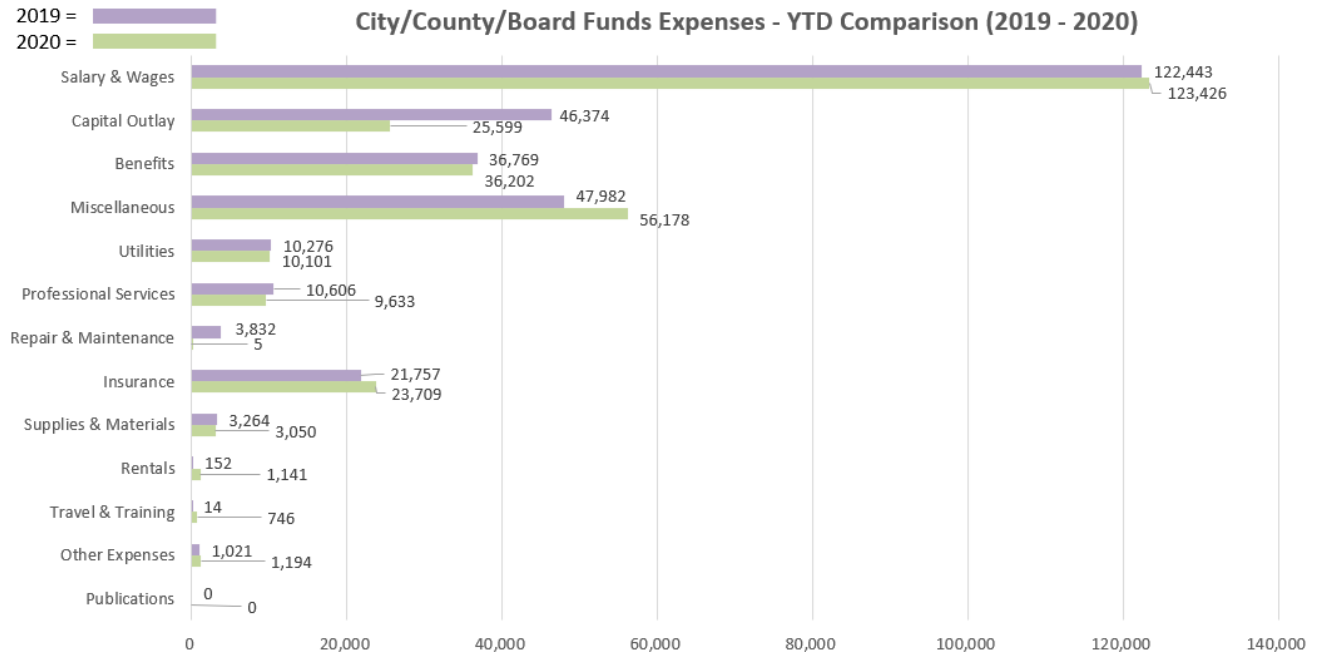
Year to date fines and fees revenues totaled \$2,980, a decrease of 48% or about \$2,805 compared to 2019.



1. Meeting room revenue decreased by \$500 compared to January 2019.
2. Non-resident card revenue decreased by \$714. There are currently 986 registered non-county users, 58 of whom used Ellsworth vouchers; 88 Sturgis card holders have checked out 2,345 items here since the start of the reciprocal borrowing agreement.
3. Copier and printing revenue decreased by 8%, possibly due to scanning to email and e-fax.
4. Fees/Fines/Overdue/3D prints and proctoring revenue decreased by \$1,511.

2020 Expenditures	
YTD Benchmark	YTD Actual
8.33%	8%

Total expenditures and encumbrances¹ through January 2020 were \$290,982.70.



1. Travel and Training decreased by \$731. This line item is used by staff to attend professional conferences and trainings.
2. Rentals increased by \$988. Rentals include equipment leases and rentals.
3. Supplies & Materials decreased by 7% from 2019. This includes office and janitorial supplies, tools, tires, clothing-food, and gasoline.
4. Insurance increased by 9% since January 2019.
5. Repair & Maintenance decreased by \$3,827. This includes facility repair and equipment, and the integrated library system (ILS).
6. Professional Services decreased by 9%. These services include programming performances, aviary maintenance, landscaping, window cleaning, HVAC maintenance, and security.
7. Miscellaneous decreased by 17%. Expenditures include magazine subscriptions, event and activity supplies, computers, software, software maintenance contracts, and office equipment. These purchases are made according to the technology and equipment replacement schedule.
8. Capital Outlay for books, other library materials, and building improvements decreased by \$20,774 compared to January 2019.

¹ Encumbrances: Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid or when the actual liability is set up.

**Vacancy Status Report
as of 2/5/20**

LIBRARY DEPARTMENT	FULL AND PART-TIME POSITIONS	FULL AND PART-TIME EMPLOYEES	VACANCIES	STATUS
Management	2	2		
Librarian I's	2	2		
Coordinators	4	4		
Business Office	1.5	1.5		
Facilities	2.75	2	0.75	<i>Have been unable to fill the 30-hour custodial position; contracted services to be used for 6 months, at which time posting the position may be tried again.</i>
Library Associates	20.75	18.75	2	<i>Early Education Library Associate II position has been posted. Events LAII will be posted upon filling the Early Education position</i>
Customer Service Specialists	3.875	3.875		
Outreach	2	2		
TOTALS	38.875	36.125	2.75	

Note: Data excludes temporary classifications (Pages)

Year to Date Expense Report
as of 1/31/20

Dept. 0609, 0610, 0971

	Total Year To			
	Current Year	Date	Remaining	Percent
	Working Budget	Encumbrance and Expense	Budget Balance	Budget Remaining
4110 Salary & Wages	\$ 1,752,943	\$ 122,013	1,630,930	93%
4111 Overtime Wages	-	-	-	0%
4114 FTO/Uniform/Tool/Class IV Pay	-	-	-	0%
4118 Temporary Wages	36,640	1,413	35,227	96%
4100 Salary & Wages	1,789,583	123,426	1,666,157	93%
4120 Social Security	110,897	7,153	103,744	94%
4121 Medicare	25,943	1,673	24,270	94%
4130 Retirement	105,177	7,245	97,933	93%
4131 Section 125 Administration	1,764	38	1,726	98%
4140 Workmens Comp	1,852	1,852	-	0%
4150 Group Health Insurance	236,892	18,110	218,783	92%
4155 Group Life Insurance	1,706	133	1,573	92%
4170 Unemployment Insurance	1,944	-	1,944	100%
4110 Benefits	486,175	36,202	449,973	93%
4211 General & Auto Liability	5,236	4,891	345	7%
4212 Boiler Coverage	-	-	-	0%
4214 Other Insurance	18,693	18,818	(125)	-1%
4210 Insurance	23,929	23,709	220	1%
4223 Consultant Services	6,000	-	6,000	100%
4225 Other Professional Services	106,913	9,520	97,393	91%
4229 Marketing	8,400	112	8,288	99%
4220 Professional Services	121,313	9,633	111,680	92%
4230 Publishing	775	-	775	100%
4230 Publications	775	-	775	100%
4243 Machinery Rentals	-	-	-	0%
4244 Lease/Purchases	22,100	407	21,693	98%
4246 Other Rentals	1,250	734	516	41%
4240 Rentals	23,350	1,141	22,209	95%
4251 Repair - Roll Stock	650	3	647	100%
4252 Repair - Structures	39,562	(523)	40,085	101%
4253 Repair - Equipment	15,669	525	15,144	97%
4255 Repair - Water & Sewer	-	-	-	0%
4259 Miscellaneous	-	-	-	0%
4250 Repair & Maintenance	55,881	5	55,876	100%
4261 Office Supplies	28,500	1,153	27,347	96%
426101 Event Supplies	38,770	894	37,876	98%
4262 Gasoline, Oil, Fuel	2,500	68	2,432	97%
4263 Clothing, Food	1,000	-	1,000	100%
4264 Janitor & Chemical Supplies	13,000	927	12,073	93%
4265 Minor Tools	250	8	242	97%
4266 Agricultural Supply	-	-	-	0%
4267 Tires	800	-	800	100%
4269 Misc Supplies & Materials	-	-	-	0%
4260 Supplies & Materials	84,820	3,050	81,770	96%
4270 Travel & Training	17,800	746	17,054	96%
4270 Travel & Training	17,800	746	17,054	96%
4281 Telephone - Local	25,000	1,813	23,187	93%
4282 Natural Gas	19,033	2,675	16,358	86%
4283 Electricity	92,994	5,613	87,381	94%
4287 Drainage Fees	420	-	420	100%
4280 Utilities	137,447	10,101	127,346	93%
4292 Dues	1,900	270	1,630	86%
4293 Subscriptions	85,000	44,915	40,085	47%
4294 Other Miscellaneous Expenses	1,000	307	693	69%
4295 Computers	79,541	2,775	76,766	97%
429501 Software	6,000	113	5,887	98%
429502 Software Maintenance Contracts	93,347	7,304	86,043	92%
4296 Office Equipment	43,287	494	42,793	99%
4290 Miscellaneous	310,075	56,178	253,897	82%
4320 Buildings & Structures	80,000	-	80,000	100%
4341 General Materials	200,060	13,372	186,688	93%
4342 Books/AV Processing	25,800	1,260	24,540	95%
4345 Electronic Resources	135,079	7,697	127,382	94%
4346 DVDs	28,000	2,739	25,261	90%
4348 Interactive Materials	6,050	532	5,518	91%
4350 Furniture & Minor Equipment	-	-	-	0%
4360 Library Machinery	-	-	-	0%
4390 Library Other Capital	-	-	-	0%
4300 Capital Outlay	474,989	25,599	449,390	95%
4530 Refund or Reimbursement	22,000	1,194	20,806	95%
4500 Other Expenses	22,000	1,194	20,806	95%
**Total LIBRARY	3,548,137	290,983	3,257,154	92%

The City of Rapid City
Bill List by Vendor - Detail

Vendor #	Invoice #	PO #	Vendor Name	GL Account	Line Item Description	Line Item Amount
12022	18807011520	153443	A TO Z SHREDDING	10100609-422500	SUPPORT SERVICES	21.80
					A TO Z SHREDDING Total:	21.80
170	838494497555	153134	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	77.41
	939374598763	153135	AMAZON.COM CREDIT	10100610-434600	GENERAL MATERIALS-DVD	12.17
	448694948744	153136	AMAZON.COM CREDIT	10100610-434800	GENERAL MATERIALS-IA	44.79
	696766673849	153137	AMAZON.COM CREDIT	10100610-434800	GENERAL MATERIALS-IM	73.94
	454593875434	153138	AMAZON.COM CREDIT	10100610-434800	GENERAL MATERIALS-IM	248.02
	486836885646	153139	AMAZON.COM CREDIT	10100610-434800	GENERAL MATERIALS-IM	59.95
	788844739574	154201	AMAZON.COM CREDIT	10100609-426100	SUPPLIES	59.03
	463396394795	153693	AMAZON.COM CREDIT	10100609-426100	SUPPLIES	63.96
	457353679946	153692	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-TEEN	45.68
	596475533756	153694	AMAZON.COM CREDIT	10100609-426100	SUPPLIES	109.62
	445668538798	153695	AMAZON.COM CREDIT	10100609-426100	SUPPLIES	17.69
	446835573534	153696	AMAZON.COM CREDIT	10100610-429600	FURNITURE/EQUIPMENT	99.99
	746836786457	153804	AMAZON.COM CREDIT	10100610-429600	FURNITURE/EQUIPMENT	105.39
	544847998658	153710	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	3.06
	789839894859	153687	AMAZON.COM CREDIT	10100609-426100	SUPPLIES	4.71
	767763477578	153688	AMAZON.COM CREDIT	10100610-426101	PROGRAMMING-CHAOS	128.73
	539338994698	153689	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-TEEN	32.95
	436779688776	153690	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-TEEN	49.47
	455647654979	153691	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-TEEN	19.99
	534454948468	153704	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	15.29
	686835574955	153705	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	12.98
	865744563698	153706	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	5.99
	733676696687	153707	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS-DVD	26.50

170	465738889337	153708	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS-DVD	7.00
	499469937394	153754	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS-DVD	95.99
	483368997443	153698	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	30.94
	534547744569	153699	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	404.80
	463767445767	153700	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	39.49
	748498786473	153701	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	6.69
	953756385389	153702	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	20.87
	999573536437	153703	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	78.61
	464476784869	153494	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS-DVD	8.97
	469563587635	153495	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS-DVD	59.04
	653563594537	153496	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	10.98
	768366877845	153497	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS-DVD	19.49
	477335996347	153752	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	20.15
	458668348495	153697	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	264.13
	986397439836	153112	AMAZON.COM CREDIT	10100610-426101	PROGRAMMING-CHAOS	122.74
	464666866988	153489	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	7.46
	797494776567	153490	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	22.12
	897346496539	153491	AMAZON.COM CREDIT	10100610-434800	GENERAL MATERIALS-IM	104.99
	666459368953	153492	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	105.27
	455873957634	153493	AMAZON.COM CREDIT	10100609-434600	GENERAL MATERIALS-DVD	72.29
	467839739589	153107	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-ADULT	12.96
	856534787773	153108	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-TEEN	75.29
	447569657556	153109	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-TEEN	3.99
	466664385495	153110	AMAZON.COM CREDIT	10100610-426101	PROGRAMMING-CHAOS	15.99
	947644848499	153111	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-TEEN	15.94
	795333733474	153113	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-TEEN	8.99
	668365964837	153140	AMAZON.COM CREDIT	10100609-434100	GENERAL MATERIALS	19.95
	494346865933	153102	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-TEEN	41.93
	989744383699	153103	AMAZON.COM CREDIT	10100609-426100	PROGRAMMING-ADULT	48.36
	989744383699	153103	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-ADULT	11.99

170	999483799835	153104	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-TEEN	39.58
	653977479378	153105	AMAZON.COM CREDIT	10100609-429600	OFFICE EQUIPMENT/FURNITURE	59.99
	554557637636	153106	AMAZON.COM CREDIT	10100609-426100	PROGRAMMING-ADULT	8.99
	554557637636	153106	AMAZON.COM CREDIT	10100609-426101	PROGRAMMING-ADULT	19.98
				AMAZON.COM CREDIT Total:		3,203.26
205	27519RC	150263	AMICK SOUND INC	10100609-425200	STRUCTURE	7,234.83
					AMICK SOUND INC Total:	7,234.83
356	2035006899	153116	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	78.29
	2035006899	153116	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	2.50
	2035006900	153117	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	14.56
	2035006900	153117	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	0.90
	2035006901	153118	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	14.56
	2035006901	153118	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	1.05
	2035006902	153119	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	29.44
	2035006902	153119	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	0.40
	2035030294	153120	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	33.90
	2035030295	153121	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	21.84
	2035037578	153776	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	4.79
	2035037578	153776	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035050748	154012	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	186.78
	2035050748	154012	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	10.80
	2035050749	154015	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	10.19
	2035050749	154015	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035050750	154016	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	28.49
	2035050750	154016	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035050751	154017	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	37.95
	2035050751	154017	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
2035050752	154019	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	19.99	
2035050752	154019	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40	
2035050753	154020	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	42.52	

356	2035050753	154020	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	3.90
	2035050742	154006	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	14.56
	2035050742	154006	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035050743	154007	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	14.39
	2035050743	154007	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.80
	2035050744	154008	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	50.46
	2035050744	154008	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.00
	2035050745	154009	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	67.48
	2035050745	154009	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.60
	2035050746	154010	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	420.09
	2035050746	154010	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	14.60
	2035050747	154011	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	133.29
	2035050747	154011	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	8.80
	2035034444	153842	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	16.80
	2035034444	153842	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035034445	153843	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	122.03
	2035034445	153843	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	8.40
	2035034446	153844	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	15.09
	2035034446	153844	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.90
	2035034447	153845	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	28.76
	2035034447	153845	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.65
	2035034448	153846	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	40.05
	2035034448	153846	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.45
	2035034449	153847	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	34.13
	2035034449	153847	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	3.00
	2035037581	153485	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	97.48
	2035037581	153485	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	3.95
	2035037582	153486	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	10.07
	2035037582	153486	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035048833	153487	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	42.78

356	2035048834	153488	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	18.00
	2035034442	153840	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	15.11
	2035034442	153840	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035034443	153841	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	120.86
	2035034443	153841	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	5.55
	2035026682	153130	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	23.46
	2035026682	153130	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	1.30
	2035026683	153131	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	5.99
	2035026683	153131	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	0.25
	2035026684	153132	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	6.59
	2035026684	153132	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	0.40
	2035026685	153133	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	126.44
	2035026685	153133	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	12.00
	2035037579	153483	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	911.82
	2035037579	153483	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	29.10
	2035037580	153484	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	15.67
	2035037580	153484	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035026676	153124	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	16.23
	2035026676	153124	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	1.05
	2035026677	153125	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	9.59
	2035026677	153125	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	0.40
	2035026678	153126	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	45.90
	2035026678	153126	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	3.15
	2035026679	153127	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	16.79
	2035026679	153127	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	1.05
	2035026680	153128	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	9.57
	2035026680	153128	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	0.25
	2035026681	153129	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	36.59
	2035026681	153129	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	0.50
	2035016845	153151	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	32.29

356	2035016845	153151	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035016846	153152	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	18.60
	2035016846	153152	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035016847	153153	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	26.87
	2035016847	153153	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.65
	2035016848	153154	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	37.91
	2035016848	153154	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.50
	2035026674	153122	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	16.24
	2035026674	153122	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	1.05
	2035026675	153123	BAKER & TAYLOR BOOKS	10100610-434100	GENERAL MATERIALS	16.77
	2035026675	153123	BAKER & TAYLOR BOOKS	10100610-434200	GENERAL MATERIALS	1.05
	2035016839	153145	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	39.06
	2035016839	153145	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.40
	2035016840	153146	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	38.00
	2035016840	153146	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.35
	2035016841	153147	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	47.75
	2035016841	153147	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.80
	2035016842	153148	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	325.63
	2035016842	153148	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	3.55
	2035016843	153149	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	61.54
	2035016843	153149	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.80
	2035016844	153150	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	59.96
	2035016844	153150	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.65
	2035016833	153097	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	67.46
	2035016833	153097	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.65
	2035016834	153098	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	11.97
	2035016834	153098	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035016835	153099	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	9.45
	2035016835	153099	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035016836	153100	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	58.00

356	2035016836	153100	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.75
	2035016837	153101	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	133.83
	2035016837	153101	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	8.80
	2035016838	153144	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	9.59
	2035016838	153144	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.40
	2035016827	153091	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	31.91
	2035016827	153091	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	2.10
	2035016828	153092	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	19.98
	2035016828	153092	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.65
	2035016829	153093	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	37.22
	2035016829	153093	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.85
	2035016830	153094	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	24.65
	2035016830	153094	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.05
	2035016831	153095	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	33.29
	2035016831	153095	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	1.30
	2035016832	153096	BAKER & TAYLOR BOOKS	10100609-434100	GENERAL MATERIALS	16.79
	2035016832	153096	BAKER & TAYLOR BOOKS	10100609-434200	GENERAL MATERIALS	0.90
					BAKER & TAYLOR BOOKS Total:	4,348.28
12654	INV-US28691	152256	BIBLIOTHECA LLC	10100609-422500	MACHINES/EQUIPMENT	250.00
	INV-US28691	152256	BIBLIOTHECA LLC	10100609-425300	MACHINES/EQUIPMENT	525.00
					BIBLIOTHECA LLC Total:	775.00
586	169567	153826	BLACK HILLS CHEMICAL AND JANITORIAL CO INC	10100610-426400	MAINTENANCE/FACILITIES	156.91
					BLACK HILLS CHEMICAL AND JANITORIAL CO INC Total:	156.91
602	209395 389 394 391	153444	BLACK HILLS INSURANCE	10100610-429200	SUPPORT SERVICES	240.00
					BLACK HILLS INSURANCE Total:	240.00
1044	43889	153445	CLIMATE CONTROL SYSTEMS & SERVICE	10100609-422500	STRUCTURE	135.00
	43889	153445	CLIMATE CONTROL SYSTEMS & SERVICE	10100609-425200	STRUCTURE	69.29

1044					CLIMATE CONTROL SYSTEMS & SERVICE Total:	204.29
12858	COM10659	153828	COMMUNICO LLC	10100609-429502	COMPUTERS/SOFTWARE	3,750.00
					COMMUNICO LLC Total:	3,750.00
7794	110snj06a	149555	CONVERGINT TECHNOLOGIES LLC	10100609-425200	STRUCTURE	1,593.55
	110SNJ206B	150469	CONVERGINT TECHNOLOGIES LLC	10100609-425200	STRUCTURE	5,609.86
					CONVERGINT TECHNOLOGIES LLC Total:	7,203.41
12941	700914	150312	D & I PAINT & DRYWALL	10100609-422500	STRUCTURE	1,700.00
	700914	150312	D & I PAINT & DRYWALL	10100609-425200	STRUCTURE	1,253.19
					D & I PAINT & DRYWALL Total:	2,953.19
1471	874239	150572	E & J SPECIALTIES INC	10100610-422900	MARKETING	624.00
					E & J SPECIALTIES INC Total:	624.00
1724	cg905426	151147	FLOORING AMERICA	10100610-425200	STRUCTURE	1,018.56
	cg002556	151150	FLOORING AMERICA	10100610-425200	STRUCTURE	1,404.00
	CG905272	149113	FLOORING AMERICA	10100609-425200	STRUCTURE	12,267.46
					FLOORING AMERICA Total:	14,690.02
1789	01/31/20	154200	FRIENDS OF THE LIBRARY	99600971-453000	REFUNDS	1,099.75
					FRIENDS OF THE LIBRARY Total:	1,099.75
1924	362399	153875	GOLDEN WEST TECHNOLOGIES INC	10100609-422500	MACHINES/EQUIPMENT	62.50
					GOLDEN WEST TECHNOLOGIES INC Total:	62.50
2168	652160-0	153429	HEARTLAND PAPER CO	10100610-426400	MAINTENANCE/FACILITIES	79.77
	653807-0	153434	HEARTLAND PAPER CO	10100610-426400	MAINTENANCE/FACILITIES	43.44
	653804-0	153670	HEARTLAND PAPER CO	10100610-426400	MAINTENANCE/FACILITIES	159.54
					HEARTLAND PAPER CO Total:	282.75
2453	190100101521 1	153481	INTERSTATE BATTERIES INC	10100609-426100	OFFICE SUPPLIES	7.96
	190100101521 1	153481	INTERSTATE BATTERIES INC	10100609-429600	OFFICE SUPPLIES	191.08

2453					INTERSTATE BATTERIES INC Total:	199.04
2499	134402	147261	JANWAY COMPANY	10100609-426100	SUPPLIES	4,000.00
					JANWAY COMPANY Total:	4,000.00
13010	12/04-08/19	150468	KIMBERLY SIMMONDS	10100609-427000	TRAVEL/TRAINING	767.36
					KIMBERLY SIMMONDS Total:	767.36
3084	INV7171895	153433	MARCO TECHNOLOGIES INC	10100610-426100	MACHINES/EQUIPMENT	7.71
	INV7182045	153437	MARCO TECHNOLOGIES INC	10100610-426100	MACHINES/EQUIPMENT	376.51
					MARCO TECHNOLOGIES INC Total:	384.22
3208	47643	153435	MENARDS	10100609-425100	MAINTENANCE/FACILITIES	2.95
	47643	153435	MENARDS	10100609-425200	MAINTENANCE/FACILITIES	43.92
	47643	153435	MENARDS	10100610-429400	MAINTENANCE/FACILITIES	57.95
	46952	153714	MENARDS	10100609-425200	MAINTENANCE/FACILITIES	41.65
	46952	153714	MENARDS	10100609-426100	MAINTENANCE/FACILITIES	13.73
	46952	153714	MENARDS	10100610-426500	MAINTENANCE/FACILITIES	8.05
	48350	153833	MENARDS	10100609-425200	MAINTENANCE/FACILITIES	50.96
					MENARDS Total:	219.21
3242	700900202109 44	154111	MIDCONTINENT COMMUNICATIONS	10100610-428100	MACHINES/EQUIPMENT	215.00
					MIDCONTINENT COMMUNICATIONS Total:	215.00
3258	98471868	153848	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	10.00
	98471868	153848	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	97.46
	98529526	153849	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	2.50
	98529526	153849	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	37.49
	98478506	153850	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	20.00
	98478506	153850	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	134.92
	98484944	153851	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	39.99
	98484945	153852	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	824.79
	98484947	153853	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	164.96
	98517349	153861	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	2.50

3258	98517349	153861	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	14.99
	98529525	153862	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	5.00
	98529525	153862	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	15.73
	98485036	153855	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	60.00
	98485036	153855	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	269.03
	98485035	153854	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	2.50
	98485035	153854	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	9.74
	98502146	153856	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	10.00
	98502146	153856	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	104.21
	98510056	153857	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	10.00
	98510056	153857	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	90.71
	98510057	153858	MIDWEST TAPE EXCHANGE	10100609-434200	GENERAL MATERIALS	35.00
	98510057	153858	MIDWEST TAPE EXCHANGE	10100609-434600	GENERAL MATERIALS	309.61
	98517182	153859	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	109.97
	98517183	153860	MIDWEST TAPE EXCHANGE	10100609-434100	GENERAL MATERIALS	191.96
				MIDWEST TAPE EXCHANGE Total:	2,573.06	
3555	1000000562	153671	OCLC INC	10100610-429502	COMPUTERS/SOFTWARE	3,554.35
					OCLC INC Total:	3,554.35
3617	08009CO19241716	150600	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS-EA	3,275.74
	08009CO19242064	150595	OVERDRIVE INC	10100610-434500	GENERAL MATERIALS-EA	104.87
	08009CO19242469	150596	OVERDRIVE INC	10100610-434500	GENERAL MATERIALS-EA	2,542.80
	08009CO19241351	150599	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS-EA	6,091.06
	08009co20005836	153992	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	816.34
	08009da20013946	153993	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	5.99
	08009da20006505	154000	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	13.99
	08009da20008880	154001	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	51.99

3617	08009da20008881	154002	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	119.96
	08009da20009754	154003	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	1.99
	08009da20013045	154004	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	235.95
	08009co20005861	153994	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	669.92
	08009co20009403	153995	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	406.85
	08009co20012251	153996	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	526.90
	08009da19235234	153997	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	29.99
	08009da20005456	153998	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	140.97
	08009da20005457	153999	OVERDRIVE INC	10100609-434500	GENERAL MATERIALS	49.95
					OVERDRIVE INC Total:	15,085.26
5500	3310411269	153480	PITNEY BOWES	10100609-424400	MACHINES/EQUIPMENT	406.62
					PITNEY BOWES Total:	406.62
3750	68872	153657	PRINT MARK-ET	10100610-426100	SUPPLIES	153.60
					PRINT MARK-ET Total:	153.60
3848	3600051588	153829	RAPID CITY AREA SCHOOL DIST 51-4	10100609-424600	SUPPORT SERVICES	60.00
					RAPID CITY AREA SCHOOL DIST 51-4 Total:	60.00
3863	87147	153709	RAPID CITY JOURNAL - ADVERTISING	10100609-429300	PUBLISHING	43.91
					RAPID CITY JOURNAL - ADVERTISING Total:	43.91
3951	76601172	153681	RECORDED BOOKS	10100609-429300	SUBSCRIPTIONS	4,890.70
					RECORDED BOOKS Total:	4,890.70
3967	20200101	153482	REGIONAL HEALTH	10100609-422500	SUPPORT SERVICES	17.82
					REGIONAL HEALTH Total:	17.82

4330	0296550	153672	SERVALL UNIFORM/LINEN CO INC	10100610-426400	MAINTENANCE/FACILITIES	99.12
	S0293367	153713	SERVALL UNIFORM/LINEN CO INC	10100609-424600	RENTALS	14.13
					SERVALL UNIFORM/LINEN CO INC Total:	113.25
7957	01/06-20/20	153674	SOL YOGA COLLECTIVE	10100609-422500	PROGRAMMING-ADULT	170.00
					SOL YOGA COLLECTIVE Total:	170.00
11474	575815	153479	UNIQUE MANAGEMENT SERVICES, INC.	10100609-422500	SUPPORT SERVICES	510.15
					UNIQUE MANAGEMENT SERVICES, INC. Total:	510.15
5220	746618-0	153669	WESTERN STATIONERS	10100610-426400	MAINTENANCE/FACILITIES	54.03
					WESTERN STATIONERS Total:	54.03
Total					Grand Total:	80,267.57