

PUBLIC WORKS COMMITTEE MINUTES
Rapid City, South Dakota

January 28, 2020

A Public Works Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Tuesday, January 28, 2020 p.m.

A quorum was determined with the following members answering the roll call: Evans, Armstrong, Roberts, Strommen,
Absent: Modrick arrived after roll call

City Staff present:

Dale Tech, Public Works Director
Ted Johnson, City Engineer
Jeff Biegler, Parks and Recreation Director
Tim Behlings, Fire Division Chief
Shannon Truax, Public Works Administrative Coordinator

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

Adoption of the Agenda

Motion was made by Armstrong, second by Strommen and carried to adopt the agenda.

General Public Comment

Mike Zachmeier, 2211 Lockwood Drive – Speaking on Water Billing Delinquency Policy. Requested a process to appeal a reversal of delinquency penalties on the basis of financial hardship. He used a tenant as an example to identify how unpaid bills accumulate very high penalties. Mr. Zachmeier estimated that the rate of penalty equals 114% annual interest rate. He feels the current penalties are too high and needs to be reduced, as he believes the current level of penalty is exorbitant. Modrick commented that this issue has been raised previously by people who experienced a high bill that they do not understand and that Council should be concerned about the stiff penalties when we are trying to find a path to affordability. Armstrong offered to look into the situation and follow up with him. Zachmeier advised that he has also been speaking with Council members Evans and Nordstrom. Roberts requested that he would like to see this come back as an agenda item for further discussion. Evans stayed that he feels there needs to be some leeway in the policies to ensure that penalties do not disproportionately harm people who are financially struggling.

CONSENT ITEMS – Item 1-18

Motion was made by Armstrong, second by Evans, and carried to approve Items 1-18 as they appear on the Consent Items with the exception of Item Nos. 8.

- 1) Approve minutes of January 14, 2020.

ITEMS FROM THE PUBLIC WORKS DEPARTMENT

ENGINEERING

PUBLIC WORKS COMMITTEE

- 2) PW012820-01: Authorize Staff to Advertise for Bids for the Northridge Booster Pump Station and Stoney Creek Booster Pump Station Improvements, Project Number 14-2178/ CIP 50812.CD. Estimated Cost: \$420,000.
- 3) PW012820-02: Authorize removal of the requirement that the Contractor perform a minimum of 50% of the work for the Northridge Booster Pump Station and Stoney Creek Booster Pump Station Improvements, Project Number 14-2178/ CIP 50812.CD
- 4) PW012820-03: Approve Change Order #1 for Project No. 2491 / CIP No. 51225 City Hall Renovation with MAC Construction Co. Inc. for an increase of \$13,586.03.
- 5) PW012820-04: Authorize Staff To Purchase Additional And Replacement Office Furniture From Evergreen Office Solutions, Pricing From State Contract # 16773 3 IFB 222 In The Amount Of \$31,610.24.

TRAFFIC OPERATIONS

- 6) PW012820-18: Request to Purchase one (1) Current Model Year¾ Ton Pick-Up Truck, 4X4, Crew-Cab. Liberty Superstores will match the State Contract #17345 in the amount of \$31,664.00.

UTILITY MAINTENANCE

- 7) PW012820-17: Request to Purchase one (1) New, 2019, 450-07A Caterpillar Backhoe Loader This will be a Sourcwell purchase, contract #032119 CAT 2020 in the amount of \$157,495.00.

SOLID WASTE

- 8) PW012820-05: Authorize Mayor and Finance Officer to sign an agreement between the City of Rapid City and FMG Engineering, Inc. for Engineering Services for 2019 Fill Progression Survey and Annual Solid Waste Reporting, Project #: 20-2567/CIP #: 51273 Motion Carried Unanimously
- 9) PW012820-06: Authorize the Public Works Director or his designee to apply for, and if awarded to accept, Local Emergency Planning Committee (LEPC) grant funding for advertising of the upcoming Household Hazardous Waste Event in summer of 2020

ITEMS FROM THE PARKS AND RECREATION DEPARTMENT

PARKS DIVISION

- 10) PW012820-07: Authorize Staff to Purchase a 2020 UtiliGuard DW Locating System with Carry Bag, MFL, SS from Ditch Witch with Sourcwell Contract #2401 in the Amount of \$5,143.76.
- 11) PW012820-08: Authorize Staff to Purchase a 2020 UtiliGuard DW Locating System with Utiliguard Eva Case from Ditch Witch with Sourcwell Contract #2401 in the Amount of \$5,239.95.
- 12) PW012820-09: Authorize Staff to Purchase a 2020 Caterpillar Model 329D3 C3H2 Compact Track Loader with a 96" Hydraulic Angle Snow Blade and a 72" Industrial Grapple Fork with a Trade-In of a 121E Case Loader from Butler Machinery with Sourcwell Contract #032119 in the Amount of \$45,045.00.
- 13) PW012820-10: Authorize Staff to Purchase a 2020 68" Angle Broom from Jenner Equipment Company through Clark Equipment Company dba Bobcat Company with NASPO SD Contract #17286 in the Amount of \$5,145.96.
- 14) PW012820-11: Authorize Staff to Purchase a 2020 SB200 Snowblower – 72" Width with 6.2 Hyd. Motor Package, Skid Shoe and Bolt on Cutting Edge from Jenner Equipment Company through Clark Equipment Company dba Bobcat Company with NASPO SD Contract #17286 in the Amount of \$6,222.78.

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- 15) PW012820-12: Authorize Staff to Purchase a 2020 84" Angle Broom from Jenner Equipment Company through Clark Equipment Company dba Bobcat Company with NASPO SD Contract #17286 in the Amount of \$5,450.76.

RECREATION DIVISION

- 16) PW012820-13: Authorize Staff to Purchase a 2020 RAM 2500 Crew Cab 4X4 Pickup Truck with 6 ft. box, 6.4L V8 Gas Engine from Liberty Superstores with matching State Bid Pricing Contract #17345 in the Amount of \$31,284.00.
- 17) PW012820-14: Authorize Staff to Purchase a 2020 Boss 7'6" Super Duty Straight Snow Plow with Boss Plow 11" Wing Extensions from Northern Truck Equipment Corporation with Sourcewell Contract #062117-TTC in the Amount of \$7,530.00.

ITEMS FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

- 18) 19VR005: Menard Subdivision – Approve Resolution 2019-099 - A request by Ted Edwards for Menard, Inc. to consider an application for a Vacation of Right-of Way for property generally described as being located northeast of the intersection of Camden Boulevard and East North Street.

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Item 19 - 21

Public Comment opened

Item 19: Janelle Fink with Fisk Land Surveying on behalf of Landowner and Developer Mike Gould. Request to defer asphalt pavement on Phase 2 of Darlington Estates. The property is subject to Rapid City Standards because it is located within the 3 mile platting jurisdiction. They would prefer to create a road district to fund future maintenance service of the road.

Item 21: Daene Boomsma on behalf of KTM and developer of property on Avenue A, requesting to defer sidewalk on Sweet Briar.

Public Comment closed

ITEMS FROM PUBLIC WORKS

ENGINEERING DIVISION

- 19) PW011420-11: Appeal by Fisk Land Surveying & Consulting Engineers, Inc. of an Exception Request denial to waive/defer the requirement to pave proposed subdivision streets until a road district is created and funds accumulated. Modrick commented that this property is within the 3 mile buffer, but this often is applied to rural areas so the current policy allows exception in order to support the development in the terrain that it exists. Tech advised a number of exceptions were granted administratively. He further stated that Phase 1 of the development was paved, so this would be a continuation of the current paving. Fink said they are not requesting a specific time frame for deferral, preferring to leave those up decisions up to the potential road district. Strommen asked Fink about the road surface of connecting access roads. Fink advised those roads are asphalt chip seal paved. Fink verified that this property is one mile within the 3 mile platting jurisdiction. Tech advised that there is no guarantee that a road district will choose to pave this development. Evans stated that he feels this type of deferral passes these problems onto future generations, and look into a policy that does not create legacy issues that will need to be addressed by future Councils. Roberts commented that he believes more road districts should be created in the one, two, and three mile

Continued from January 14, 2020 Public Works Meeting

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STAFF RECOMMENDATION: DENY

Motion by Evans to continue for two weeks. Second by Armstrong. Substitute motion by Modrick to approve deferral of improvements until a road district is created. Second by Strommen. Motion Carried, Evans opposed.

- 20) PW012820-15: Appeal by FMG Engineering of an Exception Request denial to waive the requirement to install dry sewer main along Anderson Road.
Staff Recommendation: DENY

Motion by Armstrong to Continue to February 25, 2020. Second by Modrick. Motion Carried Unanimously.

- 21) PW012820-16: Request from KTM Design Solutions, Inc., for a Variance to Waive the Requirement to Install Sidewalk per City Ordinance 12.08.060 C (see attachment 1) along Sweetbriar Street fronting the drainage lot that was recently included in the design of Avenue A. The Avenue A Project is currently under construction. Modrick advised Boomsma that this is a fair request and asked if they will be creating connection points along this lot. Boomsma advised that there would be no improvements made along Sweet Briar. Tech advised this is a drainage lot, and Code is quite clear that this is a drainage lot, which means there will be no future building permit to trigger a future installation. Tech advised that original plans showed a sidewalk installed and that should have been taken into consideration when the lot was graded. Tech advised that the City should install sidewalks in every development to avoid legacy issues. Tech alternately suggested that the developer provide funds for the current value of sidewalk installation to offset future costs that will be incurred by taxpayers.
Staff Recommendation: DENY

Motion by Modrick to Approve. No Second. Motion by Armstrong to send to Council without recommendation. Second by Modrick. Motion Carried Unanimously.

ADJOURN

Motion by Armstrong to Adjourn. Second by Strommen. Motion Carried Unanimously.