The Filing Fee for De-Annexation is $250.00

NOTE: State and local policies for de-annexation are described in SDCL 9-4-6 through 9-4-8 and Resolution 2019-040, enclosed herein.

The Council may, by Resolution, exclude territory upon a petition in writing signed by not less than three-fourths of the legal voters and by the owners of not less than three-fourths in value of the property in any territory within any municipality being upon the border thereof, proposed to be de-annexed.

1. The applicant meets with the Department of Community Development staff to discuss the proposed De-Annexation (Recommended).

2. An application is submitted which is signed by the applicant and includes the legal description of the property.

3. A Petition for exclusion is filed with the Department of Community Development.
   a. File petition signed by not less than three-fourths of the legal voters and by the owners of not less than three-fourths of the value of the territory sought to be de-annexed from the municipality. If all the land sought to be excluded is more than one-half mile from any platted portion of the municipality, the petition must be signed by the owner only (SDCL 9-4-6).
   b. Petition must state the legal description and must be accompanied by a precise map of legally platted land.
   c. State how land will be used.

4. No final action shall be taken by the governing body upon any petition presented in pursuance of the provisions of § 9-4-6 until notice of the presentation of such petition has been given by the petitioners by publication at least once each week for two successive weeks.

5. Recommendation is given by the Planning Commission.

6. Public hearing is held at the regular City Council meeting.

7. If the request is approved, twenty days after publication, the City Finance Director will file the De-Annexation with the County Register of Deeds.
PETITION FOR EXCLUSION

We, the undersigned, hereby state that we constitute not less than three-fourths of the legal voters and further constitute the owners of not less than three-fourths in value of the within described territory contiguous to the City of Rapid City and hereby petition the Common Council of the City of Rapid City to de-annex the following described territory pursuant to SDCL 9-4-6.

Legal description of property:

Please print name below
NAME: DATE: SIGNATURE:
ADDRESS:

Please print name below
NAME: DATE: SIGNATURE:
ADDRESS:

Please print name below
NAME: DATE: SIGNATURE:
ADDRESS:

Please print name below
NAME: DATE: SIGNATURE:
ADDRESS:

Please print name below
NAME: DATE: SIGNATURE:
ADDRESS:

Revised: 7/2019
PETITION FOR EXCLUSION

We, the undersigned, hereby state that we constitute not less than three-fourths of the legal voters and further constitute the owners of not less than three-fourths in value of the within described territory contiguous to the City of Rapid City and hereby petition the Common Council of the City of Rapid City to de-annex the following described territory pursuant to SDCL 9-4-6.

Legal description of property:

Please print name below

NAME: DATE:  
ADDRESS: SIGNATURE:

Please print name below

NAME: DATE:  
ADDRESS: SIGNATURE:

Please print name below

NAME: DATE:  
ADDRESS: SIGNATURE:

Please print name below

NAME: DATE:  
ADDRESS: SIGNATURE:

Please print name below

NAME: DATE:  
ADDRESS: SIGNATURE:

Revised: 7/2019
# Application for Development Review

## REQUEST (please check all that apply)
- [ ] Annexation
- [ ] De-Annexation
- [ ] Comprehensive Plan Amendment
- [ ] Fence Height Exception
- [ ] Planned Development (Overlay)
  - [ ] Designation
  - [ ] Initial Plan
  - [ ] Final Plan
- [ ] Major Amendment
- [ ] Minimal Amendment
- [ ] Subdivision
- [ ] Layout Plan
- [ ] Preliminary Subdivision Plan
- [ ] Development Engineering Plans
- [ ] Lot Line Adjustment/Consolidation Plat
- [ ] Final Plat
- [ ] Minor Plat
- [ ] Rezoning
- [ ] Road Name Change
- [ ] Conditional Use Permit
- [ ] Major Amendment
- [ ] Minimal Amendment
- [ ] Vacation
  - [ ] Utility / Drainage Easement
  - [ ] R.O.W. / Section Line Highway
  - [ ] Access / Non-Access
  - [ ] Planting Screen Easement
- [ ] OTHER (specify) __________________________

## LEGAL DESCRIPTION
(Attach additional sheets as necessary)

## EXISTING

## PROPOSED

<table>
<thead>
<tr>
<th>Size of Site–Acres</th>
<th>Square Footage</th>
<th>Proposed Zoning</th>
</tr>
</thead>
</table>

## DESCRIPTION OF REQUEST:
- Utilities: Private / Public
  - Water
  - Sewer

## APPLICANT

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
<th>Address</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City, State, Zip</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## PROJECT PLANNER - AGENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
<th>Address</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City, State, Zip</td>
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</tbody>
</table>

## OWNER OF RECORD (If different from applicant)

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
<th>Address</th>
<th>E-mail</th>
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</thead>
<tbody>
<tr>
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<td></td>
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</tr>
<tr>
<td>City, State, Zip</td>
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</tbody>
</table>

## Property Owner Signature

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
<th>Print Name:</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

*Title*: ____________________________________________

*required for Corporations, Partnerships, etc.

## FOR STAFF USE ONLY

- [ ] Public Works/Engineering
- [ ] BHP&L
- [ ] Fire Department
- [ ] ESCC
- [ ] Transportation Planning
- [ ] Register of Deeds
- [ ] Building Inspection
- [ ] County - Planning
- [ ] Air Quality
- [ ] County - Fire
- [ ] Police
- [ ] County - Highway
- [ ] City Attorney
- [ ] County - Code Enforcement
- [ ] City Code Enforcement
- [ ] Auditor - Annexation
- [ ] SD DOT
- [ ] RV Sanitary District
- [ ] Green Valley Sanitary District
- [ ] Finance
- [ ] GIS
- [ ] Historic Preservation
- [ ] Parks & Recreation
- [ ] School District
- [ ] Other: ____________________________________________

## Received By: ____________

## PIN No: ________