

**REQUEST FOR PURCHASING AUTHORITY**

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: 84" Angle Broom  
 III. Project/Item(s) Description: Authorize Purchase of a 2020 84" Angle Broom from Jenner Equipment Company through Clark Equipment Company dba Bobcat Company with NASPO SD Contract #17286 in the amount of \$5,450.76.

IV. BID LETTING DATE: NA

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 5,450.76

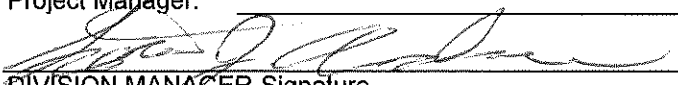
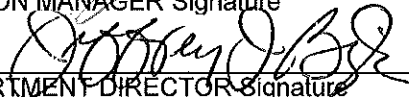
VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	5450.76				
Fund Name	Parks Division				
Department	607				
Line Item	4360				
Fund	101				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: \_\_\_\_\_ Date \_\_\_\_\_  
 1-14-2020 Date \_\_\_\_\_  
 DIVISION MANAGER Signature  
 1-20-20 Date \_\_\_\_\_  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		
Appropriation	1/20/20	DS	✓		Investment Desk Public Works Engineering Project Manager
Cash Flow					