REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Project Name & Number: 2019 Fill Progression Survey and Annual Solid Waste Reporting, Project CIP #: 51273 Number 20-2567

Project Description: The Solid Waste/Landfill has determined the need to procure professional engineering services for preliminary topographic surveys of existing waste surface, calculation of the volume of waste and remaining volume for waste within Cell 18. Review and perform an analysis of the tonnage reports, conduct an analysis and propose revision of the cell lifespan tables and complete financial assurance calculations. Document the process for performing the work described and conduct training for landfill staff on the processes.

Consultant: FMG Engineering

<table>
<thead>
<tr>
<th>Original Contract Amount:</th>
<th>$3,750.00</th>
<th>Original Contract Date:</th>
<th>2/3/2020</th>
<th>Original Completion:</th>
<th>4/1/2020</th>
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</thead>
</table>

Addendum No:

Amendment Description:

Current Contract Amount: $3,750.00

Change Requested:

New Contract Amount: $3,750.00

Current Completion Date: 1-Apr-20

New Completion Date: 

Funding Source This Request:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Dept.</th>
<th>Line Item</th>
<th>Fund</th>
<th>Comments</th>
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<tbody>
<tr>
<td>$3,750.00</td>
<td>7104</td>
<td>4223</td>
<td>615</td>
<td>Solid Waste</td>
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</tbody>
</table>

Agreement Review & Approvals

Project Manager: Kita Knight 1-14-2020

Division Manager: Yuen 1-14-2020

Department Director: Lili 1-15-2020

Routing Instructions:

Route two originals of the Agreement for review and signatures.

Finance Office - Retain one original

Project Manager - Retain second original for delivery to Consultant

c: Public Works

Routing Instructions:

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)