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Date: January 22, 2020  
To: Rapid City Public Library Board  
From: Pat Jones, Policy Committee Chair  
Re: Registration Policy

Date: January 14, 2020  
To: Pat Jones, Policy Committee Chair  
From: Sean Minkel, Assistant Library Director  
Re: Registration Policy

**Motion:** Move to approve updates to the Registration Policy as presented.

**Background:** The Registration Policy defines the registration and renewal requirements for all types of library accounts available at RCPL.

The section on Computer Access Accounts has been updated to clarify the intended purpose for this type of account, to add a requirement for photo IDs for patrons over 18 years old, and to prevent patrons with existing library cards from needing to register for a duplicate computer access account to use the computers if they are blocked due to fines, fees, etc.

These changes will reduce staff time spent creating computer access accounts, help to eliminate duplicate information in the library's database and ensure that the patron information we have is as accurate as possible.