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610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

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10 VAN BUREN ST. | RAPID CITY, SD 57701 | 605.716.4098

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## **DIRECTOR'S REPORT JANUARY 2020**

### **COMMUNITY, GOVERNMENTAL, AND INTERLIBRARY RELATIONS:**

On December 12, Sara Kamppi, Kim Baumberger, Sam Slocum and I visited several libraries in our area. We were able to speak with the librarians and learn about their operations at the Ellsworth, Wall, New Underwood, and Douglas School libraries. As a result of these visits, the Wall's Board Chair and librarian expressed an interest in attending one of our Library Board meetings.

The library hosted a Frozen-themed event that saw approximately 600 people enjoy crafts, activities, games, treats. Many of the attendees were enchanted to [meet Anna and Elsa and get their picture taken](#) with them!

Laurinda Tapper has been appointed to the city's Healthcare committee, to discuss city employee health insurance and related issues. Sean Collins and Krissy Ward also serve on this committee.

I have been appointed to the Library Issues committee of the South Dakota Library Association. This committee deals with legislative issues and develops the legislative platform for SDLA. I have also been appointed to a State Library committee to review and update the accreditation and certification standards for South Dakota libraries; this work is anticipated to begin in the next few months, and wrap up by the end of the year.

### **STAFF TRAINING AND DEVELOPMENT:**

Aly Alexander started as the new Events Coordinator on January 6. Aly previously worked in the Durango Public Library in Colorado, and has extensive experience working with teens and tweens. We look forward to having her on our team, and anticipate the creativity she can bring to our events.

Stacy Wierenga was awarded for her ten years of library service, and Jenny Read received recognition for fifteen years. Thanks to both of them for their dedication to library and community service.

A cultural awareness training was provided by Whitney Rencountre for all staff members. The training was recorded to be used as refresher training and for new staff members.



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### **NEW SERVICES:**

Casey and Sean have been working with Communico to set up our room booking platform; rollout of this service is anticipated in February. Following this service implementation, the event promotion and registration and meeting displays will be brought forward, with the new website following approximately mid-year.

Lettering has been placed on the stairs to add a literacy component for kids. The stairs are numbered with numerals and the numbers written out in English and Lakota. This was an idea from Casey, and came from hearing small children counting as they climbed the stairs.

New study table chairs have been placed throughout the main floor, replacing the 12 year old wooden chairs, many of which were in unstable condition. The new chairs have metal frames and padded seats, and we have received favorable comments from the public about their comfort.

### **DIRECTOR'S REPORT:**

Some long-overdue accounts have been moved to the collection agency in an attempt to recover losses. After review of a long-overdue report, there were about 35 accounts we determined were worth pursuing. The value of materials owed by these accounts is over \$41,000.

The City Finance office has adjusted the timeframe for submitting invoices for payment. This is a positive adjustment, as it means our vendors will have a shorter wait time for payment.

The Hoyt Room, Conference Room, and checkout area and workroom have been re-carpeted. The meeting rooms receive high use, resulting in significant wear and tear. The circulation workroom has not been re-carpeted since 2002, and was past due for replacement.

A new fire alarm panel has been installed. This panel reflects updates in safety technology, and is per recommendation from the Fire Department.

### **MEDIA COVERAGE:**

The Rapid City Journal has stopped publishing the library book reviews and articles. We are investigating alternative means for moving this information to the public, including via our social media channels.

11/27/19 [Newscenter1 Mention: Library property considered for grant proposal that would bring in an artist to create pieces downtown](#)

12/1/19 [Rapid City Journal Mention: Library open after blizzard](#)

12/3/19 [KOTA News Mention: Library property considered for grant proposal that would bring in artist to create pieces downtown](#)

12/3/19 [KEVN News Mention: Library property considered for grant proposal that would bring in artist to create pieces downtown](#)

12/6/19 [Rapid City Journal Event Mention: Holiday Music at the Library](#)

12/7/19 [Rapid City Journal Mention: Man charged with vehicular homicide previously arrested and charged after crashing into the Rapid City Public Library in May](#)

12/23/19 Live KOTA News Morning Show: Gentle Yoga event promotion

12/23/19 Live KOTA News Noon Show: Reader's advisory segment



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