City of Rapid City, South Dakota
2020 Special Event Application

Event Name: ________________________________

Name of Organization: ________________________________

Applicant Name: ________________________________

Mailing Address: __________________________________

City/State/Zip: ________________________________

Email: ________________________________

Org. Phone: ________________________________

On-Site Contact Person: ________________________________

On Site Cell Phone: ________________________________

Event Proceeds go to: ________________________________

Will there be a participation fee?  Yes  No

Do you want this event included on the City’s Special Event Calendar?  Yes  No

EVENT DESCRIPTION

Please attach a separate paper describing your event in detail, including the information delineated under Special Event Application on Page 2 of the Handbook. A separate, detailed site plan of the event site must also be submitted. If necessary, also provide a Traffic Safety Plan as described in the Handbook.

Event Date: ________________________________  Alternate Date: ________________________________

Start Time: ________________________________  End Time: ________________________________

Event Location/Address: ________________________________  Event Website if applicable: ________________________________

Setup date: ________________________________  Setup Time: ________________________________  Cleanup Time: ________________________________

Date/time street closure start: ________________________________  Date/time street closure end: ________________________________

INDEMNIFICATION

In consideration of approval to conduct this activity, the applicant/organization expressly assumes all risks incident to or in connection with the permitted activity. Any property damage or bodily injury arising out of or in connection with the permitted activity shall be the sole responsibility of the applicant/organization. Applicant/Organization agrees to and shall indemnify, defend and hold the City harmless from and against all losses, liabilities, damages, costs, expenses including litigation costs and reasonable attorney’s fees, judgments or settlements whatsoever incurred by the City resulting from any claim, demand, action, cause of action or suit arising from or relating to the negligent or intentional acts or omissions of applicant/organization’s officers, volunteers, employees, vendors, agents, contractors, subcontractors and others acting on behalf of applicant/organization.

Date: ________________________________  Name of Applicant: ________________________________

Please Print  Signature