December 31, 2019

To: Mayor, Public Works Committee, Common Council

From: Dan Coon – Assistant Public Works Director

RE: Request Authorization to Seek Proposals for Professional Services for the Solid Waste Master Plan
   Project No. 19-2561; CIP No. 51229

The Solid Waste Division is requesting authorization to seek proposals for professional services for development of a Solid Waste Master Plan. The Solid Waste Master Plan will provide guidance for operation of the Solid Waste Division for the next 15 to 20 years. Key items to be addressed in the Solid Waste Master Plan will be:

- Short and long term capital improvement requirements
- Air space utilization and short and long term disposal plans
- Evaluation of facility processes and services provided
- Cost of service analysis

Selection of the firm to provide the services will be in accordance with the City of Rapid City’s Consultant Selection Policy.

The project budget is $750,000.00 which will be funded using Solid Waste Division funds. The project will be conducted in 2020.