AGENDA FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Airport Administration Office, 4550 Terminal Rd Suite 102, Rapid City, South Dakota
9:00 a.m., Tuesday November 12, 2019
Purpose: Regular Meeting

ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Darren Haar, President; Rod Pettigrew, Vice President; and Michelle Thomson, Member

MEMBERS ABSENT: Shawn Gab, Secretary and David Gustafson, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Chris Deitz, Airport Operations; Carla Cushman, City Attorney; Linda Rydstrom, Westjet; Miranda Maleki, Westjet; Lisa Modrick, Westjet; Rod Senn, KLJ; Kent Bush, Rapid City Journal; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA
Motion to approve agenda as presented made by Thomson, second by Pettigrew, motion carried.

APPROVE MINUTES
1) AP111219-01 October 8, 2019 – Motion to approve minutes as presented made by Thomson, second by Pettigrew, motion carried.

GENERAL PUBLIC COMMENT
Linda Rydstrom of Westjet Air Center introduced their new Director of Operations, Lisa Modrick. Lisa will be transitioning into a corporate officer position in the future.

FINANCIAL ITEMS REQUIRING BOARD ACTION
2) AP111219-02 Bill List – Broom highlighted items over $5,000.00. Motion to approve bill list as presented made by Pettigrew, second by Thomson, motion carried.
3) AP111219-03 2020 Rates and Charges – Motion to approve the rates and charges as presented to include the increase in landing fees of $3.77/1,000 lbs. GLW for signatory and $4.71/1,000 lbs. GLW for non-signatory, made by Thomson, second by Pettigrew, motion carried.

ITEMS REQUIRING BOARD ACTION
4) AP111219-04 KLJ Task Order 2019-8 Terminal Rehabilitation Project Phase 3 Design & Bidding Services – Motion to approve task order in an amount not to exceed $1,036,936.73 made by Thomson, second by Pettigrew, motion carried.
5) AP111219-05 KLJ Task Order 2019-09 Targeted Airport Master Plan Update – Motion to approve task order in an amount not to exceed $624,956.13 contingent upon SDDOT Aeronautics Commission approval to use RAP fuel tax funds, made by Thomson, second by Pettigrew, motion carried.
6) AP111219-06 Addendum #1 to Lease Agreement with Fugro USA Land, Inc. aka Fugro Geospatial, Inc. – Motion to approve addendum #1 to extend the lease agreement to December 31, 2024 made by Pettigrew, second by Thomson, motion carried.
7) AP111219-07 ACDBE Goals & Program – Motion to approve the ACDBE program and goals for fiscal years 2020-2022 made by Thomson, second by Pettigrew, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF
8) AP111219-08 3rd Quarter Financials – Broom reviewed 3rd quarter financials.
9) Directors Report – Dame stated they are in the process of refinancing the PFC bond. The refinance savings are estimated to be $3.4 million and will reduce the term. The CFC bond will likely be paid off in 2020. Staff is awaiting the new bond rating. Dame provided a tour to a group of Jordanian aviation officials this past Saturday. The group also toured Cincinnati, Sioux Falls, Spearfish and Chicago O’Hare. Dame stated it was a rewarding event. Dame and a Board member will be attending a headquarters meeting with United at the end of this week and with Delta next week. Dame provided a copy of the report received from REEF parking to Board members. The Airport’s insurance inspector is currently here and will provide any recommendations.

**ADJOURNMENT**

At 10:18 am Thomson, made a motion to adjourn, second by Pettigrew, motion carried.

Respectfully submitted,

Shawn Gab
Secretary