

PROCEEDINGS OF THE CITY COUNCIL
Rapid City, South Dakota

December 2, 2019

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Rapid City was held at the City/School Administration Center in Rapid City, South Dakota on Monday, December 2, 2019, at 6:30 P.M.

The following members were present: Mayor Steve Allender and the following Alderpersons: Ritchie Nordstrom, Lisa Modrick, Laura Armstrong, Chad Lewis, Lance Lehmann, John Roberts, Darla Drew, Becky Drury and Bill Evans; the following Alderpersons arrived during the course of the meeting: None; and the following were absent: Greg Strommen

Staff members present included: Finance Officer Pauline Sumption, City Attorney Joel Landeen, Police Chief Karl Jegeris, Community Development Director Ken Young, Parks and Recreation Director Jeff Biegler, Public Works Director Dale Tech, Fire Chief Rod Seals, Long Range Planners Sarah Hanzel and Kip Harrington and Administrative Coordinator Heidi Weaver-Norris.

ADOPTION OF AGENDA

Motion was made by Armstrong, second by Drury and carried to adopt the agenda.

PRESENTATION

Ritchie Nordstrom, Ward Two Councilman, gave a presentation on the South Dakota Municipal League Conference that he attended.

GENERAL PUBLIC COMMENT

Manjot Singh and Lacey Puhl addressed the council. They said they were working with BH Works and the disabled population. They spoke on behalf of Americorps NCCC and told the public to fill out applications to see if their organization qualifies.

NON-PUBLIC HEARING ITEMS -- Items 2 – 33

CONSENT ITEMS – Items 2 – 29

19. PW112619-15: Authorize Parks and Recreation Department to harvest 250 deer for the 2019/2020 season
21. 19TP027: Approve the reconsideration to authorize the Mayor and Finance Officer to sign the Professional Services Agreement for the Sixth and Omaha Street Pedestrian and Bicycle Crossing Study and Sixth Street Promenade Corridor Master Plan with Felsburg Holt & Ullevig in an amount not to exceed \$125,097.00.

Motion was made by Lewis, second by Armstrong and carried to approve items 2-29 with the exception of items 19 and 21.

Approve Minutes

2. Approve Minutes for the November 18, 2019 Regular Council meeting.

Alcoholic Beverage License Applications Set for Hearing (December 16, 2019)

3. Pennington County Democratic Party for a SPECIAL EVENT On-Sale wine license for an event scheduled for February 7, 2020 at Prairie Edge, 606 Main Street
4. Elevate Rapid City – Chamber Division for a SPECIAL EVENT On-Sale wine license and On-Sale malt beverage license for an event scheduled for January 14, 2020 at Regional Health Orthopedic & Specialty Hospital, 1635 Caregiver Circle

5. American Heart Association Inc. FOR A SPECIAL EVENT On-Sale wine license and off-sale package wine license for an event scheduled for March 7, 2020 at Rushmore Plaza Civic Center, 444 N. Mt. Rushmore Road

Public Works Committee Consent Items

6. PW112619-01: Approve Change Order 1 F to Mainline Contracting, Inc. for Fire Hydrant Installation Project, Project #19-2497/CIP 50808 for an increase of \$11,842.09.
7. PW112619-02: Approve Change Order 1 F to Complete Concrete, Inc. for Knollwood Drive Inlay Project, Project #18-2473/CIP 50798 for a decrease of \$1,147.45.
8. PW112619-03: Authorize staff to Advertise for Bids Project No. 2494 / CIP No. 51226 Rapid City Public Library Air Handling Unit Replacement, estimated cost \$294,500
9. PW112619-04: Authorize staff to Advertise for Bids Project No. 2527 / CIP No. 51249 Star of the West Restrooms – Phase 2. Estimated cost of \$90,000.00.
10. PW112619-06: Authorize Mayor and Finance Officer to Sign Professional Services Agreement with Ferber Engineering Company, Inc. for the Flormann Street Water Main Replacement Project, Mt Rushmore Road to Apollo Circle, Project No. 19-2512 / CIP 51235, in the amount of \$82,620.00.
11. PW112619-07: Authorize Mayor and Finance Officer to Sign Resolution No. 2019-089 Construction Fee Resolution for St. Martins Drive Water Oversize - Per Acre Fee, Project No. DEV16-1299

Resolution # 2019-089
CONSTRUCTION FEE RESOLUTION FOR St. Martins Drive Water Oversize
PROJECT NO. DEV16-1299

WHEREAS, Section 13.04.190 of the Rapid City Municipal Code (RCMC) authorizes the City Council to require properties benefited by the construction of water pipes or mains to pay their proportionate share of the cost to construct such water pipe or main prior to being allowed to connect to the City's water utility; and

WHEREAS, a 16" water main was extended in St. Martins Drive per City Project No. DEV16-1299; and

WHEREAS, the City's total oversize cost of constructing this water main was \$32,195.00; and

WHEREAS, the City's engineering staff has identified the total area that will benefit from construction of this water main, as shown on Exhibit A, which has been attached hereto and incorporated herein; and

WHEREAS, the City's Public Works Director is recommending the cost to construct this main be paid by the properties which will benefit from its construction prior to such properties being served by the City's water utility; and

WHEREAS, the City's Public Works Director is recommending the construction fees be apportioned to the benefiting area shown on Exhibit A, based on the benefits that accrue to such property, and as such, should be established on a per-acre basis; and

WHEREAS, the City Council, having considered the recommendation of the City's Public Works Director and having made such investigation as it finds necessary, determines that it is in the best interests of the City and its water utility that the owners of properties within the benefitting area should pay their proportionate share of the cost to construct this project on a per-acre basis.

NOW THEREFORE, BE IT RESOLVED, by the City of Rapid City, that prior to being allowed to connect to the City's water system, the owners of property in the benefiting area shown in Exhibit A shall be required to pay a proportionate share of the cost of constructing the 16" water main shown in City Project No. DEV16-1299.

BE IT FURTHER RESOLVED that the owners of the property shown on Exhibit A shall pay \$810.96 per acre to connect to the City's water utility.

BE IT FURTHER RESOLVED that all construction fees collected as established herein shall accrue to the water utility enterprise fund.

BE IT FURTHER RESOLVED that such utility construction fees shall remain in effect until such time as the balance of the project costs totaling \$32,195.00 has been collected, or until all benefitting properties have connected to City water, at which time this Resolution and the utility construction fee shall automatically expire.

Dated this 2nd day of December, 2019.

CITY OF RAPID CITY
s/ Steve Allender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer

- 12. PW112619-08: Authorize Mayor and Finance Officer to Sign Resolution No. 2019-090 Construction Fee Resolution for Harley Davidson Water Main Extension – Water Oversize - Per Acre Fee, Project No. DEV17-1340

Resolution # 2019-090
CONSTRUCTION FEE RESOLUTION FOR HARLEY DAVIDSON WATER MAIN EXTENSION –
WATER OVERSIZE PROJECT NO. DEV17-1340

WHEREAS, Section 13.04.190 of the Rapid City Municipal Code (RCMC) authorizes the City Council to require properties benefited by the construction of water pipes or mains to pay their proportionate share of the cost to construct such water pipe or main prior to being allowed to connect to the City's water utility; and

WHEREAS, a 12" water main was extended in Harley Drive per City Project No. DEV17-1340; and

WHEREAS, the City's total oversize cost of constructing this water main was \$26,344.49; and

WHEREAS, the City's engineering staff has identified the total area that will benefit from construction of this water main, as shown on Exhibit A, which has been attached hereto and incorporated herein; and

WHEREAS, the City's Public Works Director is recommending the cost to construct this main be paid by the properties which will benefit from its construction prior to such properties being served by the City's water utility; and

WHEREAS, the City's Public Works Director is recommending the construction fees be apportioned to the benefiting area shown on Exhibit A, based on the benefits that accrue to such property, and as such, should be established on a per-acre basis; and

WHEREAS, the City Council, having considered the recommendation of the City's Public Works Director and having made such investigation as it finds necessary, determines that it is in the best interests of the City and its water utility that the owners of properties within the benefiting area should pay their proportionate share of the cost to construct this project on a per-acre basis.

NOW THEREFORE, BE IT RESOLVED, by the City of Rapid City, that prior to being allowed to connect to the City's water system, the owners of property in the benefiting area shown in Exhibit A shall be required to pay a proportionate share of the cost of constructing the 12" water main shown in City Project No. DEV17-1340.

BE IT FURTHER RESOLVED that the owners of the property shown on Exhibit A shall pay \$231.91 per acre to connect to the City's water utility.

BE IT FURTHER RESOLVED that all construction fees collected as established herein shall accrue to the water utility enterprise fund.

BE IT FURTHER RESOLVED that such utility construction fees shall remain in effect until such time as the balance of the project costs totaling \$26,344.49 has been collected, or until all benefiting properties have connected to City water, at which time this Resolution and the utility construction fee shall automatically expire.

Dated this 2nd day of December, 2019.

CITY OF RAPID CITY
s/ Steve Allender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer

- 13. PW112619-09: Authorize Mayor and Finance Officer to sign Resolution No. 2019-092, A Resolution Establishing a Policy for Allowing Discharge of a Sump Pump into the City's Sanitary Sewer System as Required by the Rapid City Municipal Code Section 13.16.190.

Resolution No. 2019-092
A RESOLUTION ESTABLISHING A POLICY FOR ALLOWING DISCHARGE OF A SUMP PUMP
INTO THE CITY'S SANITARY SEWER SYSTEM AS REQUIRED BY THE RAPID CITY
MUNICIPAL CODE SECTION 13.16.190.

WHEREAS, Section 13.16.200 of the Rapid City Municipal Code (RCMC) prohibits discharging water from a sump pump into the City's sanitary sewer system; and

WHEREAS, Section 12.12.080 of the Rapid City Municipal Code prevents discharging of water upon streets and alleys during freezing weather; and

WHEREAS, sump pumps often discharge to the ground surface in areas where storm sewer collection systems are not immediately available; and

WHEREAS, discharging water to the ground surface during freezing weather creates a safety hazard for pedestrians and motorists, and contributes to the deterioration of streets; and

WHEREAS, the Public Works Department has determined allowing limited disposal of sump pump waste water into the City's sanitary sewer system during winter months is not likely to overload, or cause damage to, the City's sanitary sewer system; and

WHEREAS, the Common Council of the City of Rapid City finds that it is in the City's best interests to allow disposal of sump pump discharge into the sanitary sewer system in certain circumstances and approves a policy regulating such disposal as required by Section 13.16-190 of the RCMC.

WHEREAS, this resolution establishing a City sump pump policy shall supersede all previous City sump pump policies; and

NOW THEREFORE, BE IT ORDAINED by the City of Rapid City that the following policy be adopted:

Sump pump or unpolluted water disposal.

A. If sump pump discharge creates an icing issue during freezing weather, the preferred discharge location is to the City's storm sewer system if located immediately adjacent to the property. If storm sewer is immediately adjacent to a property, discharge to the sanitary sewer will not be allowed. Edge drain connections will not be allowed. The sump pump discharge piping from the building to the public storm sewer shall be at the sole expense of the property owner.

B. The Director of Public Works or his or her designee may issue seasonal sump pump discharge permits. The permit will allow sump pump discharge to the City's sanitary sewer system during freezing weather where the sump pump discharge cannot be delivered to a storm sewer collection system immediately adjacent to the property.

1. Sump pump discharge into the City's sanitary sewer system will only be allowed between November 1st and April 1st of each year. Coverage under the permit will be continuous until canceled.

2. All interior work shall be performed in compliance with the City's currently adopted plumbing code. The sump pump connection to the sanitary sewer shall be constructed at the property owner's sole expense.

3. Diversion valves and permanent piping shall be installed per the City's detail titled "Sump Pump Bypass to Sanitary Sewer". The City shall be solely responsible for opening and closing the valve connecting the sump pump discharge pipe to the City's sanitary sewer system. The City will provide a locking mechanism to prohibit valve operation by anyone but the City.

4. The property owner shall grant the City periodic access to the facility in order to ensure compliance with the requirements of the permit. Failure to provide reasonable access to inspect will result in the cancellation of the permit in addition to any other remedies provided for violation of this Policy, including but not limited to shutting off City water service.

5. The permit fee shall be per the City's currently approved fee resolution. If the fee does not appear in the City's fee resolution it shall be 0 (zero) dollars.

6. The City may cancel the permit at any time if the terms of the permit are not complied with, if the sewer system cannot handle additional flow, if storm sewer is made available, or for other good cause.

Dated this 2nd day of December, 2019.

CITY OF RAPID CITY
s/ Steve Allender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer

- 14. PW112619-10: Approve Change Order 1 F to Veolia ES Technical Solutions, LLC. for Collection and Disposal of Household Hazardous Waste Event, Project #18-2463/CIP 51206 for a decrease of \$5,599.21.
- 15. PW112619-11: Request Advertising Authority for One New Current Model Year Tandem Dump Truck With Plow, Wing, & Anti-Icing System. Estimated cost of \$214,000.00
- 16. PW112619-12: Request Advertising Authority for One New Current Model Year Single Axle 4X4 Dump Truck with V-Plow, estimated cost \$176,000.00
- 17. PW112619-13: Extend 2018 Street Light Maintenance Contract with Solar Sound Corp. through Calendar Year 2020 at 2018 unit prices for maintenance of City and SDDOT-owned street lights.
- 18. PW112619-14: Authorize Mayor and Finance Officer to sign agreement with Suez Water Technologies & Solutions for Membrane Module Addition for the Jackson Springs Water Treatment Plant, Total Cost: \$370,069.00.
- 20. PW112619-05: Authorize Mayor and Finance Officer to sign informal agreement with Architectural Specialties LLC for Journey Museum Door Renovation Project No. 19-2551 CIP No. 51264 for an amount not to exceed \$41,008.49.
- 22. PW112619-16: Acknowledge Informational Presentation: Water Production Division Update

Legal & Finance Committee Consent Items

- 23. LF112719-06 – Approve Resolution No. 2019-093, A Resolution Establishing the Rapid City Youth Council

Resolution No. 2019-093
A RESOLUTION ESTABLISHING THE
RAPID CITY YOUTH CITY COUNCIL

WHEREAS, the City of Rapid City desires to spark youth engagement in City government, help youth gain valuable experience in City government, and treat youth as valuable partners in the work of local government; and

WHEREAS, the Common Council wishes to empower, support, and inform youth so that they can be productive members of the community; and

WHEREAS, the Common Council desires to create an accessible channel for open communication between the Rapid City Common Council and youth in the community; and

WHEREAS, the Common Council recognizes that the National League of Cities Institute for Youth, Education and Families has stated that “[y]outh councils or youth advisory boards can provide an effective way to engage youth in city government” and “[y]outh councils provide a conduit for youth voice to city leadership, help promote civic engagement and community service, and foster an understanding of how municipal government works”; and

WHEREAS, a youth city council is a model that can provide youth with an understanding of the various processes and departments of Rapid City government; and

WHEREAS, in 2018, a group of Rapid City area youth gathered to collectively advance the idea of authentic youth engagement and from these efforts, framework for a Rapid City Youth City Council was developed; and

WHEREAS, the Common Council desires to establish a Rapid City Youth City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council that the City establishes the following Rapid City Youth City Council.

Rapid City Youth City Council

Membership

Rapid City Youth City Council membership will consist of Rapid City youth, at least one Common Council liaison, and an administrative coordinator. There will be at least five voting members and up to eighteen voting members. Qualifications for voting members are as follows: between the ages of fourteen and eighteen; attend a secondary school that services Rapid City residents, live within the City of Rapid City and are homeschooled, or have dropped out after attending a school servicing City residents; and if possible, at least two members in 9th grade, at least two members in 10th grade, at least two members in 11th grade, and at least two members in 12th grade.

Voting members shall serve a term length of between one and two years. The Selection Committee shall decide what length of term each member will serve when the person is selected as a member. Members may not serve more than two consecutive terms. If a voting member is going to reach the age of nineteen during his/her one or two year term, the term will automatically end on the day before the member's nineteenth birthday.

There will also be at least two non-voting members. The Rapid City Common Council shall select at least one alderman to serve as a non-voting liaison or liaisons to the Youth City Council. A liaison's term will be for one year. If a liaison is no longer a sitting Common Council member, the liaison's term will automatically end and the Rapid City Common Council may select a new liaison for a new one year term. The Rapid City Area Schools Youth Engagement Coordinator or someone appointed by the Rapid City Areas Schools shall be appointed as a non-voting Administrative Coordinator. There is no term limit for the Administrative Coordinator.

Selection of Voting Members

The Selection Committee for the Rapid City Youth City Council will select all members who will serve on the Youth City Council. In its selection process, the Selection Committee may choose to increase or decrease the number of members serving on the Youth City Council at any time as long as the Selection Committee attempts to ensure that the membership of the Youth City Council does not fall below five voting members and does not exceed eighteen voting members.

For the first year of the Rapid City Youth City Council, the Selection Committee will consist of at least one Common Council liaison, the Rapid City Area Schools Youth Engagement Coordinator, and at least four residents of the City of Rapid City (as approved by the Youth Engagement Coordinator). Every year thereafter, the Selection Committee will consist of the Rapid City Youth City Council Chairperson, the Rapid City Youth City Council Vice Chairperson, at least one Common Council liaison, the Rapid City Area Schools Youth Engagement Coordinator (or someone appointed by the Rapid City Areas Schools), and at least four residents of the City of Rapid City (as approved by the Youth Engagement Coordinator).

A standard application will be established to elicit interest from qualifying individuals. Applicants who do not meet the qualification criteria as stated above will not be considered. The Selection Committee will select members based upon each applicant's response to application questions.

For the first year of the Rapid City Youth City Council, the Selection Committee will review applications from a pool of applicants who have submitted an application by December 6th, 2019. The Selection Committee will select new members as soon as practicable and thereafter notify new members of their selection. Terms will commence on January 1st.

After the first round of selections, the application process will remain open year round, allowing a pooling of applications. Every November, the Selection Committee will review applications from the pool of applicants who have submitted an application by October 31st of that year. The Selection Committee will typically select new members by November 30th and notify new members in December that they have been selected. Terms will typically commence on January 1st.

If an applicant is not chosen in the November selection process, the applicant's application will remain in the pool of applicants for one year from his/her most recent application unless the applicant requests in writing to have his/her application withdrawn. If a member vacates his/her position or his/her term ends, the Selection Committee may convene to consider applications that are in the application pool. The Selection Committee may appoint a new member to serve a new term with a length of between one and two years (at the Selection Committee's discretion).

The Selection Committee shall decide what length of term each member will serve when the person is selected as a member. However, the Selection Committee will choose terms to promote yearly staggering of terms such that all members' terms will not end during the same year.

Officers

At the inaugural meeting of the Youth City Council and at the first meeting in January of each subsequent year, the Youth City Council shall elect officers from its membership, including but not limited to a Chairperson, a Vice-Chairperson, and a Secretary. The election of officers shall be done through nominations for candidates for each position and then voting through secret ballots.

The Chairperson shall preside over the Youth City Council. The Vice-Chairperson shall preside over the Youth City Council in the absence or disability of the Chairperson. The Secretary shall preside over the Youth City Council in the absence or disability of the Chairperson and the Vice-Chairperson. If the Chairperson, Vice-Chairperson, or Secretary vacates his/her term, then a replacement to fill the balance of the officer's term shall be elected as soon as possible.

Bylaws, Rules of Deliberation, and Quorum

The Youth City Council shall adopt bylaws to govern its operation. No bylaw shall be effective until approved by the Rapid City Common Council. The bylaws may be amended at any time.

Robert's Rules of Order will be followed to govern deliberations of the Youth City Council unless different rules of deliberation are chosen to replace some or all of Robert's Rules of Order. More than one-third of all voting members of the Youth City Council shall constitute a quorum for the transaction of all business. In order for an action of the Youth City Council to pass, a majority of a quorum must vote in favor of the action.

Meeting Days and Location, Agendas, Duties, and Opportunities

Youth City Council meetings will take place on the second Tuesday of every month. The Youth City Council may hold additional meetings, as necessary, if any such meeting is approved by the Mayor of Rapid City or his/her designee. Meetings will take place in the Rapid City Common Council Chambers.

The Youth City Council will coordinate with City staff to post an agenda for each Youth City Council meeting outside City Hall where Common Council agendas are normally posted and on the City's website.

The Rapid City Youth City Council will have the following nonbinding duties: advise the Common Council on matters related to youth; promote civic engagement among youth; and provide of its membership at least one member to attend public Common Council meetings as a monitor to relay information back to the Youth City Council. The members of the Youth City Council will be given opportunities to review and discuss Rapid City Common Council agendas to gain knowledge and insight on important community issues and learn about City issues from different departments of the City.

Dated this 2nd day of December, 2019.

CITY OF RAPID CITY
s/ Steve Allender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer

- 24. LF112719-02 – Approve Rapid City Regional Airport Rates and Charges for FY2020
- 25. Acknowledge the Following Volunteers for Worker’s Compensation Purposes: Claudia Dillon (RSVP+), Victoria Pollock (RSVP+), Ellen McKnight (RSVP+), Glenda Schut (RSVP+), Shirley Lock (RSVP+), Mary Ann Murphree (RSVP+), Bob French (RSVP+)
- 26. LF112719-03 – Approve Resolution No. 2019-091 to Update Petty Cash Funds and Change Funds

RESOLUTION 2019-091
A RESOLUTION TO UPDATE PETTY CASH FUND AND CHANGE FUNDS

WHEREAS, the City Council previously adopted Resolution 2019-018 Re-Establishing Petty Cash Funds and Change Funds; and

WHEREAS, the Cash Handling Audits I and II prepared by Compass have made the recommendation that the Finance Office create and maintain a complete and accurate list of all petty cash funds, change funds and travel funds; and

WHEREAS, such list should properly be supported by City Council resolutions; and

WHEREAS, the following adjustments to the existing petty cash and change funds amounts and titles are necessary since the City to continue to operate effectively:

Parks & Rec	Swim Center Change Fund	Change name to Swim Center Cash Drawer Change Fund	
Parks & Rec	Swim Center Cash Drawer Change Fund		increase to \$500.00
Parks & Rec	Swim Center Quarter Machine		decrease to \$0.00

NOW, THEREFORE, BE IT RESOLVED, that the Parks & Recreation Swim Center Change Fund is changed to the Swim Center Cash Drawer Change Fund and increased by \$200.00, the Parks & Recreation Swim Center Quarter Machine Fund is decreased by \$200.00.

Dated this 2nd day of December, 2019.

CITY OF RAPID CITY
s/ Steve Allender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer

- 27. LF112719-04 – Acknowledge the October 2019 General Fund Cash Balance Report
- 28. LF112719-07 – Approve Resolution 2019-94 A Resolution Amending Certain Fees to be Charged in 2020 for Various Licenses, Permits and Applications

RESOLUTION NO. 2019-094
A RESOLUTION AMENDING CERTAIN FEES TO BE CHARGED IN 2020
FOR VARIOUS LICENSES, PERMITS AND APPLICATIONS.

WHEREAS, the City charges fees for various licenses, permits and applications to cover its administrative costs; and

WHEREAS, in the past the City has generally adopted fees for licenses, permits and applications by ordinance; and

WHEREAS, on May 18, 2015, the Common Council adopted Resolution No. 2015-50 setting forth a fee schedule intended to replicate and supplement the fees discussed in the ordinances; and

WHEREAS, Resolution No. 2015-50 consolidates the information on fees charged by the City in one location, to make it easier to track and change the fees when they become insufficient to cover the City's administrative costs; and

WHEREAS, on multiple occasions the Common Council has adopted resolutions to Amend and/or Add Fees to the City Fee Schedules; and

WHEREAS, the City Council finds it to be in the best interests of the City and its citizens to adopt an updated comprehensive fee resolution.

NOW THEREFORE, BE IT RESOLVED, by the City of Rapid City that the following fees are established and will be effective January 1, 2020:

City Attorney's Office

City Attorney's Office has no fees

Community Development Department

Air Quality Permit Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Construction permit 1-5 acres	\$150.00 per permit	8.34.100.D
Construction permit 5+ acres	\$200.00 per permit	8.34.100.D
Construction permit renewal	\$25.00 per permit	8.34.100.D
Construction permit modification	\$25.00 per permit	8.34.100.E
Parking storage area permit	\$100.00 per permit	8.34.110.D
Parking storage area permit - amendment	\$25.00 per permit amendment	8.34.110.E
Compliance Plan	\$150.00 per permit	8.34.120.D
Failure to pay for or obtain a permit	\$250.00 per week	8.34.130

Building Contractor License Fees

Fee	Amount & Unit of Measure	Municipal Code Section
General Building Contractor License and House Mover License fees	\$200.00 per initial 3 year license/\$100.00 per 3 year renewal license for Class A - General Contractor \$200.00 per initial 3 year license /\$100.00 per 3 year renewal license for Class B - one & two-family residential contractor \$200.00 per initial 3 year license /\$100.00 per three year renewal license for house mover license	15.04.140 5.44.040
Trade License fees - initial/renewal	\$200.00 per initial 3 year license /\$100.00 per 2 year renewal license for Class EB - Class B Electrician * \$300 per initial 3 year license /\$200.00 per 2 year renewal license for Class EC - Electrical Contractor * \$10.00 per initial 3 year license /\$10.00 per 3 year renewal license for Class GA - Gas Fitting Apprentice \$200.00 per initial 3 year license /\$50.00 per 3 year renewal license for Class GC - Gas Fitting Contractor \$25.00 per initial 3 year license /\$25.00 per 3 year renewal license for Class GF - Gas Fitter \$25.00 per initial 3 year license /\$25.00 per 3 year renewal license for Class MA - Mechanical Apprentice \$205.00 per initial 3 year license /\$80.00 per 3 year renewal license for Class MAS - Appliance Specialist \$205.00 per initial 3 year license /\$80.00 per 3 year renewal license for Class MC - Mechanical Contractor \$40.00 per initial 3 year license /\$40.00 per 3 year renewal license for Class MI - Mechanical Installer \$25.00 per initial 1 year license /\$25.00 per annual renewal license for Class P – Plumber \$200.00 per initial 1 year license /\$50.00 per annual renewal license for Class PW - Water Softening Contractor \$200.00 per initial 3 year license /\$100.00 per 3 year renewal license for Class R - Roofing Contractor \$200.00 per initial 3 year license /\$50.00 per 3 year renewal license for Class S – Siding and Sign Contractor/inactive * Fee doubled for performing work without a license.	15.04.140
Application fee Building Board of Appeals	\$150.00 per appeal application concerning a building code and/or building code amendment requirement. No charge per appeal regarding an action taken by the Building Official concerning a contractor’s license.	15.04.130
License exam fee	None. Testing is through a third party vendor. A list of testing facilities can be obtained from the Building Official.	15.04.140

Building Permit Fees and Licenses

Fee	Amount & Unit of Measure	Municipal Code Section
IRC building permit and plan check fees	Table 100-A Residential Permit Fees (listed below)	15.04.330
IEBC building permit and plan check fees	Table 100-A Residential Permit Fees (listed below)	15.04.330
IBC building permit and plan check fees	Table 100-C Commercial Permit Fees (listed below)	15.04.330
IBC prefabricated structure building permit and plan check fees	Table 100-C Commercial Permit Fees (listed below)	15.12.360
Gas Code permit and plan check fees	Table 100-C Commercial Permit Fees (listed below).	15.04.330
Plumbing Code	Table 100-C Commercial Permit Fees (listed below)	15.04.330
Pressure reducing valves	No charge	15.04.330
Sign permit	Table 100-C Commercial Permit Fees (listed below). Electrical and outline lighting signs per adopted State Wiring Bulletin	15.04.330 17.50.080.I.2 17.50.080.K.2.
Temporary sign permit	Table 100-C Commercial Permit Fees (listed below). Per permit up to twice a year for no longer than 30 days.	17.50.080.S.1.
IMC permit	Table 100-A Residential Permit Fees and Table 100-C Commercial Permit Fees as applicable (listed below)	15.04.330
IPMC building permit and plan check fees	Table 100-A Residential Permit Fees and Table 100-C Commercial Permit Fees as applicable (listed below)	15.04.330
Moving of building permit	\$100.00 per permit Violation of Chapter 15.08, 15.44 or 12.24 with respect to moving of buildings subject to a fine of not less than \$25.00 nor more than \$100.00, and/or 30 days in jail per violation	15.08.010. A. 15.08.060. A.
Manufactured home parks operating permit	\$50.00 per manufactured home park up to 10 manufactured homes and an additional \$2.00 for each manufactured home in excess of 10. Annual permit required to be filed with the Finance Officer by July 30 th of each year.	15.48.020
Travel park permit	\$25.00 plus \$1.00 for every 10 spaces or fraction thereof over the minimum 100 spaces per permit application	15.52.030. B.
Travel park operating permit	\$35.00 for the first 10 trailer spaces and an additional \$0.50 for each trailer space in excess of 10. Annual permit and an additional \$0.50 will be charged for any trailer space added during the permit year.	15.52.060

TABLE 100-A RESIDENTIAL PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$1,600.00	\$37.00
\$1,601 to \$2,000.00	\$37.00 for the first \$1,600.00 plus \$2.00 for each additional \$1,000.00, or fraction thereof, to and including \$2,000.00
\$2,001 to \$25,000.00	\$45.00 for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000	\$252.00 for the first \$25,000.00 plus \$6.50 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.000	\$414.50 for the first \$50,000.00 plus \$4.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,00.00 to \$1,000,000.00	\$2,039.50 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof, to and including

	\$1,000,000.00
\$1,000,001.00 and up	\$3,539.50 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00, or fraction thereof

Other Inspections and Fees:

1. Inspections outside of normal business hours\$42.00 per hour¹
(minimum charge – two hours)
2. Re-inspection fees\$42.00 per hour¹
3. Inspections for which no fee is specifically indicated.....\$42.00 per hour¹
(minimum charge – one hour)
4. Additional plan review required by changes, additions, or revisions to plans.....\$42.00 per hour¹
(minimum charge – one hour)
5. For use of outside consultants for plan checking and inspections, or bothActual costs²
6. Plan review fees for 1 and 2 family dwellings and accessory structures shall be 10% of the building permit fee.
7. Plan review fees for all occupancies except 1 and 2 family dwellings shall be 50% of the building permit fee.

¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs.

TABLE 100-C COMMERCIAL PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$1,600.00	\$37.00
\$1,601 to \$2,000.00	\$69.25
\$2,001 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$ 50,000
\$50,001.00 to \$100,000.000	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,00.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof

Other Inspections and Fees:

1. Inspections outside of normal business hours\$47.00 per hour¹
(minimum charge – two hours)
2. Re-inspection fees.....\$47.00 per hour¹
3. Inspections for which no fee is specifically\$47.00 per hour¹
(minimum charge – one hour)
4. Additional plan review required by changes, additions, or revisions to plans.....\$47.00 per hour¹
(minimum charge – one hour)
5. For use of outside consultants for plan checking and inspections, or both.....Actual costs²
6. Plan review fees for 1 and 2 family dwellings and accessory structures shall be 10% of the building permit fee.
7. Plan review fees for all occupancies except 1 and 2 family dwellings shall be 50% of the building permit fee.

¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs.

Code Enforcement Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Off-premises sign license	\$75.00 per annual sign license for each off premise sign	17.50.080
Property abatement	\$42.00 per property abatement for administration plus actual cost of property abatement	

Duplication Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Duplication and file scanning fees:	<p>Duplication and file scanning fees for sizes A, legal, and B are free for the first 10 sheets. Duplication requests for 11 or more sheets in sizes A legal, and B and all other sizes will be charged according to the following rates:</p> <p>\$0.25 per sheet (black & white) \$0.50 per sheet (color) at 8.5" by 11" (A) \$0.50 per sheet (black & white) \$0.75 per sheet (color) at 11" by 17" (B) \$0.75 per sheet (black & white) \$1.00 per sheet (color) at 18" by 24" (C) \$10.00 per sheet (black & white) \$15.00 per sheet (color) at 24" by 36" (D) \$15.00 per sheet (black & white) \$20.00 per sheet (color) at 36" by 48" (E) \$2.00 per disc for CD-ROM or DVD</p> <p>For file duplication the City Staff reserves the right to use a third party vendor for duplication and scanning of files. Any request that is to be processed by City Staff through a third party vendor will be charged the greater of the invoiced or receipted amount plus \$30.00 administrative cost per file. Any party requesting this service shall be required to pay the invoiced amount and administrative cost prior to the commencement of the duplication or scanning of the files.</p>	

Electrical Code Permit Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Electrical Code permit	Minimum \$50.00 per permit	15.04.330
Electrical permit for new single and two-family residences	<p>Each dwelling unit inspection fee shall be the greater of Table 1 or Table 2 below:</p> <p><u>TABLE 1</u> flat rate -service size in amperes/inspection fee: 0 – 200/\$135.00 201 to 400/\$275.00 401 and larger\$300.00 plus circuitry</p> <p><u>TABLE 2</u> square footage: 5 cents per square foot finished area 2.5 cents per square foot unfinished area 2.5 cents per square foot garage</p>	15.04.330
Electrical inspection fee for service change. Fee for service change only. All new circuits will use TABLE 5	<p><u>TABLE 3</u> service size in amperes / inspection fee 0 – 200 /\$75.00 201 – 400 - \$100.00 401 – 800 - \$125.00 801 – 1600 - \$150.00 1601 and over - \$175.00</p>	15.04.330
Electrical inspection fees for new service installation. New circuits added use TABLE 5.	<p><u>TABLE 4</u> service size in amperes / inspection fee 0 – 200 /\$35.00 201 – 400 - \$50.00 401 – 800 - \$75.00 801 – 1600 - \$125.00 1601 and over - \$250.00</p>	15.04.330
Electrical inspection fees for circuitry installations or alterations.	<p><u>TABLE 5</u> 0-30A CCT - \$5.00 each 31-60A CCT - \$10.00 each 61-100A CCT - \$12.00 each each additional one hundred amperes or fraction thereof - \$8.00.</p>	15.04.330
Electrical inspection fee for electric signs	<p><u>TABLE 6</u> Greater of \$50.00 for each sign, feeder, or branch circuit, or the fee calculated</p>	15.04.330

	based on the Table 4 and Table 5 above with a maximum of \$60.00. Fee is applicable to permanently installed electric signs, outline lighting, field assembled skeletal neon systems and area lighting.	
Electrical fees for electrical installations associated with remodeling	<u>TABLE 7</u> First 40 openings or connections - \$1.00 each. Each additional opening or connection - \$0.50 each. First 40 lighting fixtures - \$1.00 each. Each additional lighting fixture - \$0.50 each Each motor or special equipment - \$6.00 each.	15.04.330
Electrical fees for electrical installations in apartment buildings	<u>TABLE 8</u> Three or more unit buildings - \$35.00 per unit. Services, feeders and branch circuits serving other apartment building loads shall be per Table 4 and Table 5 above.	15.04.330
Electrical fees for mobile home service equipment and feeders.	<u>TABLE 9</u> First Service - \$50.00 Each Additional Unit - \$25.00	15.04.330
Electrical fees for recreational vehicle park unit.	<u>TABLE 10</u> Inspection fee is \$20.00 per recreational vehicle park unit. Service and Other Wiring shall be Table 4 and Table 5 above.	15.04.330
Electrical fees for swimming pools.	<u>TABLE 11</u> Residential pools \$125.00 All other pools use Table 4 and Table 5	15.04.330
Electrical administrative fees	<u>TABLE 12</u> Correction made after 30 days from receipt of inspection report may be assessed a fee of \$100.00 per violation. If an inspector has to notify the master electrician/electrical contractor that their apprentice is not being properly supervised per the ordinance a fee of \$100.00 may be assessed per violation. An Exception may be granted for Western Dakota Technical Institute or an accredited higher education facility. After hour inspections shall be a minimum two hour fee of \$100.00.	15.04.330
State Electrical Affidavit	<u>TABLE 13</u> \$5.00 per permit	15.04.330
Electrical Inspection violation fee	Fee doubled for work started without a permit. noncompliance with any provision of the code or through use of defective material or due to negligence on the part of workmen, a subsequent inspection becomes necessary, an additional fee of \$50.00 shall be charged for each such inspection Failure to obtain a final inspection prior to the expiration of the permit is subject to a fee of \$100.00. Re-inspection may be subject to a fee of \$50.00 per occurrence.	15.04.330

Grading Permit Fees

IBC grading permit	Table 100-D Grading Permit Fees (attached to this resolution)	15.12.510 Appendix J
IBC grading plan review	Table 100-E Grading Plan Review Fees (attached to this resolution)	15.12.510 Appendix J

TABLE 100-D GRADING PERMIT FEES'

CUBIC YARDS	FEE
50 or less	\$23.50
51 to 100	\$37.00
101 to 1,000	\$37.00 for the first 100 cubic yards plus \$17.50 for each additional 100 cubic yards or fraction thereof
1,001 to 10,000	\$194.50 for the first 1,000 cubic yards plus \$14.50 for each additional 1,000 cubic yards or fraction thereof
10,001 to 100,000	\$325.00 for the first 10,000 cubic yards plus \$66.00 for each additional 10,000 cubic yards or fraction thereof

100,001 cubic yards or more	\$919.00 for the first 100,000 cubic yards plus \$36.50 for each additional 10,000 cubic yards or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours..... (minimum charge – two hours)	\$50.50 per hour ²
2. Re-inspection fees	\$50.50 per hour ²
3. Inspections for which no fee is specifically indicated..... (minimum charge – one hour)	\$50.50 per hour ²

¹ The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

² Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

For excavation and fill on the same site, the fee shall be based on the volume of excavation or fill, whichever is greater.

TABLE 100-E GRADING PLAN REVIEW FEES

CUBIC YARDS	FEE
50 or less	No fee
51 to 100	\$23.50
101 to 1,000	\$37.00
1,001 to 10,000	\$49.25
10,001 to 100,000	\$49.25 for the first 10,000 cubic yards plus \$24.50 for each additional 10,000 cubic yards or fraction thereof
100,001 to 200,000	\$269.75 for the first 100,000 cubic yards plus \$13.25 for each additional 10,000 cubic yards or fraction thereof
200,001 or more	\$402.25 for the first 200,000 cubic yards plus \$7.25 for each additional 10,000 cubic yards or fraction thereof
Other Fees:	
1. Additional plan review required by changes, additions, or revisions to approved plans..... (minimum charge – two hours)	\$50.50 per hour*

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Planning, Subdivisions, and Zoning Application Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Annexation	\$250.00 per application	
Involuntary Annexation	\$250.00 per application if property owner requests but cannot meet voluntary application requirements	
Comprehensive Plan Amendment	\$250.00 per application	2.60.160.G. 17.54.040. G
Layout plan	No fee per application	16.24.010
Preliminary plan	\$250.00 per application	16.24.010
Final plat	\$250.00 per application	16.24.010
Minor plat	\$250.00 plus \$20.00 per lot per application	16.24.010
Development Engineering Plans	\$250.00 plus \$20.00 per lot per application	16.24.010
Consolidation and lot-line adjustment plats	\$250.00 plus \$20.00 per lot per application	16.24.010
Vacation of easements	\$250.00 per application if applicant is responsible	16.24.010
Vacation of public right-of-way and section line highway	\$200.00 per application	16.24.010
Plat errors and omissions	\$50.00 per application	16.24.010
Planned Development Designation	\$50.00 per application	17.50.050.E
Initial Planned	\$250.00 per application	17.50.050.F

Development		
Final Planned Development	\$250.00 per application	17.50.050.F
Planned Development Major Amendment	\$250.00 per application	17.50.050. G
Planned Development Administrative Amendment	No fee per application	17.50.050.G
Planned Unit Development Concept Plan	No fee per application	17.50.060.D
Planned Unit Development Zone Document	\$250.00 per application	17.50.060.E
Planned Unit Development Major Amendment	\$250.00 per application	17.50.060.F

Planned Unit Development Administrative amendment	No fee per application	17.50.060.F
Administrative Exception	No fee per application	17.50.070. D. 1
Tax Increment District	\$2,500.00 per application	3.26.030
Temporary use permit for trailer parks and campgrounds	\$75.00 per permit whenever there is a gathering of more than 15 people for longer than 36 hours.	17.50.230.F.3
Temporary use permit for a retail business or structure	\$50.00 per event permit	17.50.230.H.4
Temporary use permit for seasonal retail business or structure	\$150.00 per permit	17.50.230.I.4
Permit for a continuous retail business or structure	\$250.00 per permit	17.50.230.J.3
Variance application	\$250.00 per application	17.54.020.A
Conditional use permit application	\$250.00 per initial application. \$250.00 per application for a major amendment	17.54.030.B
Zoning and Rezoning	\$250.00 per application	17.54.040.G
Zoning Ordinance Amendment	\$250.00 per application	17.54.040.G
Zoning ordinance violation	\$100.00 per violation plus the cost of the action	17.54.070

Streets Sidewalks and Public Places Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Sidewalk café permit application	\$250.00 per permit	12.12.030.B.4
Sidewalk vending cart permit	\$250.00 initial and \$100.00 annual renewal per permit	12.12.040.C.5

application	
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Finance Department

Finance Department Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Adult oriented businesses	\$400.00 per initial and renewal application and investigation \$200.00 per initial and renewal of business license \$50.00 per initial and renewal of escort license	5.70.050
Business licenses	\$50.00 per 24 month license for pawnbrokers, secondhand dealers, and gem & precious metal dealers \$50.00 initial and \$50.00 biennial renewal per vehicle for mobile ice cream vendor \$1,500.00 initial and annual renewal for transportation network company license \$250.00 initial and \$200.00 biennial for taxicabs license \$75.00 initial and \$50.00 renewal every 24 months per driver for taxicab drivers license \$50.00 annual per machine for video lottery machine license \$100.00 annual per location for sidewalk vendor license \$250.00 initial and \$200.00 biennial renewal for each merchant security business license \$75.00 initial and \$50.00 biennial renewal per individual for merchant security and private security license	5.36.040 5.50.060 5.60.040 5.60.040 5.60.040 5.64.010 5.56.050 5.52
Central Station Service	\$50.00 initial and \$50 annual renewal	5.24.030
Liquor licenses	\$100,000.00 per initial and \$1,500.00 per renewal for on-sale dealer Market price as set by City Council per initial and \$1,500.00 per renewal for on-sale dealer (full service restaurant) \$100,000.00 per initial and \$1,500.00 per renewal for convention facility on-sale dealer \$100,000.00 per initial and \$1,500.00 per renewal for municipal auditorium On-Sale Dealer \$500.00 or greater amount as determined by sealed bid process for initial and \$500.00 per renewal for off-sale dealer \$300.00 per initial and \$300.00 per renewal for malt beverage retailer and wine produced by a farm winery retailer package dealers and on-sale dealers \$500.00 per initial and \$500.00 per renewal for wine and cider retailer package dealers and on-sale dealers \$150 per initial and \$150 per renewal for off-sale delivery \$50.00 per license for a special event malt beverage retailer \$50.00 per license for a special event on-sale wine retailer \$150.00 per license for a special event on-sale dealer \$50.00 per license for a special event off-sale package wine dealer \$50.00 per license for a special event off-sale package malt beverage dealer \$150 per license for a special event off-sale package dealer	5.12.030. A 5.12.030. A & 5.12.040 5.12.030. A 5.12.030. A 5.12.030. A & 5.12.030. C 5.12.030. A 5.12.030. A 5.12.030.A 5.12.035. B 5.12.035. B 5.12.035. B 5.12.035. B 5.12.035. B 5.12.035. B 5.12.035. B
Parking facility rates (includes sales tax)	2019 Rates \$30.00 per month per parking space in lot 4 (Stock growers surface lot) \$40.00 per month per parking space in lot 5 (St. Joseph from 5 th to 6 th lot) \$50.00 per month per parking space in lot 6-C parking ramp covered \$40.00 per month per parking space in lot 6-U parking ramp uncovered \$40.00 per month per parking space in lot 7 (7 th and Main surface lot) \$40.00 month per parking space in lot 8 (Mt. Rushmore and Main surface lot) \$5.00 per each parking permit replacement In future years, all rates will be increased by CPI-U Midwest Region, rounded up to the nearest dollar unless otherwise approved	
Refuse Collector	\$25.00 per vehicle initial; \$25.00 annual renewal per vehicle	8.08.110

Administrative charges	\$25.00 per check with non-sufficient funds Stop payment fee shall be assessed in the amount charged by the financial institution \$0.25 per page for paper copies \$25.00 per digital copy of City Council meeting	9.04.010
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Fire Department

Ambulance Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Ambulance rates	\$2,463.96 per event for specialty care transport \$1,708.89 per event for base rate transport \$1,024.32 per event for ALS1 Emergency rate transport \$926.90 per event for ALS base rate transport \$655.00 per event for BLS emergency (BLS crew) \$462.22 per event for BLS base rate (BLS crew) \$0 per event for BLS emergency (ALS crew) \$0 per event for BLS base rate (ALS crew) \$14.30 per mile for transport \$40.00 per hour for Event Medic \$75.00 per hour for Team only transports \$109.08 per hour for school and non-profit transports \$125.27 per hour for standby rate \$200.00 per event for stretcher fee/hospice \$205.18 per event for treat and release	

Fire Department Permit and Inspection Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Open burn permit	No fee per permit	8.34.170
Fire protection systems permit and inspection	150% of the basic fee building permit fee for new systems and retrofitted systems \$128.00 per standpipe installation \$95.55 per permit for plan review of fire pumps \$382.00 per permit for inspection and testing of fire pumps \$107.00 per permit for kitchen hood extinguishing system installation \$53.55 per permit for kitchen hood extinguishing system modification \$0.36 per square foot of covered area per permit for special fire extinguishing systems \$128.00 plus \$2.00 for each initiation and signaling device per permit for fire alarm systems \$64.00 per permit for plan review and acceptance test of control unit \$64.00 per hour for additional inspection or testing of control unit with a minimum charge of one hour \$64.00 per installation plus \$2.00 for each initiation and signaling device for existing fire alarm system modification permits.	
Flammable liquid storage tanks permit and inspections	\$107.00 per permit for the installation of a flammable liquid storage tank \$64.00 per permit for the removal of a flammable liquid storage tank \$107.00 per permit for the modification of a flammable liquid storage tank \$53.55 per permit for the modification of flammable liquid storage tank piping	
General site plan review and inspections	\$64.00 per hour for site plan review and inspections \$64.00 per hour for additional plan review with a minimum charge of one hour	

Hazardous Materials Emergency Assistance – Pennington County Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Engine rates	\$100.00 per hour and \$1.75 per mile for Class 1: Engines \$175.00 per hour and \$1.75 per mile for Haz-Mat vehicle \$125.00 per hour and \$1.75 per mile for Class 2: Ladder Truck	

	\$230.00 per hour and \$2.30 per mile for Class 4: Aircraft Fire Rescue \$230.00 per hour and \$2.30 per mile for trucks \$50.00 per hour and \$0.75 per mile for Class 5: Water Tenders \$40.00 per hour and \$0.75 per mile for Class 6: Brush Trucks \$125.00 per hour and \$0.50 per mile for Class 7: Special Service vehicle \$15.00 per hour and \$0.30 per mile for Class 8: Service vehicle	
Hazardous materials Team rates	\$35.00 per hour for labor \$175.00 per hour and \$0.50 per mile for vehicle	
Dive Rescue Team	\$35.00 per hour for labor \$25.00 per hour and \$0.50 per mile for vehicle	

South Dakota Wildland Fire Suppression Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Engine rates	\$115.00 per hour and \$0.51 per mile for Type 1 (structural) \$110.00 per hour and \$0.51 per mile for Type 2 (structural) \$70.00 per hour and \$0.51 per mile for Type 3 \$70.00 per hour and \$0.51 per mile for Type 4 \$65.00 per hour and \$0.51 per mile for Type 5 \$65.00 per hour and \$0.51 per mile for Type 6 \$30.00 per hour and \$0.51 per mile for Type 7 \$15.00 per hour and \$0.51 per mile for Type 8	Contract #SDFD2011RCFX
Tactical tenders	\$70.00 per hour and \$0.51 per mile for Type 1 \$65.00 per hour and \$0.51 per mile for Type 2 \$20.00 per hour and \$0.51 per mile for Type 3 \$8.00 per hour and \$0.51 per mile for Type 4	
Support tenders	\$107.00 per hour and \$0.51 per mile for Type 1 \$92.00 per hour and \$0.51 per mile for Type 2 \$72.00 per hour and \$0.51 per mile for Type 3	
ATV and UTV rates	\$30.00 per shift or ATV \$40.00 per shift for UTV	
Power saw rate	\$5.00 per hour and \$30.00 per shift	
Portable pump rates	\$30.00 per 24 hours for 0 to 200 gallon per minute pump \$40.00 per 24hours for 200+ gallon per minute pump	
Portable tanks	\$20.00 per 24hours for tank under 1,500 gallons \$25.00 per 24hours for tank 1,500+ gallons	
Other vehicle rates	\$65.00 per 24hours plus \$0.51 per mile for STEN, DIVS, or any vehicle assigned to the line of duty \$0.51 per mile for crew/chase vehicle	

Parks and Recreation Department

Aquatics Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Annual pass (not including sales tax)	\$357.00 per pass for adult (age 26 to 61) \$535.00 per yearly pass for couples* \$250.00 per yearly pass for senior (age 62 and above) \$378.00 per yearly pass for senior couples (age 62 and above)* \$272.00 per yearly pass for youth (age 2 to 17) \$296.00 per yearly pass for young adult (age 18 to 25) \$642.00 per yearly pass for family (up to 4 people) \$65.00 per additional family member (over 4 people) * Couple defined as married or both customers producing documents with the same mailing address	
Quarterly pass (not including sales tax)	\$96.00 per quarterly pass for adult (age 26 to 61) \$147.00 per quarterly pass for couples \$65.00 per quarterly pass for senior (age 62 and above) \$105.00 per quarterly pass for senior couples (age 62 and above)*	

	\$77.00 per quarterly pass for youth (age 2 to 17) \$82.00 per quarterly pass for young adult (age 18 to 25) \$210.00 per quarterly pass for family (up to 4 people) \$35.00 per additional family member (over four people) * Couple defined as married or both customers producing documents with the same mailing address	
Daily rate (includes sales tax)	\$6.00 per individual per day \$5.00 per senior (age 62 and above) per day \$11.00 per family on designated family nights \$5.00 per individual for groups of 30 or more \$80.00 per twenty day punch pass \$61.00 per twenty day punch pass for senior (age 62 and above) \$201.00 per twenty day punch pass for family (up to 4 twenty punch passes) \$36.00 per additional 20 day punch pass for families (over four people)	
Racquetball court rate (includes sales tax)	\$6.00 per hour \$38.00 per 10 day punch pass \$61.00 per 20-day punch pass \$115.00 per quarterly pass \$284.00 per yearly pass	
Rapid City Swim Center rental (includes sales tax)	\$193.00 per hour for an individual or organization Rental rates include natatorium, racquetball courts, and multi-purpose room	
Natatorium only rental (includes sales tax)	\$160.00 per hour for an individual or organization	
Outdoor pools only rental (includes sales tax)	\$160.00 per hour for an individual or organization	
50-Meter Pool (includes sales tax)	\$105 per hour for an individual or organization	
Multi-purpose room rental (includes sales tax)	\$44.00 per hour for an individual or organization	
Party room rental (includes sales tax)	\$89.00 per 2 ½ hour event (specific times slots available)	
Lap lanes rate (includes sales tax)	\$8.00 per hour per lane for an individual or organization	

Cemetery Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Grave space cost (tax included)	\$930.77 per single adult grave \$1,142.60 per double stack grave \$3,979.85 per family section (4 graves) \$251.48 per infant grave \$885.84 per small child grave \$462.17 per cremation grave \$925.30 per County grave (no tax) \$459.46 per County cremation grave (no tax)	
Opening and closing costs (tax included)	\$985.44 per adult grave \$266.25 per infant grave \$727.18 per small child grave \$407.77 per cremation grave \$925.30 per County grave (no tax)	

	\$382.88 per County cremation grave (no tax) \$305.81 per grave additional surcharge for Saturday \$80.48 per monument setting fee	
Ossuarium Fees (tax included)	\$550.00 Ossuary \$1,400.00 Niches, Rows A & G \$1,700.00 Niches, Rows B & C \$2,000.00 Niches Rows D & F \$3,400.00 Niches, Row E (behind memorial ring)	13.32.290

Golf Division Fees (does not include sales tax)

Fee	Amount & Unit of Measure	Municipal Code Section
Meadowbrook season passes	\$820.00 per pass for single adult \$1,308.00 for two passes for adult couple* \$731.00 per pass for single senior (age 62 and above) \$1,138.00 for two passes for senior couple (age 62 and above)* \$248.00 per pass for youth (age 17 and under) \$315.00 per pass for young adult (ages 18 to 25) \$2,460.00 per Corporate pass (4 passes; must pay with corporation check or credit card) * Couple defined as married or both customers producing documents with the same mailing address	
Meadowbrook daily rates	\$31.50 per round of 9 holes \$29.50 per round of 9 holes for senior (age 62 and above) \$29.50 per round of 9 holes for junior (age 17 and under) \$48.50 per round of 18 holes \$44.00 per round of 18 holes for senior (age 62 and above) \$63.00 per locker rental \$5.00 per bucket of range balls (small) \$9.00 per bucket of range balls (large) \$185.00 per 50 punch card for range balls \$203.00 per punch card for ten 9 hole rounds \$477.00 per punch card for twenty-five 9 hole rounds	
Meadowbrook golf cart rates	\$476.00 per cart for electric cart storage \$409.00 per cart for gas cart storage \$249.00 per annual trail fee \$19.00 per daily trail fee \$11.00 per ½ cart rental for 9 holes \$17.00 per ½ cart rental for 18 holes \$394.00 per ½ cart annual pass \$84.00 per cart rental punch pass for ten 9 hole rounds \$182.00 per cart rental punch pass for twenty-five 9 hole rounds	
Executive season passes	\$315.00 per pass for single adult \$430.00 for two passes for adult couple* \$262.00 per pass for single senior (age 62 and above) \$367.00 for two passes for senior couple (age 62 and above)* \$58.00 per pass for youth (age 17 and under) \$142.00 per pass for young adult (ages 18 to 25) \$60.00 additional per pass for Meadowbrook season pass holder \$20.00 additional per pass for youth (age 17 and under) Meadowbrook season pass holder * Couple defined as married or both customers producing documents with the same mailing address	
Executive daily rates	\$10.00 per round of 9 holes \$6.00 per round of 9 holes junior (age 17 and under) \$17.00 per round of 18 holes \$20.00 per all day play \$80.00 per punch card for ten 9 hole rounds \$180.00 per punch card for twenty-five 9 hole rounds	
Executive cart	\$113.00 per annual trail fee	

rental	\$9.00 per daily trail fee \$15.00 per cart rental for 9 holes \$23.00 per cart rental for 18 holes \$8.00 per ½ cart rental for 9 holes \$12.00 per ½ cart rental for 18 holes \$165.00 per annual ½ cart pass	
Development fees	\$1.00 per 9 hole round at Meadowbrook* \$2.00 per 18 hole round at Meadowbrook* \$1.00 per 9 hole round at Executive* \$2.00 per 18 hole round at Executive* \$3.00 per All-Day Play at Executive* * The development fees are included in the daily rate fees. The development fee is not included in the season pass fee and will be charged to all the season pass holders at tee time.	

Ice Division Fees (does not include sales tax)

Fee	Amount & Unit of Measure	Municipal Code Section
Season pass	\$142.00 per individual season pass \$344.00 per family season pass (up to four people) \$49.00 per additional family member \$47.00 per 10 session Punch Pass	
Daily rates	\$6.00 per individual per day \$5.00 per individual senior (age 62 and over) per day \$21.00 per family on designated family nights \$5.00 per individual for groups of 30 or more includes skate rental	
Ice rink rental rates	\$145.00 per hour for prime time ice rental \$87.00 per hour for non-prime time ice rental \$234.00 per hour for prime time ice rental includes skate rental \$183.00 per hour for non-prime time ice rental includes skate rental	
Skate rental and sharpening	\$4.00 per pair for skate rental \$8.00 per pair for skate sharpening performed on the same day \$6.00 per pair for skate sharpening performed for pick up the following day	

Parks Division Fees (includes sales tax)

Fee	Amount & Unit of Measure	Municipal Code Section
Park shelter fees (tax included)	\$75.00 per permit from 10:00 am to 3:00 pm (5 hours) \$75.00 per permit from 4:30 pm to 10:00 pm (5½ hours) \$20.00 per hour for the Canyon Lake gazebo \$100.00 per day for the Memorial Park bandshell \$150.00 per day for the Memorial Park bandshell with sound system \$500.00 deposit for Memorial Park bandshell with sound system \$10.00 administrative fee charged for cancellations made less than 30 days prior to permitted event	
Miscellaneous Fees	\$50 .00 per event \$100.00 per unit for Mobile Food Vending Permit \$45.00 per hour for facility lighting \$40.00 per hour for Community Center rental	

Police Department

Police Department Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Video & photographic services	\$30.00 per video tape duplication \$25.00 per CD with photographs	
Police reports	\$4.00 per accident report	

(includes sales tax)	\$8.00 per arrest report \$8.00 per case report \$275.00 per traffic crash reconstruction report	
Blood and drug Analysis	\$40.00 per blood alcohol analysis \$37.00 per drug analysis for marijuana (not toxicological) \$60.00 per drug analysis for controlled substance	
Calls for service/ log entry	\$1.00 per call for service/log entry	
Expert testimony	Actual cost of travel and accommodations if necessary	
Fingerprinting services	\$20.00 per fingerprinting service (includes sales tax) \$30.00 per fingerprint comparison service \$20.00 per latent fingerprint examination service	
Consultations & interpretations	No charge	
Special lab services	\$50.00 per hour for special lab services (weighing etc.)	

Parking Fees by Type (includes tax)

Fee	Amount & Unit of Measure	Municipal Code Section
Parking meter fees	\$1.00 per one hour of parking (Monday through Friday) \$1.00 per two hours of parking (Saturday) \$0.25 coin per 15 minutes of parking \$1.00 minimum charge for credit card/app use	10.44.060
Monthly on-street employee/resident permit	\$30.00 per month (non-metered zones only)	
On-street daily permit	\$7.00/day (non-metered zones only)	
Federal Juror Permit	\$4.00/day (non-metered zones only)	
Daily Construction permit	\$10.00/day (all zone and meter locations)	

Parking Violation Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Contrary to posted sign	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
No parking zone	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Within intersection	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
On crosswalk	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Within 25' of an intersection	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Within 20' of fire station entrance	\$50.00 per violation; \$20.00 late fee after 7 days; additional \$30.00 late fee after 30 days	10.40.310.D
Within 10' of fire hydrant	\$50.00 per violation; \$20.00 late fee after 7 days; additional \$30.00 late fee after 30 days	10.40.310.D
In front of private driveway	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
On a sidewalk	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Within 10' of a	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D

residential mailbox	days	
Obstructing traffic	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Across/over a line	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Yellow curb	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Against traffic	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
More than 12" from a curb	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Closer than 4' to any other vehicle (parallel)	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Not entirely within designated area	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Alley non-temporary	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Blocking alley	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Alley contrary to sign	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Near entrance to building	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Between 2 a.m. and 6 a.m.in Central Business District	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Within 6' of a railroad track	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Bus & taxi stand	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Handicapped space	\$100.00 per violation; \$20.00 late fee after 7 days; additional \$30.00 late fee after 30 days;	10.40.310.D
Commercial vehicles	\$50.00 per violation; \$20.00 late fee after 7 days; additional \$30.00 late fee after 30 days	10.40.310.D
Freight on Main & St. Joseph	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Loading zone violation	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Fire lane violation	\$50.00 per violation; \$20.00 late fee after 7 days; additional \$30.00 late fee after 30 days	10.40.310.D
Sight triangle violation	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
No permit for zone	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Double parking	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Civic center zone violation	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Airport loading zone violation	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Snow removal area	\$25.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Improper parking	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Timed zone violation	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D

Expired Meter	\$15.00 per violation; \$10.00 late fee after 7 days; additional \$25.00 late fee after 30 days	10.40.310.D
Immobilization, towing, and storage fees	\$100.00 per immobilized vehicle plus actual costs for vehicle towing and vehicle storage as applicable.; \$20.00 late fee after 7 days; additional \$30.00 late fee after 30 days	10.44.150.E
Violation Fee Appeal Application	\$10.00 per appeal application to the Parking Advisory Board	

Public Works Department

Engineering Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Stormwater Drainage Utility	\$0.00040/unit financial charge.	13.26.020.B.3
Fee for Inspection of subdivision improvements prior to acceptance.	City Engineers Estimate: Less than \$10,000 - 5.0% of the estimate \$10,001 to \$25,000 - 3.0% of the estimate \$25,001 to \$50,000 - 2.5% of the estimate \$50,001 to \$100,000 - 2.0% of the estimate More than \$100,000 - 1.5% of the estimate	12.04.170.C
Driveway approach construction permit (curb cuts)	\$30.00 for each curb cut	13.04.100
Sidewalk or curb/gutter construction permit	\$15.00 for first 5 feet of sidewalk or curb and gutter \$15.00 additional for the next 45 lineal feet of sidewalk or curb and gutter \$25.00 additional for the next 150 lineal feet of sidewalk or curb and gutter	13.04.100
Pavement installation permit	\$40.00 each permit	13.04.100
Temporary occupancy in right-of-way permit	\$15.00 each	13.04.100
Private utility installation permit	\$25.00 each	13.04.100
Excavation in concrete or asphalt pavement permit	\$20.00 - 0 to 70 square feet \$30.00 - 71 to 350 square feet \$40.00 - 351 to 1,000 square feet \$50.00 - 1,001 to 2,000 square feet. \$1.00 each additional square foot or part thereof	13.04.100
Excavations in non-paved public right-of-way or easements	\$15.00 - 0 to 70 square feet \$20.00 - 71 to 350 square feet \$30.00 - 351 to 1,000 square feet \$40.00 - 1,001 to 2,000 square feet. \$1.00 each additional square foot or part thereof	13.04.100
Non-compliance additional inspection	\$10.00 per inspection	13.04.100
Floodplain development permit	\$100.00 per permit	15.32.120. A
Floodplain development permit variance	\$100.00 per permit	15.32.300

application		
Onsite wastewater system (septic) permit	\$20.00 per permit for existing systems and renewals every 6 years \$300.00 per each new system \$300.00 per each repaired or modified system Actual cost for construction fees Actual cost for construction fees	13.20.800 13.16.350 13.04.190
Erosion and sediment control permit	\$100.00 per permit for site less than 10,000 square feet \$250.00 per permit for site 10,000 square feet to 43,560 square feet \$500.00 per permit for site greater than 43,560 square feet	8.46.020
Commercial Parking Permit	\$5 per parking spot per day	10.44.075

GIS Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Rapid City area orthophotography	\$75.00 per tile for latest available photography \$25.00 per tile for older photography Note: photography created using federal funds can only be sold at the cost of processing the data for delivery to the customer.	
County area orthophotography	\$20.00 per tile for latest available photography.	
County area rectified photography	\$20.00 per tile	
Rapid City area topography and related products	\$25.00 per tile. Note: Photography and related products created using federal funds can only be sold at the cost of processing the data for delivery to the customer.	
Customized map products or data requests	\$75.00 per hour, minimum ½ hour charge plus materials (if any)	
Standard map products and materials fees	\$0.50 per map or sheet at 8.5 inches by 11 inches (A) \$1.00 per map or sheet at 11 inches by 17 inches (B) \$15.00 per map or sheet at 18 inches by 24 inches (C) \$20.00 per map or sheet at 24 inches by 36 inches (D) \$25.00 per map or sheet at 36 inches by 48 inches (E) \$2.00 per disc for CD-ROM or DVD	

Note: GIS Division Fees must be approved by both the Rapid City Council and Pennington County Commission.

Solid Waste Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Residential collection rates	\$14.99 per month for 35 gallon container \$16.83 per month for 65 gallon container \$18.68 per month for 95 gallon container \$46.84 per month for 300 gallon container \$11.99 per month for 35 gallon container for senior citizen \$13.47 per month for 65 gallon container for senior citizen \$14.94 per month for 95 gallon container for senior citizen	
Landfill disposal rates for residential customer	\$0.00 up to 1,000 lbs. with use of a City utility bill showing garbage services \$5.00 per carload \$20.00 per pickup load \$5.00 minimum disposal charge	
Landfill rates for materials for disposal	\$59.00 per ton for mixed waste (garbage) \$59.00 per ton for construction debris \$130.00 per ton for non-manifested medical waste \$87.00 per ton for regulated medical waste with manifest \$59.00 per ton for grit and screenings from sumps (car wash grit) \$59.00 per ton for ash \$100.00 per ton for asbestos-containing material with manifest (minimum charge is \$150.00/load)	

	\$10.00 per ton for petroleum contaminated soil \$240.00 per ton for 6 tires or more \$3.75 per tire less than 16" with no rim \$8.95 per tire greater than or equal to 16" or less than 16" on rim \$100.00 per ton for dead animals (special handling required) \$10.00 per ton for concrete \$59.00 per ton for asphalt shingles \$59.00 per ton for wood shingles \$20.00 per ton for pallets and clean wood	
Landfill rates for recyclables for disposal	\$0.00 for asphalt \$0.00 for metals (FE, AL, CU, etc.) \$0.00 for newspaper \$0.00 for corrugated cardboard \$0.00 for HDPE and PETE plastics \$0.00 for glass \$0.00 for aluminum \$0.00 for steel (tin) cans \$0.00 for yard waste (tree limbs, grass clippings etc.) \$0.00 for manure \$0.00 for clean fill dirt	
Landfill products for sale	\$20.00 per ton for 3/8 inch yard waste compost, less \$2.00 per ton for loads greater than 10 yards \$20.00 per ton 3/8" yard waste compost with biosolids \$15.00 per ton for 3/4 inch yard waste compost, less \$2.00 per ton for loads greater than 10 yards \$10.00 per ton for wood chips, less \$2.00 per ton for loads greater than 10 yards \$0.00 for MSW Co-compost \$15.00 per ton 50:50 MSW/yard waste compost \$15.00 per ton for recycled asphalt	
Administrative	\$37.00 per account for set up of garbage only account Late fee 6.5% per month \$15.00 per service call on residential cart	13.08.470

Streets Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Contractor Patching Costs	\$5.65 per square foot at 5" depth \$1.13 per square foot at 1" depth	13.04.120
Pavement Sawing	\$3.50 per lineal foot	13.04.120

Transit Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Rapid Ride	\$1.50 per fare – adults \$13.50 per coupon book containing 10 coupons \$0.75 per fare for Honored Citizen (60+, disabled and Medicare card holders) \$6.75 per coupon book containing 10 coupons for Honored Citizen (60+, disabled and Medicare card holders) No fee for youth (18 & under) No fee for transfers \$30.00 per monthly pass	
Dial-A-Ride	\$3.00 per one way trip \$27.00 per ten punch coupons \$3.50 per Zone 2 fare \$31.50 per Zone 2 ten punch coupons \$90.00 per monthly unlimited pass	
Trolley	\$2.00 per fare for adult	

	\$1.00 per fare for children 12 and under \$1.00 per fare for Honored Citizen (60+, disabled and Medicare card holders)	
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Water Division Fees

Fee	Amount & Unit of Measure	Municipal Code Section
Hydrant administrative (deposit)	\$1,500.00 per hydrant	13.08.190
Pactola conservation surcharge	\$1.00 per 100 cubic feet over the amount specified in RCMC 13.08.440 C, 1 and 2	13.08.440
Late fee	6.5% per month	13.08.470
Sewer and water contractor license	\$200.00 initial \$100.00 renewal	13.24.040
Sewer and water installer license	\$40.00 initial \$20.00 renewal	13.24.040
Trenching contractor license	\$200.00 initial \$100.00 renewal	13.24.040
Trenching contractor (plumbers rider) license	\$200.00 initial \$100.00 renewal	13.24.040
Trenching journeyman license	\$40.00 initial \$20.00 renewal	13.24.040
Move in Charge – City Limits	\$45.00 per account	
Move in Charge – Outside City Limits	\$52.00 per account	
Surcharge After Hours	\$96.00	
No Access Surcharge – Business Hours	\$32.00	
No Access Surcharge – After Hours	\$79.00	
Water Tapping (includes inspection)	\$170.00 per 1” tap \$105 per 1.5” or 2” tap \$439.00 per 4” or 6” tap \$527.00 per 8” or larger tap	
Water Inspection Only	\$95.00	
Re-Inspection	\$44.00	
Remote water meter reading device installation	\$30.00 per installation \$6.00 per month	13.08.380
Water meter testing	\$100.00 per test for 5/8”, 3/4” and 1” meters Charge from testing facility plus shipping to and from for meters larger than 1”	
Meter Deposit (first month only)	\$48.00 per ¾” or smaller \$194 per meter larger than ¾”	
Temporary Account (flat rate)	\$42.00 per account	
Water Service Call Fee	\$49.00 per call \$81.00 per call after hours	
Inactive Account Fee	\$5.00 per month during deactivation time	
Hydrant Meter Move Charge	\$60.00 per move of hydrant meter to new hydrant	

Hydrant Meter Monthly Charge	\$60.00 per month	
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Water Reclamation Fees

Fee	Amount & Unit of Measure						Municipal Code Section
Tap fees	\$220.00 per 4 inch tap \$293.00 per 6 inch tap						13.16.310
Minor user industrial waste permit	\$250.00 per permit						13.16.320
Significant industrial users and categorical users - existing	\$3,000.00 per permit						13.16.320
Significant industrial users and categorical users - new	\$3,000-per permit						13.16.320
Service inspections	\$87.00 per inspection \$44.00 per re-inspection						13.16.340
Sewer use charge		2018	2019	2020	2021	2022	13.16.360A.
	All Usage	\$3.49	\$3.68	\$3.87	\$4.06	\$4.40	
Meter charge residential	Meter Size	2018	2019	2020	2021	2022	13.16.360B.
	5/8"	\$4.85	\$5.10	\$5.34	\$5.59	\$5.59	
	3/4"	\$6.18	\$6.51	\$6.82	\$7.14	\$7.14	
	1"	\$8.85	\$9.32	\$9.77	\$10.24	\$10.24	
	1 1/2"	\$15.51	\$16.35	\$17.15	\$17.99	\$17.99	
	2"	\$23.49	\$24.77	\$26.00	\$27.27	\$27.27	
	3"	\$42.15	\$44.45	\$46.66	\$48.97	\$48.97	
	4"	\$68.79	\$72.56	\$76.18	\$79.95	\$79.95	
	6"	\$135.38	\$142.82	\$149.96	\$157.40	\$157.40	
8"	\$215.29	\$227.13	\$238.50	\$250.33	\$250.33		
Meter charge commercial and institutional	Meter Size	2018	2019	2020	2021	2022	13.16.360B.
	5/8"	\$5.00	\$5.26	\$5.51	\$5.77	\$5.77	
	3/4"	\$6.54	\$6.88	\$7.22	\$7.56	\$7.56	
	1"	\$9.63	\$10.14	\$10.64	\$11.15	\$11.15	
	1 1/2"	\$17.32	\$18.26	\$19.17	\$20.11	\$20.11	
	2"	\$26.56	\$28.01	\$29.41	\$30.87	\$30.87	
	3"	\$48.11	\$50.76	\$53.31	\$55.96	\$55.96	
	4"	\$78.90	\$83.26	\$87.45	\$91.80	\$91.80	
	6"	\$155.89	\$164.51	\$172.80	\$181.43	\$181.43	
8"	\$248.27	\$262.01	\$275.23	\$288.98	\$288.98		
Meter charge industrial	Meter Size	2018	2019	2020	2021	2022	13.16.360B.
	5/8"	\$17.94	\$18.91	\$19.84	\$20.82	\$20.82	
	3/4"	\$25.16	\$26.53	\$27.84	\$29.22	\$29.22	
	1"	\$39.61	\$41.77	\$43.85	\$46.03	\$46.03	
	1 1/2"	\$75.73	\$79.88	\$83.86	\$88.05	\$88.05	
	2"	\$119.07	\$125.60	\$131.86	\$138.46	\$138.46	
	3"	\$220.19	\$232.29	\$243.89	\$256.11	\$256.11	
	4"	\$364.65	\$384.69	\$403.91	\$424.17	\$424.17	
	6"	\$725.80	\$765.71	\$803.98	\$844.31	\$844.31	
8"	\$1,159.18	\$1,222.94	\$1,284.07	\$1,348.49	\$1,348.49		
Strength Charge	Strength Charge	2018	2019	2020	2021	2022	13.16.360C.
	BOD	\$0.29	\$0.31	\$0.32	\$0.33	\$0.34	
	TSS	\$0.23	\$0.24	\$0.25	\$0.26	\$0.26	
Liquid waste	Liquid waste haulage owner's permit \$147.00 per initial permit \$37.00per annual renewal						13.16.530

haulage permits	permit Liquid waste haulage operator’s permit \$37.00 per initial permit \$15.00per annual renewal permit	
Disposal (domestic septage)	\$35.20 for the first 1,000 gallons \$11.75 for each 500 gallon increment in excess of 1,000 gallons	13.16.530
Holding tank wastes	\$35.20 for the first 1,000 gallons \$11.75 for each 1,000 gallon increment in excess of 1,000 gallons	13.16.530
Portable toilet wastes	\$35.20 for the first 1,000 gallons \$11.75 for each 500 gallon increment in excess of 1,000 gallons	13.16.530

Note: Sales Tax may be required on some of the fees within this resolution.

Dated this 2nd day of December, 2019.

CITY OF RAPID CITY
s/ Steve Allender
 Mayor

ATTEST:
s/ Pauline Sumption
 Finance Officer

Community Development Consent Items

29. LF112719-05 – Authorize the Community Development Department to Act as Lead Applicant for a Bloomberg Associates ‘Asphalt Art Initiative’ Grant in Partnership with Magpie Creative as the Fiscal Agent Partner for the “6th Street Promenade Public Art” Grant Proposal in an Amount not to Exceed \$25,000

END OF CONSENT ITEMS

Mayor read in item (PW112619-15) Authorize Parks and Recreation Department to harvest 250 deer for the 2019/2020 season. In response to a question from Drew, Biegler said the maximum number to harvest is 250 and will start in January 2020 and take approximately four to six weeks. The meat goes to the processor and given to Feeding South Dakota. The number harvested doesn’t include bow hunting. Motion was made by Drury, second by Lehmann and carried to approve.

Mayor read in item (19TP027) Approve the reconsideration to authorize the Mayor and Finance Officer to sign the Professional Services Agreement for the Sixth and Omaha Street Pedestrian and Bicycle Crossing Study and Sixth Street Promenade Corridor Master Plan with Felsburg Holt & Ullevig in an amount not to exceed \$125,097.00. Roberts does not support the study. Young stated the crosswalk needs to be replaced. Drew and Lewis spoke in support of the study. Motion was made by Nordstrom, second by Armstrong to approve. Kip Harrington stated the SDDOT is also involved and the city needs a plan before the intersection is just taken away. Motion carried 7-2 with Roberts and Lehmann voting no.

NON-CONSENT ITEMS – Items 30 – 33

Ordinances

Ordinance 6372 (PW111219-01) To Amend Chapter 10.48 Of The Rapid City Municipal Code Relating To Parking During Snow Removal. Having passed its first reading on November 18, 2019 motion was made by Lewis, second by Roberts that the title be read the second time. Drew stated she would be voting no since the fine was not clarified. Upon vote being taken, the following voted AYE: Lehmann, Drury, Nordstrom, Lewis, Modrick, Evans, Armstrong, and Roberts. NO: Drew; Whereupon, the Mayor declared the motion passed and Ordinance 6372 was declared duly passed upon its second reading.

Ordinance 6371 (LF111319-01) Regarding Supplemental Appropriation #8 for 2019. Having passed its first reading on November 18, 2019 motion was made by Drury, second by Nordstrom that the title be read the second time. Upon vote being taken, the following voted AYE: Lehmann, Drury, Nordstrom, Lewis, Modrick, Evans, Armstrong, Drew and Roberts. NO: None; Whereupon, the Mayor declared the motion passed and Ordinance 6371 was declared duly passed upon its second reading.

Ordinance 6373 (LF112719-01) An Ordinance Amending Sections of the Rapid City Municipal Code Relating to City Cemeteries. Motion was made by Modrick, second by Lehmann and carried that Ordinance 6373 be placed upon its first reading and the title was fully and distinctly read and second reading set for December 16, 2019.

2020 Alcoholic Beverage License Application Renewals (33 A-X; 24 Items)

33.

Item #	License #	Owner/Master Name	DBA	Address
A	Inactive PL-4407	HARTMANN ENTERPRISES LLC	TIME SQUARE LIQUOR	13 NEW YORK ST
B	Inactive PL-4763	DTJ LLC	DTJ LLC	3435 WEST MAIN STREET
C	Inactive RL-5881	DAKOTA WINGMEN LLC	NATIVE YORKER GRILL & WINGS	1756 EGLIN ST
D	Inactive RL-6145	WOBBLY BOBBY BRITISH PUB LLC	WOBBLY BOBBY BRITISH PUB LLC	510 MAIN ST
E	PL-4830	BLACK HAWK OIL, INC.	MR LIQUOR	3609 STURGIS RD
F	PL-4853	HARTMANN ENTERPRISES LLC	TIME SQUARE LIQUOR	13 NEW YORK ST
G	RL-5720	WOBBLY BOBBY BRITISH PUB LLC	WOBBLY BOBBY BRITISH PUB LLC	510 MAIN ST
H	RL-5876	FIRST NATIONAL BANK RAPID CITY	RAMADA HOTEL & SUITES F&B	1902 N LACROSSE ST
I	RL-5889	CITY OF RAPID CITY	AIRPORT RESTAURANT & LOUNGE	4550 TERMINAL RD #206
J	RR-19799	OC RAPID CITY, LLC	OLD CHICAGO RESTAURANT	1718 EGLIN ST
K	RW-19949	RAPID CITY/BH LODGING LLC	CAMBRIA SUITES	3333 OUTFITTERS RD
L	RW-20215	EVEREST CUISINE LLC	EVEREST CUISINE	2328 W. MAIN ST
M	RW-20532	CANVAS 2 PAINT INC	CANVAS 2 PAINT	632 ST JOSEPH ST.
N	RW-24719	DOLGEN MIDWEST, LLC	DOLLAR GENERAL	1137 E SAINT PATRICK ST
O	RW-25063	ANA LINE ENTERPRISES LLC	SABOR A MEXICO	208 E NORTH ST
P	RW-26250	FIESTA TEQUILA MEXICAN RESTAURANT, LLC	FIESTA TEQUILA MEXICAN RESTAURANT, LLC	1001 E NORTH ST
Q	RW-26360	FAMILY DOLLAR STORES OF SD LLC	FAMILY DOLLAR STORES OF SD #7251	907 E NORTH ST

R	RW-26362	FAMILY DOLLAR STORES OF SD LLC	FAMILY DOLLAR STORES OF SD #7118	1025 E SAINT PATRICK ST
S	RW-26565	OVERCLOCK LLC	OVERCLOCK LOUNGE	4095 STURGIS RD
T	RW-26592	FAMILY DOLLAR STORES OF SD LLC	FAMILY DOLLAR STORES OF SOUTH DAKOTA	1445 HAINES AVE
U	RW-6412	GOLDEN FORTUNE INC	GOLDEN FORTUNE INC	1118 EAST NORTH ST
V	RW-6591	CHRISBRO LLC	HAMPTON INN	1720 RAPP ST
W	RW-6597	DIAMOND HOSPITALITY LLC	HOWARD JOHNSON INN & SUITES	950 NORTH ST
X	RW-6726	WNRRC LLC	BUFFALO WINGS AND RINGS	5622 SHERIDAN LAKE ROAD #101

Motion was made by Roberts, second by Lehmann and carried to approve Item 33 A-X.

PUBLIC HEARING ITEMS – Items 34 – 37

CONSENT PUBLIC HEARING ITEMS – Items 34 – 35

Alcohol Licenses

34. Wobbly Bobby British Pub LLC DBA Wobbly Bobby British Pub, 510 Main Street, for a Retail (on-off sale) Malt Beverage and SD Farm Wine license
35. Dakota Point Brewing LLC, 405 Canal St Ste. 1200, DBA Dakota Point Brewing, 405 Canal St Ste. 1200, for a Retail (on-off sale) Wine and Cider license renewal

Motion was made by Armstrong, second by Drury and carried to approve items 34 and 35.

END OF CONSENT PUBLIC HEARING CALENDAR

NON-CONSENT PUBLIC HEARING ITEMS – Items 36 – 37

Mayor read in item (No. 19RZ038) Ordinance 6368, an Ordinance Amending Section 17.06 of Chapter 17 of the Rapid City Municipal Code, a request by Renner Associates, LLC for Lilac Flowers LLC for a Rezoning request from General Agricultural District to Light Industrial District for property generally described as being located southwest of the intersection of North Plaza Boulevard and Wesleyan Boulevard. Having passed its first reading on November 18, 2019 motion was made by Lewis, second by Drury that the title be read the second time. Upon vote being taken, the following voted AYE: Lehmann, Nordstrom, Lewis, Modrick, Evans, Armstrong, Drew, Drury and Roberts. NO: None; Whereupon, the Mayor declared the motion passed and Ordinance 6368 was declared duly passed upon its second reading.

Mayor read in item (19OA007) Ordinance No. 6363, a request by City of Rapid City to consider an application for an Ordinance Amendment to Allow for Accessory Dwelling Units in Residential Districts by Amending Title 17 of the Rapid City Municipal Code. Having passed its first reading on November 18, 2019 motion was made by Lewis, second by Lehmann that the title be read the second time. Upon vote being taken, the following voted AYE: Lehmann, Nordstrom, Lewis, Modrick, Evans, Armstrong, Drew, Drury and Roberts. NO: None; Whereupon, the Mayor declared the motion passed and Ordinance 6363 was declared duly passed upon its second reading.

EXECUTIVE SESSION - Motion was made by Armstrong, second by Drury and carried to go into Executive Session at 7:16 p.m. to consult with legal counsel regarding proposed or pending litigation

pursuant to SDCL 1-25-2(3). Modrick left Executive Session at 7:30 p.m. Motion was made by Nordstrom, second by Armstrong and carried to come out of Executive Session at 7:50 p.m. with all members present.

BILLS

The following bills have been audited:

BILL LIST - DECEMBER 2, 2019

P/ROLL PERIOD END 11/09/19, PD 11/15/19	1,889,740.74
PIONEER BANK & TRUST, 11/09/19 P/ROLL TAXES, PD 11/15/19	487,456.31
SOUTH DAKOTA DEPARTMENT OF REVENUE, OCT19 SALES TAX PAYABLE PD 11/20/19	37,388.06
SOUTH DAKOTA DEPARTMENT OF REVENUE, OCT19 EXCISE TAX PAYABLE PD 11/20/19	633.44
SOUTH DAKOTA DEPT OF REVENUE, OCT19 CCTR SALES TAX PAYABLE PD 11/20/19	17,758.35
WELLMARK INC, HEALTH CLAIMS THROUGH 11/08/19, PD 11/14/19	538,570.10
WELLMARK INC, HEALTH CLAIMS THROUGH 11/15/19, PD 11/21/19	174,827.87
WELLMARK INC, HEALTH CLAIMS THROUGH 11/22/19, PD 11/27/19	100,089.03
WAGE WORKS, SECTION 125 CLAIMS THROUGH 11/25/19, PD 11/26/19	6,309.20
SDRS-SPECIAL PAY PLAN, SPECIAL PAY PLAN FEE- VANKAMP, C. PD 11/15/19	45.00
SDRS-SPECIAL PAY PLAN SPECIAL PAY PLAN FEE-GUST, LEANDER, PAULI PD 11/27/19	135.00
MARY RENSCH, REHAB ESCROW LOAN OVERPAYMENT REFUND	352.93
AR GROUP LLC, TID39 ANAMOSA/AR GROUP LLC, PD 11/25/19	1,214.92
BANK WEST, TID47 TOWER RD, PD 11/25/19	81,224.09
BANK WEST, TID54 RAINBOW RIDGE, PD 11/25/19	188,830.05
BANK WEST, TID56 RUSHMORE CROSSING, PD 11/25/19	759,514.27
BANK WEST, TID65 MINNESOTA ST, PD 11/25/19	322,608.21
BANK WEST, TID70 CATRON BLVD, PD 11/25/19	93,076.43
CITY OF RAPID CITY, TID39 ANAMOSA/AR GROUP LLC, PD 11/25/19	1,214.91
CITY OF RAPID CITY, TID56 RUSHMORE CROSSING, PD 11/25/19	26,166.26
CITY OF RAPID CITY, TID64 CABELA'S, PD 11/25/19	386,509.54
CITY OF RAPID CITY, TID69 NORTH FIRE STATION, PD 11/25/19	568,817.74
DACOTAH BANK, TID40 GANDOLF, PD 11/25/19	3,642.82
FIRST INTERSTATE BANK, TID38 HEARTLAND RETAIL CENTER, PD 11/25/19	67,297.36
FIRST INTERSTATE BANK, TID50 FEDERAL BEEF/FOUNDERS PARK DEV, PD 11/25/19	296,406.43
GREAT WESTERN BANK, TID72 E ST JOSEPH ST, PD 11/25/19	24,632.00
BLACK HILLS ENERGY, ELECTRICITY, PD 11/25/19	1,667.10
MONTANA DAKOTA UTILITIES, NATURAL GAS, PD 11/25/19	18,814.58
COMPUTER BILL LIST	2,998,451.55
CDEV COMPUTER BILL LIST	162,395.65
SUBTOTAL	9,255,789.94
RSVP, P/ROLL PERIOD END 11/09/19, PD 11/15/19	1,447.13
RSVP, PIONEER BANK & TRUST, 11/09/19 P/ROLL TAXES, PD 11/15/19	416.19
RSVP, COMPUTER BILL LIST	108.03
TOTAL	9,257,761.29

Sumption presented the bill list of \$9,257,761.29. Motion was made by Roberts, second by Armstrong and carried to authorize (No. CC120219-01) the Finance Officer to issue warrants or treasurer checks, drawn on proper funds, in payment thereof.

ADJOURN

There being no further business to come before the Council at this time, motion was made by Armstrong, second by Drury and carried to adjourn the meeting at 7:51 p.m.

Dated this 2nd day of December, 2019.

ATTEST:

Finance Officer

(SEAL)

CITY OF RAPID CITY

Mayor