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Date: December 9, 2019  
To: RCPL Board of Trustees  
From: Mary Garrigan, Building Committee Chair  
Re: Air Handler Additional Services

Date: December 2, 2019  
To: Mary Garrigan, Building Committee Chair  
From: Terri Davis, Director  
Re: Air Handler Additional Services

**Motion:** Move to authorize additional services for the air handler project design.

**Background:** Gary Kuhl of Skyline Engineering and Rod Johnson, City Engineering Operations Director, met with Mary, Sean, Jenny, and Terri on November 15 to review the air handler replacement plans and finalize the timeline for the bid process.

As part of that discussion, a fee of \$3,300 was identified for additional design work related to the roof structural support. This is necessary to remove the old Air Handler 2 from a nearly inaccessible pit and place the new air handler on the roof.

This amount can be paid from the current year's budget, from available funds for the design and engineering portion of this project.