

LEGAL AND FINANCE COMMITTEE MINUTES
Rapid City, South Dakota

November 27, 2019

A Legal and Finance Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Wednesday, November 27, 2019, at 12:30 p.m.

A quorum was determined with the following members answering the roll call: Becky Drury, Lance Lehmann, Chad Lewis and Ritchie Nordstrom. Absent: Darla Drew.

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

ADOPTION OF AGENDA

Motion was made by Lewis, second by Nordstrom and carried to adopt the agenda.

GENERAL PUBLIC COMMENT

None.

CONSENT ITEMS

Motion was made by Lehmann, second by Lewis and carried to approve Items 1-8 as they appear on the Consent Items with the exception of item nos. 2 and 3.

CONSENT ITEMS -- Items 1 – 8

Public Comment opened – Items 1 – 8

Public Comment closed

Remove Items from the “Consent Items” and Vote on Remaining Consent Items

- 1) Approve Minutes for November 13, 2019

MAYOR'S ITEMS

- 2) LF112719-06 – Assistant City Attorney Kinsley Groote provided a summary of the Resolution. Groote said the resolution establishes a Youth City Council which will have a membership consisting of 2 non-voting members (a liaison from the City Council and an administrative coordinator from Rapid City Area Schools) and youth which could include up to 18 members, but a minimum of 5, and will be between the ages of 14 and 18. A selection committee will accept applications throughout the year, select voting members, choose the term length of the youth (between one and two years), and at the end of the year, the selection committee will select the new group for the next year. She explained the first business of the Youth City Council will be to pass the bylaws which would come to the City Council for approval. Groote reported that the meetings will be held in the City Council Chambers taking place the second Tuesday of every month with the possibility of some additional meetings. Topics in the meetings may include items that are on the current City Council Agenda and department directors will come and give presentations about their departments. Kirstin Kiner, Youth Engagement Coordinator for Rapid City Area School, explained her position in supporting the youth, helping them to figure out how to share their voice and implement change within our community. She thanked the City for the support and encouragement on this concept for a Youth City Council. Ms. Kiner introduced Jordyn Kokesh, a junior from Stevens High School who is one of the co leaders in the development of this proposal. Ms. Kokesh stated she will be available after the meeting to discuss sustainability and the application process. Nordstrom recognized that Lance Lehmann is nominated to be the liaison from

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the City Council. Nordstrom moved to Approve Resolution No. 2019-093, A Resolution Establishing the Rapid City Youth Council. Second by Lehmann. Motion carried.

AIRPORT

- 3) LF112719-02 – Airport Executive Director Patrick Dame explained the rates that have changed are ones that are tied to the Airports contractual obligations with various different lease agreements. There are portions of the leases that are tied to the consumer price index and as that goes up, so do the lease agreements. He pointed out the T-hanger leases that the Airport rents out, are tied to CPI, and these were changed to round to the nearest whole number with the new agreements coming forward. (Example: \$310.59 /\$310.00 and \$258.82/\$260.00) He added that adjustments will be made with the CPI in the background and then increase in \$5.00 increments. Dame relayed that the landing fees and terminal rent fees are based on the contractual agreements with the air carriers in which charges are based on the actual cost of the terminal and actual cost of the runway and those services associated with the runway, such as firefighting. He illustrated that if there is a bad snow year, you would see that cost go up the next year because it is based on actual cost. Lewis moved to Approve Rapid City Regional Airport Rates and Charges for FY2020. Second by Nordstrom. Motion carried.

FINANCE DEPARTMENT

- 4) Acknowledge the Following Volunteers for Worker’s Compensation Purposes: Claudia Dillon (RSVP+), Victoria Pollock (RSVP+), Ellen McKnight (RSVP+), Glenda Schut (RSVP+), Shirley Lock (RSVP+), Mary Ann Murphree (RSVP+), Bob French (RSVP+)
- 5) LF112719-03 – Approve Resolution No. 2019-091 to Update Petty Cash Funds and Change Funds
- 6) LF112719-04 – Acknowledge the October 2019 General Fund Cash Balance Report
- 7) LF112719-07 – Approve Resolution 2019-94 A Resolution Amending Certain Fees to be Charged in 2020 for Various Licenses, Permits and Applications

COMMUNITY DEVELOPMENT

- 8) LF112719-05 – Authorize the Community Development Department to Act as Lead Applicant for a Bloomberg Associates ‘Asphalt Art Initiative’ Grant in Partnership with Magpie Creative as the Fiscal Agent Partner for the “6th Street Promenade Public Art” Grant Proposal in an Amount not to Exceed \$25,000

END OF CONSENT CALENDAR

NON-CONSENT ITEMS – Items 9 – 13

Public Comment opened – Items 9 – 13

Dan Seftner from Destination Rapid City spoke in full support of Community Development item number 10, the importance of this study and how previous studies completed, such as the parking study, 6th and St. Joe, the Arena and even the downtown improvement plan, all have projects that are moving and in full swing. He has also spoken to the DOT who is in support of the study.

Public Comment closed

FINANCE DEPARTMENT

- 9) LF111319-01 – Lewis moved to approve the Second Reading and Recommendation of Ordinance No. 6371 Regarding Supplemental Appropriation #8 for 2019. Second by Lehmann. Motion carried.

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COMMUNITY DEVELOPMENT

- 10) 19TP027 – Lewis asked what percent is being funded by federal grant money. Kip Harrington from Long Range Planning informed the committee that the study is funded through the Metropolitan Planning Organization which is Federal Transportation Planning funds which counts for 81.95% of the study's cost and the City makes up the other 18.05% match. Harrington pointed out that it is a transportation related study and this is just the first step in a long process; if it works with transportation, then it would move on to an engineering phase and then construction plans would be created once funding is determined. It would not be something that would sit on a shelf but will inform the City on next steps to take. Nordstrom added that this study can also open up the opportunity for additional grants. Lewis moved to approve the re-consideration to authorize the Mayor and Finance Officer to sign the Professional Services Agreement for the Sixth and Omaha Street Pedestrian and Bicycle Crossing Study and Sixth Street Promenade Corridor Master Plan with Felsburg Holt & Ullevig in an amount not to exceed \$125,097.00. Second by Nordstrom. Motion carried.

- 11) 19OA007 – Lehmann moved to approve the Second Reading and Recommendation of Ordinance No. 6363 - A request by City of Rapid City to consider an application for an Ordinance Amendment to Allow for Accessory Dwelling Units in Residential Districts by Amending Title 17 of the Rapid City Municipal. Second by Lewis. Motion carried.

PARKS AND RECREATION

- 12) LF112719-01 – Nordstrom moved to approve the Introduction and First Reading of Ordinance No. 6373, An Ordinance Amending Sections of the Rapid City Municipal Code Relating to City Cemeteries. Second by Lewis. Motion carried.

PUBLIC WORKS

- 13) PW111219-01 – Lewis move to approve the Second Reading Of Ordinance No. 6372, An Ordinance To Amend Chapter 10.48 Of The Rapid City Municipal Code Relating To Parking During Snow Removal. Second by Lehmann. Motion carried.

ADJOURN

There being no further business to come before the Council at this time, motion was made by Lewis second by Nordstrom and carried to adjourn the meeting at 12:51 p.m.