REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: 19-2494  CIP No. 51226

II. PROJECT NAME: Rapid City Public Library Air Handling Unit Replacement

III. Project/Item(s) Description:
Renovation of one air handling unit (AHU) and replacement of one AHU.

IV. BID LETTING DATE: January 28, 2020

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 294,500.00

VI. BASIS OF PAYMENT
Assessed
Single Payment
Non-Assessed
Partial Payment X

VII. APPROPRIATION DATA

| Amount | $294,500 |
| Fund Name | CIP Govt Bldg |
| Department | 8915-132 |
| Line Item | 4320 |
| Fund | 505 |

VIII. (If applicable) Grant No. or special funding:
Funding Source:
Estimated Completion Date:
Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 11-18-19

DIVISION MANAGER Signature Date 11-18-19

DEPARTMENT DIRECTOR Signature Date 11-18-19

FINANCE OFFICE USE ONLY

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<th>Appropriation Cash Flow</th>
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