

PUBLIC WORKS COMMITTEE MINUTES  
Rapid City, South Dakota

November 12, 2019

A Public Works Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Tuesday, November 12, 2019 at 12:30p.m.

**A quorum was determined with the following members answering the roll call:** Evans, Armstrong, Roberts, Strommen,  
**Absent:** Modrick

**City Staff present:**

Dale Tech, Public Works Director  
Jeff Biegler, Parks and Recreation Director  
Wade Nyberg, Assistant City Attorney  
Shannon Truax, Public Works Administrative Coordinator

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

**Adoption of the Agenda**

Motion was made by Armstrong, second by Strommen, to adopt the agenda. Motion Carried Unanimously.

**General Public Comment**

**DISCUSSION**

Dean Mueller, 1330 Harmony Heights Lane, Rapid City. Speaking on what he describes as an unsafe road issue. Mr. Mueller advises that he believes the road is too narrow. He states that the City attempted to improve drainage in that area several years ago by installing a drainage ditch along the side of the road, with the side effect of narrowing the road. He states that the road section also has two very narrow blind corners that he identifies as a hazard. He states this was a failed experiment as the water runoff in that area is eroding the roadbed, which now requires repair. He states that he has seen three vehicles go off the road into the ditch in the last two weeks, which often causes vehicle damage and necessitates towing. He stated that typically the vehicles in question are not residents, but strangers to the area who are not aware of road conditions. He stated that he has narrowly avoided accidents on the road while riding his motorcycle, as other traffic in the area is traveling too fast, in the middle of the road. He believes that the solution is to cut back the cliff face and install a concrete pan in place of the large rock lining the drainage areas.

**CONSENT ITEMS** – Item 1-12

Motion was made by Armstrong, second by Strommen to approve Items 1-12 as they appear on the Consent Items with the exception of Item Nos. 12. Motion Carried Unanimously.

- 1) Approve minutes of October 29, 2019.

**ITEMS FROM THE PUBLIC WORKS DEPARTMENT**

**ENGINEERING DIVISION**

- 2) PW111219-03: Approve Change Order 1 F to Dakota Barricade, LLC. for 2019 Lane Line Painting, Project #19-2496/CIP 50594 for a decrease of \$2,602.78.

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- 3) PW111219-04: Approve Change Order 1 F to Complete Concrete for West Chicago Utilities Reconstruction, Project #12-2022/CIP 50448 for an increase of \$9,393.70.
- 4) PW111219-05: Authorize Staff to Advertise Bids for Pavement Rehabilitation Project - Summerset Area Project No. 18-2478 / CIP No. 50844. Estimated Cost \$450,000.00
- 5) PW111219-06: Authorize staff to advertise for bids for Concrete Panel Repair Project at 5th Street and at Healing Way, Project No. 19-2542 / CIP 50445 for \$55,000.
- 6) PW111219-07: Authorize Mayor and Finance Office to Sign Amendment No. 1 to the Agreement between the City of Rapid City and Advanced Engineering and Environmental Services, Inc. (AE2S) for Professional Engineering Services for Analysis of Federal Emergency Management Agency (FEMA) Special Flood Hazard Area (SFHA) Meade/Hawthorne Drainage Basin, Project Number 18-2458, CIP 51190.
- 7) PW111219-08: Authorize Mayor and Finance Officer to Sign a revised Amendment to Agreement Number 614730 with the State of South Dakota Department of Transportation for cost-sharing and property transfers between the City and the State for City project W. Omaha Street Utilities – Sheffer Street to 12th Street, Project No. 16-2099 / CIP 50904, State projects P 0231(13)79 PCN 03CP, NH 0044(167)44 PCN 027K and P 00445(00) PCN 06WX. This supersedes Agreement approved at the 10/7/2019 City Council Meeting.
- 8) PW111219-09: Authorize Mayor and Finance Officer to Sign a Mutual Access Easement and Parking Agreement with 2020 West Omaha LLC.
- 9) PW111219-10: Authorization to sign Covenant agreement between the City of Rapid City and Deborah Steele and Harold Steele allowing connection to City water system.

### **ITEMS FROM THE PARKS AND RECREATION DEPARTMENT**

- 10) PW111219-11: Approve Change Order No. 1 to Corr Construction for Parks and Recreation Bridge Improvements Project No. PR18-2406, to extend the time for project completion to May 15, 2020. No cost change order.
- 11) PW111219-12: Approve Change Order No. 3 to Simon Contractors of SD for Parks and Rec 2019 Asphalt Paving Project No. PR19-6166, for an increase of \$33,145.64, and to extend the contract time by 198 days for a new project completion date of May 15, 2020.
- 12) PW111219-13: Armstrong asked Biegler for additional information. Biegler stated the display costs on average \$30,000 for 20-25 minute display. Biegler verified that several other entities and municipalities also present a fireworks display to celebrate the 4<sup>th</sup> of July. Biegler verified that the City had previously presented the display on New Year's Eve to mitigate fire hazards. Armstrong stated that she feels the funds could be more appropriately spent on other projects. Strommen asked if there are any other associated costs. Biegler advised that RFD and RCPD do alter their patrols to provide increased availability, but was not aware of any particular expense. Strommen asked if a smaller, less expensive display would be appropriate. Biegler advised the current funding is consistent with the funding allocated in previous years. Evans stated that he feels the turnout and participation at these displays promote community if the display is coordinated with other community-oriented events, when they are well done. Roberts advised the firework display was revived as a result of citizen support requesting the Council bring back the display. Armstrong stated that she would like to revisit moving the display back to New Year's Eve to avoid the competition with other displays. Authorize staff to solicit Proposals for an Annual Fireworks Display in Rapid City, South Dakota.  
Motion to APPROVE by Armstrong. Second by Evans. Motion Carried Unanimously.

### **END OF CONSENT CALENDAR**

### **NON-CONSENT ITEMS** – Item 13 - 14

#### **Public Comment opened**

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Item 14: Kale McNaboe, Long Branch Civil Engineering, spoke on behalf of the property owner, Scott Zandstra. McNaboe explained that they are requesting an exception to allow for a wider driveway entrance to match the 50' driveway which has already been poured. McNaboe advised that there are no backing conflicts with the property across the street because the property is a baseball field. McNaboe stated that the home was setback to avoid a drainage easement that has since been vacated.

**Public Comment closed**

### **ITEMS FROM THE CITY ATTORNEY**

- 13) PW111219-01: Evans stated that he is aware that sometimes a vehicle emergency occurs at the same time as a Snow Alert. Evans asked what accommodation would be made to avoid causing a hardship to citizens who do not remove their vehicles. Tech advised that the Police Department is responsible for enforcement of parking requirements in the event of a Snow Alert. Tech explained that the City has several options they are using to alert vehicle owners to the need to remove the car. Evans asked where the City expects residents of the area to move their cars, in the event of a Snow Alert. Strommen questioned how the fine for violation would be addressed. Tech and Nyberg explained that the City has made a concerted effort to move all of the fees that are currently scattered throughout ordinance to the centralized fee resolution. Introduction And First Reading Of Ordinance No. 6372, An Ordinance To Amend Chapter 10.48 Of The Rapid City Municipal Code Relating To Parking During Snow Removal  
**Staff Recommendation: APPROVE**  
Motion to Approve by Evans. Second by Strommen. Motion Carried Unanimously.

### **ITEMS FROM THE PUBLIC WORKS DEPARTMENT**

#### **ENGINEERING DIVISION**

- 14) PW111219-02: Tech explained that the wider the approach, the less predictability in where vehicles will be entering or entering via the access point. Additionally, wider approaches create areas where water is less likely to drain, creating a safety hazard. Wider driveways also required the removal of additional snow which frequently is piled up at corners, creating a site restriction as snow piles accumulate. Evan suggested that the City look into alternative parking areas to reduce the wide expanses of concrete. McNaboe advised that City Staff is tasked with literal enforcement of the ordinance, so he understands why staff has denied his request, because he is requesting an exception to the ordinance. Tech stated that the longer driveway allows room for a resident to make turning movements within the driveway, so there is no reason for a wider approach. Request from Longbranch Civil Engineering, Inc. for an exception to the driveway width requirement for a townhouse with a setback greater than thirty feet, per the Infrastructure Design Criteria Manual.  
**Staff Recommendation: DENY**  
Motion to send to Council without recommendation by Evans. Second by Strommen. Motion Carried Unanimously.

### **ADJOURN**

Motion to adjourn by Strommen. Second by Evans. Motion Carried Unanimously.

**\*ROBERTS LEFT AT 12:49PM, DURING NON-CONSENT PUBLIC COMMENT, TURNING THE CHAIR POSITION OVER TO LAURA ARMSTRONG.**