

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
TUESDAY, OCTOBER 22, 2019**

Vice-Chair of the Board, Gary Brown, called the meeting to order at 8:16 a.m. with the following Board members present: Dan Kline (via conference call), Donna Winkler, Mike Diedrich, and Brad Estes. Staff present include: Executive Director, Craig Baltzer; Deputy Director/Finance, Tracy Heitsch; Deputy Director/Events, Jayne Kraemer; and Accounting Clerk, Pat Koerlin. Liaisons present include: City Council, Chad Lewis; RCAS, Jared Vasquez and Jordan Bauer; and VRC, Julie Jensen. Others present include: Assistant City Attorney, Jess Rogers.

After review of the meeting agenda, motion was made by Winkler and seconded by Estes **to approve the agenda as presented**. Upon vote being taken, the motion carried unanimously.

General Public Comment

None

Minutes

Motion was made by Estes and seconded by Winkler **to approve the minutes of October 8, 2019, meeting as presented**. Upon vote being taken, the motion carried unanimously.

Bill List

The 2019 Bill List for October 22, 2019, was audited.

A & B BUSINESS SOLUTIONS INC	1415.86
A&B WELDING SUPPLY CO INC	46.55
A&J SCREENING-PARK BENCH APPAREL	350.00
ACE HARDWARE-WEST	22.64
ALSCO INC	1661.87
AMERICAN ADVERTISING FEDERATION	660.00
AMERICAN TIME & SIGNAL	1237.01
BBJ LINEN	1994.00
BORDER STATES ELECTRIC SUPPLY	132.20
BROWN'S SMALL ENGINE REPAIR	3895.75
CARBONHOUSE	600.00
CARQUEST AUTO PARTS	25.98
CASH-WA DISTRIBUTING COMPANY	8822.60
CBH COOPERATIVE	82.60
CD PRO-POWER CORDS INC	553.41
CHEXCEL	25.00
CHILDREN'S HOME SOCIETY	600.00
CITY OF RAPID CITY	3234.84
COCA-COLA OF THE BLACK HILLS	11522.25
CONVERGINT TECHNOLOGIES LLC	588.13
COPY COUNTRY INC.	19.98
DAKOTA BATTERY/ELECTRIC	688.61
DAKOTA SUPPLY GROUP	912.37
DENNIS SUPPLY	525.39
DIAMOND VOGEL PAINT CTR	155.07
DIMOCK DAIRY INC	221.43
EASTMAN SOUND & MUSIC	55.00
ERIC HARASYN	186.39
FASTENAL COMPANY	4.72
FERGUSON ENTERPRISES INC	970.39
FISHER BEVERAGE COMPANY INC	179.70
GOLDEN WEST TECHNOLOGIES INC	535.00
HEARTLAND PAPER CO	1390.04
HILLYARD INC. / SIOUX FALLS	1301.24
JARRETT BREUNINGER	732.49

JOAN'S PLANT SERVICE	350.00
JOHNSON BROTHERS OF SD	564.50
KIEFFER SANITATION INC	2154.29
KNECHT HOME CENTER	63.75
KONE INC	567.36
KT CONNECTIONS INC	2039.00
LONE PINE KOMBUCHA LLC	440.00
M G OIL CO	703.19
MAS PRODUCTION RESOURCES LLC	1368.00
MATHESON TRI-GAS INC	183.00
MENARDS	618.61
MIDWEST MARKETING	1500.00
NATIONAL ASSOC OF CONCESSIONAIRES	265.00
NORTH CENTRAL SUPPLY INC	36.00
NORTHERN TRUCK EQUIPMENT CORP	636.50
NORTHWEST PIPE FITTINGS INC	56.82
PARKWAY CAR WASH INC	318.50
PARTS TOWN LLC	309.66
PITNEY BOWES	352.92
PRAIRIE AUTO PARTS	25.98
PRECISION POURS INC	710.00
PROMOTION PHYSICAL THERAPY	180.00
PROUD PROFESSIONALS	372.30
QUALITY BRANDS OF THE BLACK HILLS	609.65
QUILL LLC	217.83
R & R SPECIALITIES INC	2043.25
RAPID CITY JOURNAL - ADVERTISING	287.89
REPUBLIC NATIONAL DISTRIBUTING COMPANY	6751.21
RUNNINGS SUPPLY INC	169.85
RUSHMORE EQUIPMENT LLC	200.00
SAM'S CLUB	169.96
SERVALL UNIFORM/LINEN CO INC	222.20
SIGN EXPRESS	180.03
SIMPSON'S PRINTING	94.00
SNA SPORTS GROUP	20000.00
STOTZ EQUIPMENT	1348.06
SURE BET ASSOCIATION (SBA)	286.34
SYSCO MONTANA INC	6968.08
US FOOD SERVICE	5249.51
VERIZON WIRELESS	3460.60
WATERTREE INC	117.45
WESTERN COMMUNICATIONS INC	3203.81
WESTERN STATIONERS	136.94
Total	110,880.55

Motion was made by Winkler and seconded by Brown and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Liaison Reports

Visit Rapid City- Julie Jensen commented on the success of the Pow Wow Blessing Reception. Dan Tribby was presented the first BH Pow Wow Hildebrand Memorial Award. She feels the Pow Wow attendance was down due to the bad weather. Jensen said that we continue to have many international visitors and distinguished guests for this event. VRC has started working on LNI and said the Red Carpet Greeting event is set for December 17 at 4:00pm, and the Prairie Edge reception is the 3rd week in November. She would like to encourage everyone to attend both of these events. Jensen also discussed their appreciation tour to Pierre last week. The met with many organizations including the HS Activities Assn, SD Municipal League, Governor's Office, etc, plus attended the SD Association of CVB

Meeting. They also met last week with the Family Travel Association of South Dakota working on bidding events for Fall 2020. Baltzer commended on the NCAA bid process previously discussed, and how he met with SDSM&T director on the subject. Baltzer said it will take years of developing and the economic impact may be tremendous.

RC Council – Chad Lewis said he did a facilities tour of area schools and came away with strong opinion on the facilities issue. He also commented on his support of the new downtown lighting project that is under way. Lewis said the bridge crosswalk on Omaha Street didn't get passed the first time, and the project is coming back for consideration. He feels since 82% of the cost of the study is being funded by a grant, it is important to relook at. Omaha street is a DOT highway, and with the growth in Rapid City the current crosswalk will not be feasible in the future. Baltzer said he was asked to write an opinion as he supports the option of bringing the study forward again.

RC Schools – Jered Vasquez mentioned their appreciation of the new volleyball standards to be used during LNI and State Volleyball tournaments. They are anticipating a big wrestling invite and have been asked by more teams for the possibility of attending. The competitiveness is growing and there will be more spectators. They hope to expand to the junior varsity level eventually. Class A Combined Basketball is coming up. Vasquez asked about RPCC's Emergency Action Plan. Baltzer assured him we have plans in place in conjunction with law enforcement. Kraemer mentioned she will get the information over to Vasquez and Bauer.

Financial Information

Tracy Heitsch discussed the working financial papers as of and ending in the month of September 2019 YOY comparison through 2015. We are moving into our busy season, therefore, revenue will pick up. Due to some changes at the state level, the BBB Tax timing is overstated slightly. The success of events such as Regional Hospital Gala and Bob Seger Concert have seen an increase in numbers. The Board accepts this as information.

Executive Director's Update

Craig Baltzer reviewed the meeting last week regarding the new arena. He feels it is moving in the right direction and a lot has been accomplished in examining the numbers. The budget issue is being neutralized and add alternates are working back into the project. Working on prioritizing and ranking. Ground breaking and naming rights will be a social event set for late afternoon November 16.

Lewis left the meeting at 8:55.

Baltzer said there will be a lot of discussion on increasing staff in some departments, plus to see what our staff needs will be in booking events. The new booking software is very universal and will help in the future with companies like Venue Coalition. Baltzer and Kraemer are leaving Sunday for the IEBA Conference in Nashville, which is a great place to connect with talent agents in our industry. Several meetings are already set up. Baltzer also mentioned to keep in mind prospective individuals for the board member position that will be coming available in later January when Donna Winkler's term expires. This weekend is the Rush Hockey home opener Friday and Saturday, plus PBR event Saturday.

Miscellaneous

Heitsch mentioned the next meeting will be November 12. Followed by November 26, December 10, and December 24. The January 14, 2020, meeting has no Bill List and will be a business meeting only, if needed. January 22 will be a Bill List only, and January 28 meeting will be a regular meeting with a Bill List.

There being no further business, Brown adjourned the meeting at 9:06am

I certify a true and accurate accounting of the minutes of the meeting.

Pat Koerlin, Accounting Clerk

Date