

**REQUEST FOR ADVERTISING AUTHORITY**

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 19-2542 CIP No. 50445  
 II. PROJECT NAME: Concrete Panel Repair Project at 5th Street and Healing Way  
 III. Project/Item(s) Description: Replacement of concrete panels and associated curb & gutter and sidewalk surround sanitary sewer manholes on Healing Way and 5th Street.

IV. BID LETTING DATE: December 10, 2019

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 55,000.00

VI. BASIS OF PAYMENT Assessed ☐ Non-Assessed ☒  
 Single Payment ☐ Partial Payment ☒

## VII. APPROPRIATION DATA

Amount	\$55,000				
Fund Name	STCM				
Department	301				
Line Item	4370				
Fund	101				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

## IX. DEPARTMENT/DIVISION:

Project Manager: Sara Odden Date 10/31/2019

[Signature] Date 10-31-19  
 DIVISION MANAGER Signature

[Signature] Date 10-31-19  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk
	<u>10/11/19</u>	<u>SO</u>	<input checked="" type="checkbox"/>		Public Works
					Engineering
					Project Manager