MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday September 10, 2019

ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Darren Haar, President; Rod Pettigrew, Vice President; and Michelle Thomson, Member

MEMBERS BY ABSENT: Shawn Gab, Secretary and David Gustafson, Member

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Chris Deitz, Airport Operations; Becky Drury, City Council; Joel Landeen, City Attorney; Carla Cushman, City Attorney; Linda Rydstrom, Westjet; Don Rydstrom, Westjet; Miranda Maleki, Westjet; Rod Senn, KLJ; Brook Stromer, Stromer’s Storage; Dr. Bert Corwin; John Glasford, EAA Chapter 39; Jerry Dale, Dale Aviation; Julie Bell, Worldwide Flight Services; Matthew Guerry, Rapid City Journal; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA
Motion to approve agenda as presented made by Thomson, second by Pettigrew, motion carried.

APPROVE MINUTES
Motion to approve items 1 and 2 as presented made by Thomson, second by Pettigrew, motion carried.
1) AP091019-01 August 13, 2019
2) AP091019-02 September 6, 2019

RECOGNITIONS
Dame presented John Glasford of the Experimental Aircraft Association Chapter 39 with a plaque of appreciation for their time and support during the CAF 2019 AirPower History Tour.

GENERAL PUBLIC COMMENT
Linda Rydstrom expressed concern with another agenda item on studying the general aviation rates and charges increasing the cost to between $100,000 and $150,000. She performed her own study by calling other FBO’s. She suggested before doing another appraisal to conduct a strategic planning meeting with general aviation tenants to learn why the current rates are what they are.

FINANCIAL ITEMS REQUIRING BOARD ACTION
3) AP091019-03 Bill List – Broom highlighted items over $5,000.00. Motion to approve bill list as presented made by Pettigrew, second by Thomson, motion carried.

ITEMS REQUIRING BOARD ACTION
4) AP091019-04 KLJ Task orders – Motion to approve task order 2019-5 Runway 14-32 Hold Lines and Signage Relocation in an amount not to exceed $45,124.17 and task order 2019-6 Snow Removal Equipment Procurement Specifications and Bidding Services in an amount not to exceed $17,224.28 made by Thomson, second by Pettigrew, motion carried.
5) AP091019-05 Release of Liability – Joel Navickas, LLC – Motion to approve the release of liability as presented made by Pettigrew, second by Thomson, motion carried.
6) AP091019-06 Landlord’s Consent to Assignment – David Barth – Motion to approve landlord’s consent to assignment as presented made by Thomson, second by Pettigrew, motion carried.
7) AP091019-07 Authorization to Issue RFP for Air Service Development – Motion to approve the issuance of an RFP for Air Service Development consulting services made by Pettigrew, second by Thomson, motion carried.

8) AP091019-08 Purchasing Authority for Bobcat 5600 – Motion to approve the purchase of a Bobcat 5600 for $51,472.75 from State contract# SW192 from Jenner Equipment made by Thomson, second by Pettigrew, motion carried.

9) AP091019-09 Assignment of Lease – 3965 Cook Hangar Lane – Motion to approve the assignment and Acceptance of Lease Agreement from Anthony Cuzela to GRCC Corporation made by Pettigrew, second by Thomson, motion carried.

10) AP091019-10 Alan M. Wilson Appraisal Service Proposal – Motion to accept the proposal from Alan M. Wilson & Associates and authorize staff to enter into an agreement for an amount not to exceed $29,500.00 made by Thomson, second by Pettigrew, motion carried.

11) AP091019-11 Lagoon Permitting Improvements – Motion to authorize Executive Director to enter into an agreement with the lowest quoted contractor for the storm water diversion project made by Pettigrew, second by Thomson, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

12) Directors Report – Haar stated the Board had a good working session last week. Rapid City is going to see a lot of growth and the airport is an important asset. He commented on the quality of the new general aviation terminal at Westjet. The airport is often the first “face” people see when they come to the area. The Board could provide more clarity and guidance about the direction of the airport. With this in mind, the Executive Director and Board President will be working on a mission paper. Dame stated he is looking at a package of projects going forward. He is going to work hard to identify the needs of the airport and surrounding communities the airport serves. This will include general aviation and cargo facilities. The airport needs to prioritize projects to meet the needs of western South Dakota. The FAA certification inspector is here through Wednesday. Staff has done a great job. Dame commended the staff on their preparation for the inspection. Dame will be going to Minneapolis to speak at the NASAO conference and will return tomorrow evening. The topic he will be speaking on is a State’s ability to get funds.

ADJOURNMENT

At 9:40 am Thomson, made a motion to adjourn, second by Pettigrew, motion carried.

Respectfully submitted,

Shawn Gab
Secretary