October 18, 2019

Public Works Committee/Common Council

RE: Request Authorization to Seek Proposals for Engineering Services for Operations - Miscellaneous Improvements Projects
Project Number 19-2540 /CIP Number 51132

The Water, Water Reclamation, and Solid Waste Divisions have several miscellaneous types of projects that are budgeted over the next three years. There are similarities between the projects for each Division and staff believes it is most cost effective to design, bid, and construct the projects by grouping them together. It is anticipated that there will be multiple bid packages and work is budgeted to occur over a three year period.

Staff proposes to hire a Consultant to be responsible for designing multiple types of projects and packaging the projects in a manner that is cost effective for bidding and construction.

The projects and professional services are being funded from the Water, Water Reclamation, and Solid Waste Divisions' enterprise funds. The project budget for professional services is approximately $260,000 annually over three years for a total of $780,000.

Sincerely,

City of Rapid City

[Signature]

Stacey Titus, P.E.
Operations Management Engineer

Enclosure
Cc: Dan Coon, P.E., Assistant Public Works Director
**CITY of RAPID CITY**

*Agenda Item Summary*

<table>
<thead>
<tr>
<th>Public Works Committee Meeting Date: 10/29/19</th>
<th>City Council Meeting Date: 11/04/198</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Staff Contact:</strong> Stacey Titus/Dan Coon</td>
<td><strong>Petitioner:</strong> Operations Divisions</td>
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<tr>
<td><strong>Location:</strong> Solid Waste, Water, and Water Reclamation Facilities</td>
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**Agenda Title:**

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**Funding Source & Fiscal Impact (if applicable):**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Cost Center</th>
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<tbody>
<tr>
<td>615</td>
<td>7104</td>
</tr>
<tr>
<td>602</td>
<td>933</td>
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<td>604</td>
<td>833</td>
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**Recommendation:**

Action: Approve

Notes:

**City Council Options:**

Approve

**Attachments & Links:**

- Request Authorization Letter
- Vicinity Map