

**RUSHMORE PLAZA CIVIC CENTER  
SPECIAL BOARD OF DIRECTORS MEETING MINUTES  
Tuesday, April 12, 2016**

Chairman of the Board, Mike Diedrich called the meeting to order at 8:25 a.m. with the following Board members present: Don Frankenfeld, Donna Winkler, Jennifer Landguth, and Jeff Bailie. Staff present include: Executive Director, Craig Baltzer; Assistant Executive Director, Jayne Kraemer; Assistant Executive Director, Tracy Heitsch; and Administrative Assistant, Sandra Arnold.

After review of the meeting agenda, motion was made by Frankenfeld and seconded by Winkler **to approve the agenda as presented**. Upon vote being taken, the motion carried unanimously.

2017 Budget

Heitsch passed out a copy of the 2017 budget and recapped the conversation from the last Board meeting. Heitsch covered a few of the revenue items. Short discussion followed. Heitsch handed out a spreadsheet that line items ADA that have been done or going to be done (outside of the Barnett Arena). Heitsch moved onto the expense breakdown for each of the departments. Heitsch explained some of the management line items will be moved out of Administration department into their corresponding departments. Heitsch handed out capital outlay detail for 2016, 2017 and 2018 budget then explained. Short discussion followed. Baltzer explained the City is looking at priority-based budgeting after this year's process. Motion was made by Winkler and seconded by Frankenfeld **to approve the 2017 budget as presented**. Upon vote being taken, the motion carried unanimously.

Landguth left the meeting before adjourning.

There being no further business, motion was made by Bailie and seconded by Winkler **to adjourn the meeting**. Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:45 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

---

Sandra Arnold, Administrative Assistant

---

Date