Minutes of the September 25, 2019  
Rapid City Historic Preservation Commission Meeting

**Members Present:**  David Williams, Carol Saunders, Brittany Neiles, Jenn Johnson and John Riker  

**Members Absent:**  Pat Roseland, Chris Wehrle, and Jeff Drahota  

**Others Present:**  Sarah Hanzel, Bill Evans, Eric Zimmer, Eric Abrahamson and Ritchie Nordstrom, City Council Liaison

Riker called the meeting to order at 8:05 a.m.

**Approval of Meeting Agenda**  
Saunders moved to approve the agenda. The motion was seconded by Neiles and carried unanimously.

**New Business**

Hanzel introduced David Williams, the new appointee to the Historic Preservation Commission.

Abrahamson summarized the Mission Statement and Strategic Planning document noting that elements of the final deliverable will be incorporated into the updated comprehensive preservation plan. Evans suggested that the Mission Statement involve a sense of being forward looking. Riker recommended that some sections of the language be edited to be more direct in tone. Johnson recommended that the role of the HPC with regard to 11.1 reviews and design assistance be more directly specified. Hanzel agreed, suggesting that element should be a standalone element. Discussion on the language in the mission statement followed. Abrahamson encouraged the Commission members to continue to review the document over the next few weeks and months and submit any suggestions or changes.

Zimmer summarized the work that was completed with Phase 1 including review of documents, community meetings, and the strategic visioning session. Zimmer explained Vantage Points recommended approach for Phase 2 to include a cultural landscape survey, final revised historic context report, final revised preservation plan, community outreach, and final meetings/review periods. Discussion followed about the elements of Phase 2 and options which may require additional time and funding, but may be considered to add more detail and create opportunities to build on the plan with future survey work. Hanzel indicated that she would review the proposed scope with the State Historic Preservation Office grant managers for any suggestions or recommendations they have.

**11.1 Reviews: None**

There being no further business, Neiles moved to adjourn the meeting at 9:00 a.m.