

Order Form

This is Order Form to COMMUNICO, LLC signed by and between COMMUNICO, LLC a Delaware limited liability company whose principal place of business is at 750 East Main Street, Suite 610, Stamford CT 06902 ("COMMUNICO"), and Rapid City Public Library whose principal place of business is at 610 Quincy St, Rapid City, SD 57701 ("Customer").

Unless otherwise specified, all terms used herein shall have the same meanings as those in COMMUNICO's Standard Terms and Conditions of Use, which have been provided to Customer and are incorporated herein by reference.

COMMUNICO agrees to provide and Customer agrees to purchase a limited, non-exclusive, non-transferable, non-sublicensable right and license for use of Communico, LLC's proprietary Digital Publishing Platform (DPP), a hosted media management system, and Communico, LLC's intellectual and proprietary property rights related thereto, strictly in accordance with the terms and conditions of this Agreement, which expressly includes COMMUNICO's [Standard Terms and Conditions of Use](#).

Subscription Start Date: **September 30, 2019**

1. The Digital Publishing Platform Specification

The Digital Publishing Platform that is the subject of this Agreement includes the modules and applications listed below:

Communico Control | Cloud based control panel to manage Communico Platform

Communico Connect | 3rd party connection engine to allow import and export of data

Create | Content Management System and widget builder

Attend | Event and Program management

Reserve | Room and Asset management

Accompanying this order form is a statement of works referenced COMSW2200. This document outlines all the work which Communico will complete on behalf of the customer to set up the platform. The statement of works will also list out all the information and data that the customer is required to provide to enable Communico to complete this work. Any delay in the customer providing this data to Communico will affect the delivery dates quoted in the Statement of Works.

ILS Integration: **Koha**

Integration (via APIs and/or Web Services) is included, but additional fees may be assigned by the ILS vendor to the library to facilitate integration. Please contact your ILS account manager to inform them of your upcoming integration with Communico using the above methods. Communico is not responsible for any additional charges applied by ILS Vendors, and it is the customer's responsibility to provide Communico with the appropriate administrative ILS login details, passwords and associated API/Web services documentation to facilitate the implementation.

2. Customer's Obligations

As per Communico LLC [Standard Terms and Conditions](#) and listed in the Statement of Works COMSW2200.

3. Fees:

3.1 Total Annual License Fee: Ten Thousand Dollars, U.S. (\$10,000.00)

Includes:

Core: Control, Connect & Create - \$4,000 per annum

Attend - \$3,000 per annum

Reserve - \$3,000 per annum

3.2 Implementation Fee (One Time): Two Thousand Dollars, U.S. (\$2,000.00)

Pricing based on Rapid City Public Library’s stated service population of 108,000. All prices are in U.S. Dollars.

4. Invoicing Schedule

As per Communico, LLC Standard Terms and Conditions of Use.

5. Minimum Term

Two years (24 months)

6. Customer Authorized Representative

Customer hereby designates _____ as its Authorized Representative for purposes of Customer’s license for Communico, LLC’s Digital Publishing Platform Standard Terms and Conditions of Use.

IN WITNESS WHEREOF the undersigned have executed this Order Form as of the day and year Set forth below. The parties hereto agree that facsimile signatures shall be as effective as if originals.

CUSTOMER SIGNATURE

_____ Date: _____

Printed Name:
 Title:
 Library Tax Exempt ID: _____

COMMUNICO LLC SIGNATURE

_____ Date: _____

Printed Name: **Paul Quelch**
 Title: **Founder | CEO**