

MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday August 13, 2019

ROLL CALL AND DETERMINATION OF QUORUM

MEMBERS PRESENT: Rod Pettigrew, Vice President; Shawn Gab, Secretary; Michelle Thomson, Member and David Gustafson, Member

MEMBERS BY ABSENT: Darren Haar, President

OTHERS PRESENT: Patrick Dame, Airport Executive Director; Toni Broom, Airport Finance and Administration; Chris Deitz, Airport Operations; Becky Drury, City Council; Joel Landeen, City Attorney; Carla Cushman, City Attorney; Linda Rydstrom, Westjet; Miranda Maleki, Westjet; Rod Senn, KLJ; Les Mittleider, L&D Aero; Brook Stromer, Stromer's Storage; Dr. Bert Corwin; Gary Telkamp; Scott Raczynski; Julie Bell, Worldwide Flight Services; Darrell Shoemaker, City of Rapid City; Tim Peiper, Overland West-Hertz; Matthew Guerry, Rapid City Journal; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA

Motion to approve agenda as presented made by Gab, second by Gustafson, motion carried.

APPROVE MINUTES

Motion to approve items 1 and 2 as presented made by Thomson, second by Gab, motion carried.

- 1) AP081319-01 July 9, 2019
- 2) AP081319-02 July 24, 2019

GENERAL PUBLIC COMMENT

Stromer and Rydstrom addressed the Board over concerns regarding a recent media article on waste disposal on Airport property.

Pettigrew stated Dame would provide an overview and update during his Director's report and that he had kept Board members updated during the events.

FINANCIAL ITEMS REQUIRING BOARD ACTION

- 3) AP081319-03 Bill List – Broom highlighted items over \$5,000.00. Motion to approve bill list as presented made by Gustafson, second by Thomson, motion carried.

ITEMS REQUIRING BOARD ACTION

- 4) AP081319-04 Change Order 1-Final – Terminal Chiller Replacement Project – Motion to approve Change Order 1-Final in the amount of \$13,107.18 for a total contract price of \$330,857.18 made by Gustafson, second by Thomson, motion carried.
- 5) AP081319-05 Assignment of Lease – Agricultural Lease Agreement – Motion to approve assignment of lease from Homes by Shadrach Howie to Shadrach Howie and Holly Howie made by Thomson, second by Gab, motion carried.
- 6) AP081319-06 Assignment of Lease – 3960 Cook Hangar Lane – Motion to approve assignment of lease from Joel Navickas LLC to David Barth made by Gustafson, second by Thomson, motion carried.
- 7) AP081319-07 Assignment of Lease – 4045 Burdine Hangar Lane – Motion to approve assignment of lease from Glemzo, LLC to Sheely Revocable Declaration of Trust made by Gab, second by Thomson, motion carried.
- 8) AP081319-08 Establish Freeholders Group for Van Sale – Motion to appoint Shawn Gab, Patrick Dame and Gary English to a freeholders group to appraise the 2004 Dodge Caravan with an affixed Dynatest/KJL 6850 runway friction tester made by Thomson, second by Gab, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

9) AP081319-09 2nd Quarter Financials – Broom reviewed 2nd quarter financials.

10) Directors Report – Dame discussed and reviewed the waste disposal issues that have taken place over the last month at the airport. The airport is in the process of submitting an application for a disposal permit for future issues. An environmental assessment was started in the fall of 2018 and results are anticipated in the spring of 2020.

ADJOURNMENT

At 9:38 am Thomson, made a motion to adjourn, second by Gustafson, motion carried.

Respectfully submitted,

Michelle Thomson
Member