REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: 19-2514 CIP No. 51237
II. PROJECT NAME: E Saint Francis Street Paving
III. Project/Item(s) Description: Installation of asphalt pavement on an existing gravel roadway. Existing sewer manholes will require adjustment due to paving.

IV. BID LETTING DATE: September 10, 2019

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 87,000.00

VI. BASIS OF PAYMENT
Assessed
Single Payment
Non-Assessed X
Partial Payment X

VII. APPROPRIATION DATA

<table>
<thead>
<tr>
<th>Amount</th>
<th>Fund Name</th>
<th>Department</th>
<th>Line Item</th>
<th>Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>$85,000</td>
<td>Streets</td>
<td>8910</td>
<td>4370</td>
<td>505</td>
</tr>
<tr>
<td>$2,000</td>
<td>Wastewater</td>
<td>833</td>
<td>4380</td>
<td>604</td>
</tr>
</tbody>
</table>

VIII. (If applicable) Grant No.: 
Funding Source: 
Estimated Completion Date: 
Estimated Grant Receipt Date: 

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 7/30/2019
DIVISION MANAGER Signature Date 7/30/19
DEPARTMENT DIRECTOR Signature 

FINANCE OFFICE USE ONLY

<table>
<thead>
<tr>
<th>Appropriation</th>
<th>Date</th>
<th>Initial</th>
<th>Approved</th>
<th>Carbon Copy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Flow</td>
<td>[ ]</td>
<td>[ ]</td>
<td>[ ]</td>
<td>Investment Desk</td>
</tr>
</tbody>
</table>

(PW2. 110891)