

Downtown Business Improvement District Board Regular Meeting  
City of Rapid City, South Dakota  
512 Main St., Ste. 980  
Destination Rapid City Conference Room  
Tuesday, May 7, 2019, 7:30 a.m.

1. Call to Order

President Erik Braun called the meeting to order at 7:33 a.m.

2. Roll Call and Determination of a Quorum

Members Present: President Erik Braun, Secretary Nick Patton, Jerry Schmidt, Todd Hollan, Trevor Johnson, Jon Machecek, Chance Whelchel, Don Hedrick, Dawn Claymore

Guests Present: Dan Senftner, Destination Rapid City; Mannie Davila, Destination Rapid City; Mayor Steve Allender; Chief Karl Jegeris, RCPD; Kathy Bock, RCPD; Wade Nyberg, Rapid City Attorney's Office; Bill Casper, Veteran's Honor Banner Project; Calvin Cutler, NewsCenter1; Frank Morrison, Thirsty's; Lee Strubinger, South Dakota Public Broadcasting Black Hills Bureau; Cassandra Hollander, Downtown BID Board Administration Secretary

3. Adoption of the Agenda

Schmidt motioned to adopt the agenda. Second by Hedrick. Motion carried.

4. Approve Minutes from February 22<sup>nd</sup> and March 12<sup>th</sup> 2019 Meetings

Hollan motioned to approve minutes from February 22<sup>nd</sup> and March 12<sup>th</sup> 2019 meetings. Second by Schmidt. Motion carried.

5. BID Board Financial Report

No action taken

6. Grant Application Review- Consider Awarding Grants or Settling Meeting for Further Review

Twelve applications were submitted for grants. Six of the applications do not meet funding requirements for codified law 9-55-3. BID funds are not allowed to be used for private property, only public property. Several non-profits applied for a grant, but they are deemed private property. The city has the power to spend money in different ways than the BID Board, and can allow money to go to non-profits. The other six applications may meet or definitely meet requirements.

It is allowable to go to applicants to let them know which areas of their applications met criteria and which ones did not. BID Board may decline one area of an application and choose to move forward with another area.

Machecek motioned to have a special meeting to go through and discuss applications for grants on May 21<sup>st</sup> at 7:30 a.m. Second by Patton. Motion carried.

7. Mayor Presentation on Downtown Ambassador Program- Consider Approval of use of BID Funds up to \$20,000

Mayor Steve Allender explained that downtown is a changing place. There is a lot of foot traffic. With more people spending time downtown, there has been an issue with panhandling. If more

cops are brought in, it may feel unsettling and send a signal that something is wrong. The Downtown Ambassador Program would create dedicated part time employees that make downtown their business. They would be friendly, knowledgeable about the area, a visual contact point, and they would be an extra set of eyes and ears for the RCPD. They would be trained by the Police Department, but have the same authority as a citizen. Manuel Davila, an employee with Destination Rapid City, will be heading the program, and will hire the appropriate people. The program will run from June through September, and then it will be decided if it was successful enough to do again next year. Schmidt motioned to approve use of BID Funds up to \$20,000 for the Downtown Ambassador Program. Second by Patton. Motion carried.

8. BID Assessment Review

Senftner provided a review of the assessment process. Schmidt asked what the capped properties are at this year. There was not an exact figure, however, Senftner volunteered that the properties that were capped starting at \$3,000 at the beginning of the BID, and have grown at 3.5% a year since. Schmidt made a motion for the approval of the 2019 BID Assessment Roll. Second by Johnson. Motion carried.

9. Adjournment

Schmidt made a motion to adjourn. Second by Whelchel. The meeting was adjourned at 8:31 a.m.

Respectfully submitted by Cassandra Hollander, Downtown BID Board Administrative Secretary  
Signed \_\_\_\_\_

Nick Patton, Business Improvement District Board Secretary