

**Rapid City Public Library Board of Trustees**  
**Board Meeting**  
**Monday, June 10, 2019 12:00 p.m.**

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Faye Bice on June 10, 2019 at 12:07 p.m.

Present by roll call: Faye Bice, Pat Jones, Mike Matthews, Mary Garrigan, Judy Sneller, Lisa Modrick, and Lloyd LaCroix attending in Mark DiSanto's absence. A quorum was present.

Absent: Mark DiSanto.

**Additions or corrections to the agenda:**

Motion by Pat Jones, second by Mike Matthews to approve the agenda as published; no further discussion; motion carried unanimously.

**Introduction of Staff:** Sara Kamppi and Allison Prater introduced themselves as the newest staff members of Rapid City Public Library. Sara started as a Library Associate and Allison was promoted to a Customer Service Specialist from a page position.

**Public Comment:** None.

**CONSENT CALENDAR ITEMS**

Consent Calendar Items – Action required authorizing the Finance Officer to issue warrants or treasurer's checks, drawn on proper funds, in payment thereof. The following items are consent items for final action to be taken on by a single vote. Any items may be removed from the Consent Calendar by a Board person, the Director, or a citizen, for separate consideration.

Consent Calendar Items:

Approve Minutes from the Library Board of Trustees Meeting, May 13, 2019

Approve Financial Executive Summary, including Bill List (see attachment)

Motion by Mary Garrigan, second by Lisa Modrick to approve the consent calendar as presented; no further discussion; motion carried unanimously.

**ADMINISTRATIVE REPORTS**

Director's Report:

Davis spoke about the Summer Reading kickoff, including the various activities still available for children upstairs. The library was attended by approximately 1,800 people for Summer Reading Kickoff Day. Garrigan and Jones commented that the event was going well when they were here, that lines were handled better than previously and it was generally an amazing event.

Davis also reported on the successful launch for automatic notices on June 1, the ongoing reciprocal lending trial with Sturgis Public Library, and upcoming training for board members in August. If attended by board members, the Branch Out sessions would help the library to meet requirements for state accreditation. In response to questions from Garrigan and Jones, the library needs 2 to 3 more hours of training and board members can choose sessions that interest them, and do not need to attend the whole day. Davis will send out more information as the date approaches.

The building has been struck by a couple of vehicles in the last month; once on the south wall and once by a tall vehicle that scraped the ceiling in the covered garage. Driver's insurance should cover the damage to the covered garage.

Lastly, Davis reported that she may be on jury duty in July.

Lloyd LaCroix asked if the roof leaks in the report were due to hail damage. Davis responded that the most recent issues are due to drainage being overwhelmed by the amount of rain, but the roof is being inspected by the city to determine if hail was a factor. If the leaks are due to hail damage, insurance would cover it.

Motion by Jones, second by Judy Sneller to acknowledge the director's report as presented; no further discussion; motion carried unanimously.

## **POLICY COMMITTEE**

### **ITEMS FROM BOARD MEMBERS / LIAISON REPORTS**

**City Council Liaison:** Modrick reported that the council approved a facilities manager position for the city administration building. Eventually this position may coordinate maintenance for all city buildings, which should help with scheduling some of the repair needs. Budget review will be moving forward quickly; Modrick encouraged library management and board members to attend council meetings during the budget discussions.

**County Liaison:** LaCroix reported that the county will work on their budget in July. The expansion of the jail, booking area, and new kitchen is under way to keep up with the number of people coming in. They are also working on prevention to keep people out of jail with a restorative justice grant. The care campus is open and the treatment center is planned for completion in October or November. He also commented that the campus is equipped to educate people on mental health and alcohol issues in the community. Davis indicated that the four county libraries have been asked to speak to the county commissioners in July.

**Foundation:** Sneller reported that the endowment is about \$900,000 and the foundation is kicking off a campaign to raise another \$100,000. They will hire someone to coordinate the fund raising activities.

**Friends:** Sean Minkel reported that the Friends of the Library have begun planning for their October sale and that the new aquarium, funded by the Friends, will likely start to go up in July.

## **ADJOURN**

Motion by Jones, second by Matthews to adjourn at 12:32 p.m.; no further discussion; motion carried unanimously.

## **UPCOMING EVENTS**

Harry and the Potters, Memorial Park Bandshell	Thursday, July 4, 7 p.m.
RCPL Board Meeting	Monday, July 8, noon.
Branch Out Training	Wednesday, August 7.
RCPL Board Meeting	Monday, August 12, noon.