

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, June 11, 2019**

Chair of the Board, Dan Kline, called the meeting to order at 8:15 a.m. with the following Board members present: Mike Diedrich, Donna Winkler, Gary Brown and Brad Estes. Staff present include: Executive Director, Craig Baltzer; Deputy Director/Events, Jayne Kraemer, Accounting and Administrative Manager, Jarrett Breuninger; Accounting Clerk, Pat Koerlin; and Administrative Assistant, Sandra Arnold. Others present include: Assistant City Attorney, Jess Rogers.

After review of the meeting agenda, motion was made by Brown and seconded by Diedrich **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

General Public Comment – None

Minutes

Motion was made by Brown and seconded by Winkler **to approve the minutes of the May 29, 2019, meeting as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2019 Bill List for June 11 was audited.

ADAMS ISC	40.16
ALSCO INC	815.69
BLACK HILLS BAGELS	568.62
BORDER STATES ELECTRIC SUPPLY	1918.82
BROWN'S SMALL ENGINE REPAIR	97.91
CASH-WA DISTRIBUTING COMPANY	725.60
CBH COOPERATIVE	81.20
CENTURY GLASS INC	98.00
CHEXCEL	25.00
CHRIS SUPPLY COMPANY INC	348.95
CLIMATE CONTROL SYSTEMS & SERVICE	2283.42
COCA-COLA OF THE BLACK HILLS	419.50
CRUM ELECTRIC	776.52
DAKOTA SUPPLY GROUP	190.63
DAKTRONICS INC.	6564.00
DELL MARKETING LP	3440.36
DENNIS SUPPLY	1464.00
DIAMOND VOGEL PAINT CTR	757.72
FASTENAL COMPANY	55.19
FERGUSON ENTERPRISES INC	160.00
FOOD SERVICES OF AMERICA	1068.28
G & R CONTROLS INC	621.98
HARDWARE HANK	43.06
JANTECH LLC	275.00
JOLLY LANE GREENHOUSE	251.04
KNECHT HOME CENTER	110.52
LIFT SOLUTIONS INC	1360.06
LOWE'S	161.63
MENARDS	140.12
MONTE VALNES	195.00
RAPID CITY JOURNAL - ADVERTISING	121.00
RED WING SHOE STORE	101.99
RUNNINGS SUPPLY INC	472.89
RYAN KNUTSON	195.00
SAFEWAY INC	36.94
SAM'S CLUB	1518.58

SEQUENT ENERGY MANAGEMENT LP	2507.32
SERVALL UNIFORM/LINEN CO INC	111.10
SHI INTERNATIONAL CORP	266.17
SKYLINE ENGINEERING	3593.00
SYSCO MONTANA INC	679.21
THYSSENKRUPP ELEVATOR CORP	338.40
US FOOD SERVICE	1262.32
WALMART COMMUNITY	359.09
WARNE CHEMICAL & EQUIP.	246.45
WESTERN STATIONERS	337.48
	Total 37,204.92

Motion was made by Winkler and seconded by Estes and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Executive Director's Update

Baltzer reminded the Board that Sandra Arnold's last day with the Civic Center will be June 14, and Gunar Dzintar's retirement date is June 21. He wished them both well.

There will be a presentation for full and part-time employees on June 19 at 6:30 pm in the Theatre to update them on the new building status. We are also planning a neighborhood Open House/Ice Cream Social on June 26 at 6:00 pm in the LaCroix Hall to update neighbors to the North of the Civic Center, listen to comments and answer any questions they might have.

Baltzer stated there have been a series of internal meetings and a conference call with Tegra last week regarding the new building. All management staff continue to examine plans regarding structural layout – i.e. doors, electrical outlets, AV, IT, plumbing, etc.

Baltzer said that two food & beverage managers attended The National Restaurant Trade Show in Chicago recently. They have come away with many great ideas for current needs and for the new building such as products and kitchen equipment.

Baltzer mentioned that five managers will be going to the IAVM Convention in July. This is the biggest trade show in the industry for furniture, fixtures and equipment.

Kline asked for a Rush Hockey update. Baltzer said they are excited about the new management. Kraemer said they are already planning next season with their first event on Saturday of Select-A-Seat for current and new season tickets holders, plus new packages being introduced.

Bob Seger ticket sales have been terrific. Baltzer discussed ticket scalpers and the methods our ticketing system uses trying to prevent these types of issues.

Baltzer is working on the Broadway Series and is excited about the lineup so far.

Estes asked about the naming announcement. Baltzer said the contract is close to completion and we are hoping to announce the winner of the RFP at the July 9 Board Meeting.

There being no further business, motion was made by Winkler and seconded by Brown **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 8:56 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Pat Koerlin, Accounting Clerk

Date