

MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday May 14, 2019

ROLL CALL AND DETERMINATION OF QUORUM

MEMBERS PRESENT: Michelle Thomson, President; Rod Pettigrew, Secretary; and Shawn Gab, Member

MEMBERS ABSENT: Darren Haar, Vice President

OTHERS PRESENT: Patrick Dame, Executive Director; Toni Broom, Airport Finance and Administration; Doug Curry, Airport Facilities and Maintenance; Chris Deitz, Airport Operations; Laura Armstrong, Council Liaison; Carla Cushman, City Attorney; Joel Landeen, City Attorney; Rob Corrin; Jonathan Pondish, Westjet; Rod Senn, KLJ; Dr. Bert Corwin; Airport Staff Members: Bob Noblitt, Hunter Hameister, Mike Bowman, Bill Sipe, Cody Warren, Jon Buxton, Jacob Schouten, Seth Purcella (RCFD), Nick Phillippe (RCFD) and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA

Motion to approve agenda as presented made by Pettigrew, second by Gab, motion carried.

STAFF RECOGNITION

Dame and Thomson thanked staff in attendance for all of their hard work through this winter season. Deitz introduced himself as the new Director of Operations.

APPROVE MINUTES

Motion to approve items 1 and 2 as presented made by Gab, second by Pettigrew, motion carried.

- 1) AP051419-01 April 9, 2019
- 2) AP051419-02 May 3, 2019

GENERAL PUBLIC COMMENT

No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION

- 3) AP051419-03 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Gab, second by Pettigrew, motion carried.

CONSENT ITEMS

Motion to approve items as they appear on the consent items made by Pettigrew, second by Gab, motion carried.

- 4) AP051419-07 Approve Transportation Service Agreement for service to Phoenix
- 5) AP051419-04 Approve and Authorize Executive Director to sign Memorandum of Understanding with the Rapid City Fire Department for ARFF services
- 6) AP051419-05 Authorize Staff to Seek Proposals for Alfalfa/Hay Harvesting of City Property

ITEMS REQUIRING BOARD ACTION

- 7) Election of Officers – Dame recommended Haar for President, Pettigrew for Vice President, and Gab for Secretary. Motion to approve positions as recommended made by Gab, second by Pettigrew, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

- 8) AP051419-06 1st Quarter Financials – Broom reviewed 1st quarter financials.
- 9) Director’s Report – Dame commended Broom on doing a great job on the annual report. Last week the airport announced non-stop service to Phoenix, AZ. The chiller replacement project is moving along. The ramp painting project will begin June 3. The down escalator has been repaired and is up and running. First quarter numbers are boasting record enplanement numbers, which is great for tourism and business. The State is in the process of completing an economic impact study.

ADJOURNMENT

At 9:29 am Pettigrew, made a motion to adjourn, second by Gab, motion carried.

Respectfully submitted,

Shawn Gab
Board Secretary