

# PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency repair costs).

I. PROJECT ID NO.: \_\_\_\_\_

II. PROJECT NAME: Vehicle Purchase

III. Project/Item(s) Description: 2019 Nissan NVP

IV. BID LETTING DATE: \_\_\_\_\_

V. (IF APPLICABLE) Grant No.: \_\_\_\_\_  
 Funding Source: 10400112  
 Estimated Completion Date: 90 days from approval  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S)	\$46,704.00
VII. BASIS OF PAYMENT	Assessed <input type="checkbox"/>
	Non-Assessed <input type="checkbox"/>
	Single Payment <input checked="" type="checkbox"/> xx
	Partial Payment <input type="checkbox"/>

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$46,704.00</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund	<del>General</del> <u>104</u>			
Department	<del>202</del> <u>112</u>			
Line Item	<u>0112 4360</u>			

X. DEPARTMENT/DIVISION Rapid City Fire Department

Project Manager: Chief Rod Seals Date \_\_\_\_\_

 Date 5/28/19

DEPARTMENT/DIVISION MANAGER Signature \_\_\_\_\_

 Date 5/28/19

DIRECTOR Signature \_\_\_\_\_

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	Investment Desk Public Works Engineering Project Manager
		<u>5/28/19</u>	<u>RS</u>	<input checked="" type="checkbox"/>	