

MINUTES  
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA  
City of Rapid City, South Dakota  
Second Floor – Council Chambers  
8:00 A.M., May 17, 2019

A Capital Improvements Program Committee meeting was held at the City/School Administration Center in Rapid City South Dakota, on Friday, May 17, 2019 at 8:00 a.m.

The following members were present: Ritchie Nordstrom, Lisa Modrick, Darla Drew, Laura Armstrong and Becky Drury; the following members arrived during the course of the meeting: NONE; and the following were absent: Jason Salamun and Amanda Scott.

Others present included: Finance Officer Pauline Sumption, IT Director Jim Gilbert, Community Development Director Ken Young, Compliance Specialist Cassie Furchner, Public Works Director Dale Tech, Fire Chief Rod Seals, Police Chief Karl Jegeris, Parks and Recreation Director Jeff Biegler, Deputy Finance Officer Tracy Davis and Administrative Coordinator Heidi Weaver-Norris.

**ADOPTION OF THE AGENDA**

Motion was made by Drury, second by Drew and carried to adopt the agenda.

**CONSENT ITEMS** -- Items 3 – 8

The following were removed from the Consent Items:

5. No. CIP051719-03 – Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, CSAC, Summary)
6. No. CIP051719-04 – Approve Capital Plan for Fire Vehicles
7. No. CIP051719-05 – Approve Capital Plan for Parks & Recreation
8. No. CIP051719-06 – Approve Capital Plan for Information Technology

Motion was made by Modrick, second by Drury and carried to approve items 3-8 with the exception of 5, 6, 7, and 8.

3. Approve Minutes for April 12, 2019
4. Next Meeting: Friday, June 21, 2019 @ 8:00 a.m./2nd Floor Council Chambers

**END OF CONSENT ITEMS**

Nordstrom read in item (No. CIP051719-03) Approve Capital Plans for Government Facilities – (Fire & Emergency Services, Parks & Recreation, CSAC, Summary). In response to a question from Drew, Biegler said sites that don't have sprinkler systems will be getting them. Portions of the cemetery are not irrigated and they need to be. They have budgeted for those areas. Motion to approve was made by Modrick, second by Armstrong and carried.

Nordstrom read in item (No. CIP051719-04) Approve Capital Plan for Fire Vehicles. In response to a question from Drew, Seals said he was not opposed to having the fire vehicles budgeted through the general fund however funding was not currently available. Nordstrom said the mayor would like to get fire trucks budgeted through the general fund. Sumption said the goal is to move it, but something needs

to be cut from the general fund first or additional revenue sources must be found. In response to a question from Modrick, Sumption said the city would need to change how the sales tax is split up but that this was changed in 2018. While this is an option, she doesn't suggest it. Sumption further encouraged Council to visit with Mayor Allender if this were the direction they wanted to take. Drury said she has not been in favor of keeping it in CIP but she would rather have it there so they get funded. Drew is in favor of keeping fire vehicles in CIP. Motion to approve by Modrick, second by Drury and carried.

Nordstrom read in item (No. CIP051719-05) Approve Capital Plan for Parks & Recreation. In response to a question from Drew, Biegler said there was only \$12,000 remaining in bike path improvements. The committee discussed the Mako Sica Trail. Biegler said they are in contact with SDDOT to use their sidewalks for possible new route. Drury asked if this line item needed to be in there if it's a ways down the road, Biegler said yes because it is an expensive project. More funding is needed because of the topography and retaining walls. The city is responsible from Cambell to Omaha Street. Motion to approve by Drury, second by Modrick and carried to approve.

Nordstrom read in item (No. CIP051719-06) Approve Capital Plan for Information Technology. In response to a question from Drew, Gilbert said 92% of installation is complete on the malware. They need to remove old anti-virus and install new. Gilbert said there is a very high number of phishing attempts. There have been no direct attacks on personal accounts, such as water accounts. Motion to approve by Armstrong, second by Drury and carried.

**NON-CONSENT ITEMS** – Items 9 – 11

Nordstrom read in item (No. CIP051719-01) Acknowledge Financial Report (Summary, DCA Charges and Debt Service). Davis indicated everything was normal, nothing additionally to report. Motion to Acknowledge was made by Drew, second by Armstrong and carried.

Nordstrom read in item (No. CIP051719-02) Approve Capital Plan for PW Infrastructure. Furchner indicated that some projects were changed this month. She pointed out the changes in the spreadsheet. Drew indicated that most people don't understand how CIP works. She asked how Engineering could promote CIP more. Furchner said the information is on their website. Tech stated Public Works used to give a full presentation to the planning commission and there was public involvement at those meetings. Tech said it is not a short presentation but it's very informative. Motion to approve by Drew, second by Armstrong and also give a full presentation of how CIP works at a future planning commission meeting. Motion carried.

Nordstrom read in item (No. CIP041219-08) Approve 5-year Government Facilities Plan 2020-2024 (*This item was continued from the April 12, 2019 CIP meeting.*) Nordstrom stated that the dollar amount under the year 2024 showed approximately negative \$1.4 million, which are projects that need funding. But, the committee needs to make some cuts in order to be balanced. In response to a question from Nordstrom, Jegeris said his memo is from 2018 when he asked for \$600,000 in order to start the process for a west side police department location. He stated the city is expanding further into Red Rocks and Dark Canyon and they need a decentralized location to service west Rapid City. He said he received positive feedback last year and was encouraged to bring this back in 2019 for placement on the 5-year plan. He stated the entire project will cost around \$1.2 million. Drew wanted to send the item to council without recommendation. Sumption said she advised against that. It is the job of this committee to make these budgeting decisions. Nordstrom asked how much the total would be to deduct the Parks items which are: Boiler replacement Sioux Park/Swim Center; Replacement of Greenhouse/Chemical Storage; Irrigation replacement at Star of the West; Sioux Park Pool Re-plaster, Sumption said \$915,000. Sumption noted that the Journey requested money for a chiller replacement, but it was submitted late. Motion was made by Drury to remove those items. Motion died due to lack of a second. Biegler stated he was fine with pushing those listed items to the year of 2025. He recognizes the need for PD. Modrick asked Sumption where else she could suggest that cuts be made. Sumption stated

some projects from Public Works could be adjusted. Tech said he didn't want to take away the roof replacements because those are very important. He wanted to leave the air handler as is. He asked Rod Johnson to speak. Johnson said they could push out the various city parking lot improvements. This is their lower priority item. Drew wasn't comfortable cutting most of the parks projects. It was suggested that the chiller be cut from the library. Sumption said that has already been approved and she suggests not cutting anything that has already been approved. Johnson suggested that PD take \$500,000 instead of \$600,000. Jegeris said he was ok with \$300,000 if that's what was needed. He wanted enough to get the project research started by 2024. Drew said if some of the other departments changed their project amounts, then they could give some money back to parks instead of postponing most of the projects. Biegler said he would take back \$150,000 for leased facility improvements if given a choice. Armstrong feels the same way as Drew about the parks projects. She thanked Biegler for his sacrifice with some of his projects. She really appreciates his willingness to postpone some projects in order for others to get done. After calculations were done and \$52,588 remained, Sumption suggested the amount be used for various city parking lot improvements. Drury said she preferred the extra go to PD. No one thought the amount should be decreased from \$600,000 for PD. Public safety is primary to the community. Sumption gave a summary of the changes:

PD West Precinct: \$600,000  
 Cemetery Road Paving & Irrigation: \$50,000  
 Auto irrigation – various locations –annual: \$50,000  
 Fitzgerald Stadium: \$52,383  
 Roof replacement: \$150,000  
 Various Parking Lot Improvements: \$52,588  
 Air Handling Replacements: \$150,000

The budget was balanced at zero with these changes. Motion was made by Drury, second by Armstrong to approve. Motion carried 4-1 with Drew voting no.

### **DISCUSSION ITEMS**

Drury called point of privilege. She said she did the Biking for Bacon this morning for the 2<sup>nd</sup> year in a row. She said it's a great event and more people should attend. Nordstrom stated there was great discussion and suggestions this morning.

### **ADJOURN**

There being no further business to come before the committee, motion was made by Armstrong, second by Drury and carried to adjourn the meeting at 9:07 a.m.