

MINUTES FOR THE RAPID CITY REGIONAL AIRPORT BOARD OF DIRECTORS
Rapid City, South Dakota
Tuesday April 9, 2019

ROLL CALL AND DETERMINATION OF QUORUM

MEMBERS PRESENT: Michelle Thomson, President; Darren Haar, Vice President; Rod Pettigrew, Secretary; Shawn Gab, Member; and Dr. Helen Usera, Member

OTHERS PRESENT: Patrick Dame, Executive Director; Toni Broom, Airport Finance and Administration; Doug Curry, Airport Facilities and Maintenance; Laura Armstrong, Council Liaison; Carla Cushman, City Attorney; Miranda Maleki, Westjet; Sidney Owen, Westjet; Rod Senn, KLJ; Joshua Scott; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA

Motion to approve agenda as presented made by Usera, second by Haar, motion carried.

APPROVE MINUTES

Motion to approve items 1 and 2 as presented made by Pettigrew, second by Gab, motion carried.

- 1) AP040919-01 March 12, 2019
- 2) AP040919-02 March 21, 2019

GENERAL PUBLIC COMMENT

No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION

- 3) AP040919-03 Bill List – Broom highlighted items greater than \$5,000.00. Motion to approve bill list as presented made by Gab, second by Pettigrew, motion carried.
- 4) AP040919-04 Resolution Writing off Uncollectable Accounts – Motion to approve resolution as presented made by Gab, second by Pettigrew, motion carried.

CONSENT ITEMS

Motion to approve items as they appear on the consent items made by Gab, second by Haar, motion carried.

- 5) AP040919-05 Approve Resolution Declaring Property Surplus
- 6) AP040919-06 Approve ATM Services Agreement with Electronic Finance Transfer Corporation

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

- 7) Director's Report – Dame stated he and Thomson met with Senator Thune. Discussion included tourism and infrastructure needs, the H2 Visa program and recent air service wins for RAP. Dame also mentioned a phone meeting would likely be needed prior to the next scheduled Board meeting to approve the pavement-marking plan. The CAD drawings have been sent to the carriers and includes a broader mix of airplanes. KLJ is currently writing the specs.

ADJOURNMENT

At 9:14 am Haar, made a motion to adjourn, second by Pettigrew, motion carried.

Respectfully submitted,

Rod Pettigrew
Board Secretary