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Date: May 13, 2019  
To: Rapid City Public Library Board  
From: Sean Minkel, Assistant Library Director  
Re: Policy Review – Local History Room

As part of our accreditation through the State Library, policies must be reviewed at least every three years. The Local History Room policy, which discusses the purpose, responsible use and resources available to patrons regarding the library's historical collection was reviewed in April. It is still accurate and relevant, and no changes are recommended at this time.