

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

**Project Name & Number:** Elk Vale Reservoir Water Level Investigation, Project No. 19-2511      **CIP #:** 51238

**Project Description:** The City of Rapid City has determined the need to procure professional services for an investigation and report regarding the water level fluctuations at the Elk Vale Reservoir. The reservoir has had difficulties maintaining desired water level during peak water demands. This is an investigative project consisting of plan development, field work and summary reporting.

**Consultant:** FMG Engineering, Inc.

<b>Original Contract Amount:</b> \$41,254.00	<b>Original Contract Date:</b> May 21, 2019	<b>Original Completion Date:</b> December 31, 2019
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**Addendum No:** \_\_\_\_\_

**Amendment Description:** \_\_\_\_\_

<b>Current Contract Amount:</b> _____	<b>Current Completion Date:</b> _____
<b>Change Requested:</b> _____	
<b>New Contract Amount:</b> _____ \$0.00	<b>New Completion Date:</b> _____

**Funding Source This Request:**

Amount	Dept.	Line Item	Fund	Comments
\$41,254.00	933	4223	602	Water Enterprise
\$41,254.00	<b>Total</b>			

### Agreement Review & Approvals

<p>                  _____                  Project Manager      Date <u>5/31/19</u></p> <p>                  _____                  Compliance Specialist      Date <u>5/31/19</u></p> <p>                  _____                  City Attorney      Date <u>5-3-19</u></p>	<p>                  _____                  Division Manager      Date <u>5-6-19</u></p> <p>                  _____                  Department Director      Date <u>5-6-19</u></p>
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**ROUTING INSTRUCTIONS**

Route **two** originals of the **Agreement** for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved
Appropriation			Y    N
Cash Flow			Y    N