

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, April 9, 2019**

Chair of the Board, Dan Kline called the meeting to order at 8:15 a.m. with the following Board members present: Gary Brown, Donna Winkler, and Brad Estes. Staff present include: Executive Director, Craig Baltzer; Deputy Director, Tracy Heitsch; Production Manager, David Owen; and Administrative Assistant, Sandra Arnold. Liaisons present include: City Council, Chad Lewis. Others present include: Assistant City Attorney, Jess Rogers; City Councilwoman, Becky Drury; and Central States Fair representative, Silvia Christen. Board member, Mike Diedrich joined later in the meeting.

After review of the meeting agenda, motion was made by Brown and seconded by Estes **to approve the agenda as presented.** Upon vote being taken, the motion carried unanimously.

General Public Comment

Christen stated the Central States Fair Board retreat will be May 16-17 in Deadwood. Christen invited Baltzer to attend to give an expansion update. Baltzer stated he would attend.

Minutes

Motion was made by Estes and seconded by Diedrich **to approve the minutes of the March 26, 2019, meeting as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2019 Bill List for April 9 was audited.

28 AMXS BOOSTER CLUB	527.03
28 MXG STAFF	111.34
ADVOCATES FOR CREATIVE THEATRE STUDENTS	308.26
ALSCO INC	105.36
ATHLETICA/SPORT SYSTEMS UNLIMITED	272.60
BATTERIES PLUS BULBS	180.96
BORDER STATES ELECTRIC SUPPLY	1582.77
CAREER LEARNING CENTER OF THE BLACK HILLS	99.00
CASH-WA DISTRIBUTING COMPANY	3253.10
CBH COOPERATIVE	154.00
CHEXCEL	25.00
CHRIS SUPPLY COMPANY INC	87.56
CHRISTAIN BOY	462.00
CLIMATE CONTROL SYSTEMS & SERVICE	1164.32
CRUM ELECTRIC	94.56
DENNIS SUPPLY	105.62
DIMOCK DAIRY INC	414.85
ELLSWORTH GROUP 56	220.93
FERGUSON ENTERPRISES INC	706.90
FOOD SERVICES OF AMERICA	7994.72
HOBART SERVICE	746.50
JENNER EQUIPMENT CO	978.98
JOHNSON BROTHERS OF SD	485.13
KAY PARK RECREATION CORP	1012.00
KNECHT HOME CENTER	128.19
KONE INC	6108.01
MATHESON TRI-GAS INC	68.88
MAURADERS SOFTBALL	576.01
MENARDS	43.73
MIKE WOLFORTH PHOTOGRAPHY	282.50
MUNITIONS BOOSTER CLUB	339.44
MUSCO SPORTS LIGHTING	1341.23
NORTH CENTRAL SUPPLY INC	24.00

OVERHEAD DOOR OF RAPID CITY	23740.89
PITNEY BOWES	352.92
PRESSURE SERVICE INC.	59.30
PURCHASE POWER/PITNEY BOWES	534.03
QUALITY BRANDS OF THE BLACK HILLS	783.90
RAPID BROADCASTING COMPANY	900.00
RAPID CITY JOURNAL - ADVERTISING	123.32
RAPID CITY SHRINE CLUB	331.58
RC STORM FASTPITCH	281.12
SAM'S CLUB	173.84
SERVALL UNIFORM/LINEN CO INC	111.10
SKYLINE ENGINEERING	690.00
SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY	1493.06
ST THERESE THE LITTLE FLOWER CHURCH	461.04
SYSCO MONTANA INC	982.40
UNITED PARCEL SERVICE INC	45.49
US FOOD SERVICE	4989.84
VENUE COALITION	13500.00
WALMART COMMUNITY	163.72
WESTERN STATIONERS	63.57
Total	79,786.60

Motion was made by Estes and seconded by Winkler and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Executive Director's Update

Baltzer explained the Broadway Play series for next year is wrapping up nicely; should have an announcement soon. Baltzer stated he is examining a different way to do the series subscriptions with more flexibility, which would help with marketing.

Baltzer introduced the new Production Manager, David Owen. Owen was a prior part-time stagehand and has a background of working large and small concerts. Owen stated he is looking forward to working on the theatrical side and will continue to focus on training with the stagehands.

Baltzer stated the impending storm may cause the expansion meetings tomorrow to be postponed but will keep the Board members informed. Baltzer highlighted some of the areas that will be the focus of the upcoming meetings. Heitsch stated the senior staff has been working on the FF&E needs, including pricing and sourcing of each of the items. Another item in discussion is the grade of the ramp from parking lot E to the back-of-house for the loading dock.

Baltzer stated we are seeing increased panhandling traffic that is affecting our event customers. Baltzer just wanted to have an open conversation regarding this topic. Short discussion followed.

Baltzer asked Heitsch to give a Rushmore Hall project update. Heitsch stated there have been some challenges regarding electrical and lighting. Heitsch explained there is a need to put some more money in the project; about \$18,000 for electrical and \$72,000 toward the lighting. The lighting portion is more due to the need for replacing the control brain and adding dinner lighting. Final pricing should be back by the next Board meeting and will be brought to the Board for consideration.

Lewis left during the Executive Director's Update.

There being no further business, motion was made by Brown and seconded by Winkler **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:25 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date