

**2020 Budget Request**

Line Item #	Line Item Description	2018 Actual	2019 Approved	2020 City Request	2020 County Request	2020 Board Funds	2020 Total Request	Explanation
4110	Salary/Wages	1,560,341.95	\$ 1,709,592	\$ 1,752,943			\$ 1,752,943	per City Finance recommendation
4111	Overtime Wages	488.25	\$ -	\$ 400			\$ 400	Addresses actual expenditures in 2018
4118	Temporary Wages	17,134.58	\$ 22,500		\$ 23,250	\$ 13,390	\$ 36,640	2 page positions; possible temporary position to support Literacy Council
4120	Social Security	92,306.55	\$ 107,494	\$ 108,682	\$ 1,440	\$ 775	\$ 110,897	per City Finance recommendation
4121	Medicare	21,588.06	\$ 25,165	\$ 25,418	\$ 340	\$ 185	\$ 25,943	per City Finance recommendation
4130	Retirement	93,042.00	\$ 102,576	\$ 105,177			\$ 105,177	per City Finance recommendation
4131	Section 125 Administration	588.00	\$ 819	\$ 1,764			\$ 1,764	per City Finance recommendation
4140	Workmens Comp	2,328.00	\$ 2,507	\$ 7,906			\$ 7,906	per City Finance recommendation
4150	Group Health Insurance	212,833.56	\$ 234,962	\$ 236,892			\$ 236,892	per City Finance recommendation
4155	Group Life Insurance	1,589.02	\$ 1,706	\$ 1,706			\$ 1,706	per City Finance recommendation
4170	Unemployment Insurance	1,874.00	\$ 2,050	\$ 1,944			\$ 1,944	per City Finance recommendation
4211	General/Auto Liability	4,824.59	\$ 5,307	\$ 3,661	\$ 1,575		\$ 5,236	per City Finance recommendation
4214	Other Insurance	17,387.24	\$ 24,126	\$ 13,088	\$ 5,605		\$ 18,693	per City Finance recommendation
4223	Consultant Services	900.00	\$ 8,000	\$ 5,000	\$ 3,000		\$ 8,000	For training, staff development, and service development
4225	Other Professional Services	127,027.39	\$ 130,850	\$ 94,095	\$ 40,350		\$ 134,445	Contracted services for events performers and artists; security; General Beadle library; aviary; pest control; laundry services; window cleaning; background and drug checks for new employees; lawn spraying; collection service; HVAC repairs; fire extinguisher service
4229	Marketing	4,944.41	\$ 8,000	\$ 5,600	\$ 2,400		\$ 8,000	Implementation of enhanced social media marketing
4230	Publishing	947.94	\$ 700	\$ 540	\$ 235		\$ 775	Newspaper publishing of minutes and bill list
4244	Lease - Purchases	6,527.22	\$ 19,178	\$ 15,470	\$ 6,630		\$ 22,100	Photocopiers and postage machine
4246	Other Rentals	3,718.94	\$ 1,012	\$ 875	\$ 375		\$ 1,250	Booth rental and equipment fees for outreach and Summer Reading events
4251	Repair - Roll Stock	468.32	\$ 3,000	\$ 500	\$ 200		\$ 700	Maintenance for van and truck
4252	Repair - Structures	79,379.51	\$ 35,115	\$ 26,062			\$ 26,062	Maintenance and replacement schedule
4253	Repair - Equipment	15,939.60	\$ 12,043	\$ 12,499	\$ 4,170		\$ 16,669	Copier maintenance; annual inspections for elevator and fire sprinkler systems
4259	Miscellaneous	73,805.86	\$ -	\$ -			\$ -	Expenditures for this line item have been moved to 426101, per 2019 budget
4261	Office Supplies	59,031.41	\$ 28,180	\$ 20,650	\$ 8,850		\$ 29,500	Based on 2019 budget

								<b>2020 Budget Request</b>	
<b>Line Item #</b>	<b>Line Item Description</b>	<b>2018 Actual</b>	<b>2019 Approved</b>	<b>2020 City Request</b>	<b>2020 County Request</b>	<b>2020 Board Funds</b>	<b>2020 Total Request</b>	<b>Explanation</b>	
426101	Event Supplies	0.00	\$ 38,770	\$ 27,125	\$ 11,645		\$ 38,770	Event supplies moved into this line item from 4294 for improved tracking	
4262	Gasoline, Oil, Fuel	1,899.70	\$ 2,800	\$ 1,750	\$ 750		\$ 2,500	Based on projected usage, using fuel costs recommended by City Finance	
4263	Clothing - Food	714.15	\$ 2,265	\$ 1,000			\$ 1,000	Workboots and uniform shirts for facilities staff	
4264	Janitorial/Chemical	11,314.74	\$ 15,000	\$ 9,100	\$ 3,900		\$ 13,000	Janitorial cleaning supplies	
4265	Minor Tools	323.49	\$ 100		\$ 250		\$ 250	Based on actual costs	
4267	Tires	24.95	\$ 1,200	\$ 550	\$ 250		\$ 800	Replacement tires for van	
4269	Misc. Supplies & Materials	185.95	\$ 1,000	\$ -			\$ -	No staff cell phone replacements anticipated	
4270	Travel & Training	10,188.24	\$ 14,320	\$ 11,200	\$ 4,800		\$ 16,000	Staff training; presenting regional librarian training	
4281	Telephone - Local	22,800.03	\$ 24,475	\$ 17,500	\$ 7,500		\$ 25,000	Based on actual costs	
4282	Natural Gas	17,302.53	\$ 18,524	\$ 14,273	\$ 4,760		\$ 19,033	Per City Finance recommendation	
4283	Electricity	83,449.37	\$ 117,019	\$ 64,254	\$ 27,540		\$ 91,794	Per City Finance recommendation	
4287	Drainage Fees	418.17	\$ 420	\$ 420			\$ 420	Based on actual 2018 costs	
4292	Dues	1,647.93	\$ 2,500	\$ 1,750	\$ 750		\$ 2,500	No changes anticipated	
4293	Subscriptions	95,447.46	\$ 81,040	\$ 59,500	\$ 25,500		\$ 85,000	Magazine, newspaper, and database subscriptions	
4294	Other Misc. Expenses	33,478.23	\$ 8,025	\$ 2,000	\$ 1,000		\$ 3,000	Event supplies moved from this line item into 426101 for improved tracking	
429500	Computers	63,500.19	\$ 79,392	\$ 55,250	\$ 23,750		\$ 79,000	Computer replacement schedule	
429501	Software	0.00	\$ 5,670	\$ 4,000	\$ 2,000		\$ 6,000	Licenses and software upgrades	
429502	Software maintenance contracts	0.00	\$ 70,790	\$ 56,650	\$ 33,697		\$ 90,347	Consortium, cataloging, and computer scheduling and printing software. Also for purchase of integrated events scheduling service	
4296	Office Equipment	120,896.66	\$ 26,450	\$ 6,155	\$ 25,037		\$ 31,192	Furniture and equipment replacement schedule	
4320	Buildings & Structures	28,500.00	\$ 30,908			\$ 80,000	\$ 80,000	For facilities repairs over \$15K; expecting costs for air handler replacement	
4341	General Materials	199,721.72	\$ 187,700	\$ 140,000	\$ 65,060		\$ 205,060	Response to the 10% circulation increase in 2018	
4342	Books/AV Processing	24,419.06	\$ 24,560	\$ 18,200	\$ 7,800		\$ 26,000	Increased costs for processing additional materials	
4345	Electronic Resources	219,739.68	\$ 139,925	\$ 105,595	\$ 55,275		\$ 160,870	Response to the 10% circulation increase in 2018	
4346	DVDs	41,399.82	\$ 29,971	\$ 24,500	\$ 10,500		\$ 35,000	Response to the 30% increase in DVD circulations in 2018	
4348	Interactive Materials	7,985.94	\$ 6,020	\$ 4,200	\$ 2,300		\$ 6,500	Makerspace equipment	
4350	Furniture & Minor Equipment	10,924.00	\$ -	\$ 22,500			\$ 22,500	For furniture and equipment purchases over \$5K	
4530	Refund or Reimbursement	12,648.45	\$ 22,000			\$ 22,000	\$ 22,000	Pass through for Friends and Literacy Council sales	
		3,407,946.86	\$ 3,435,726	\$ 3,088,344	\$ 412,484	\$ 116,350	\$ 3,617,178	<b>Total 2020 Request</b>	