

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: March 6, 2019

Project Name & Number: Reservoir Road Trunk Sewer Extension
Project No. 15-2315

CIP #: 50328.1

Project Description: To provide construction administration services.

Consultant: HDR Engineering, Inc.

Original Contract Amount: \$198,003.00

Original Contract Date: January 16, 2018

Original Completion Date: 90 Days after Construction Completion

Addendum No: 1

Amendment Description: Construction Delays

Current Contract Amount:	\$198,003.00	Current Completion Date:	
Change Requested:	\$19,550.00		
New Contract Amount:	\$217,553.00	New Completion Date:	

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$19,550.00	834	4223	604	
\$19,550.00	Total			

Agreement Review & Approvals

[Signature] 3/6/19

 Project Manager Date

[Signature]

 Compliance Specialist Date

[Signature] 3-10-19

 City Attorney Date

[Signature] 3-7-19

 Division Manager Date

[Signature] 3-7-19

 Department Director Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation	3/8/19	DR	Y	N
Cash Flow			Y	N