

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: PR19-6170 CIP No. _____
 II. PROJECT NAME: Harney Little League Improvements, Fence, Bleachers, Dugouts
 III. Project/Item(s) Description: Construct chain link fencing, furnish and install bleachers and dugouts.

IV. BID LETTING DATE: April 30, 2019

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 100,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

| | | | | |
|------------|-------------|--|--|--|
| Amount | \$100,000 | | | |
| Fund Name | Vision Fund | | | |
| Department | 132 | | | |
| Line Item | 4372 | | | |
| Fund | 107 | | | |

VIII. (If applicable) Grant No. or special funding: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION: PARKS AND RECREATION

Project Manager: Keith Johnson Date 3/12/19

[Signature] Date 3/12/19
 DIVISION MANAGER Signature

[Signature] Date 3/15/19
 DEPARTMENT DIRECTOR Signature

| FINANCE OFFICE USE ONLY | | Approved | | Carbon Copy |
|-------------------------|----------------|-------------------|-------------------------------------|-----------------|
| | Date | Initial | Yes | |
| Appropriation | <u>3/18/19</u> | <u>[Initials]</u> | <input checked="" type="checkbox"/> | Investment Desk |
| Cash Flow | | | | Public Works |
| | | | | Engineering |
| | | | | Project Manager |