

REQUEST FOR PURCHASE

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____
 II. PROJECT NAME: Current model year Bucket Truck (Ford F550 w/Versalift bucket)
 III. Project/Item(s) Description: Purchase current model year bucket truck from ABM Equipment on Sourcwell contract #012418-TIM for a total price of \$117,050.00 which includes freight to Rapid City. Vehicle is to be used by Traffic Engineering Dept. This unit replaces T701 - 2003 Ford Versalift VIN: 1FDWF36P83EC95835, to be sold at the City auction

IV. BID LETTING DATE: N/A

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 117,050.00



VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$117,050.00				
Fund Name	Traffic Engineering				
Department	10100205				
Line Item	4360				
Fund	101				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Gena Miller - FMC Date 3/15/2019
 Date 3-18-19
 DIVISION MANAGER Signature
 Date 3-18-19
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		
Appropriation Cash Flow	<u>3/18/19</u>	<u>GM</u>	✓		Investment Desk
					Public Works
					Engineering
					Project Manager