ROLL CALL AND DETERMINATION OF QUORUM
MEMBERS PRESENT: Michelle Thomson, President; Darren Haar, Vice President; Rod Pettigrew, Secretary; Shawn Gab, Member; and Dr. Helen Usera, Member

OTHERS PRESENT: Patrick Dame, Executive Director; Toni Broom, Airport Finance and Administration; Doug Curry, Airport Facilities and Maintenance; Laura Armstrong, Council Liaison; Joel Landeen, City Attorney; Carla Cushman, Assistant City Attorney; Miranda Maleki, Westjet; Rod Senn, KLJ; Anna Raue, Mount Rushmore Memories; Aaron Morgenstern, Enterprise RAC; Chantal Johnson, Enterprise RAC; Brook Stromer, Stromers Storage; and Lindsey Martin, Airport Administration

ADOPTION OF AGENDA
Motion to approve agenda as presented made by Usera, second by Gab, motion carried.

APPROVE MINUTES
Motion to approve items 1 and 2 made by Gab, second by Pettigrew, motion carried.
1) AP021219-01 January 24, 2019
2) AP021219-02 January 30, 2019

GENERAL PUBLIC COMMENT
No Items Presented

FINANCIAL ITEMS REQUIRING BOARD ACTION
3) AP021219-03 Bill List – Broom highlighted items greater than $5,000.00. Motion to approve bill list as presented made by Haar, second by Usera, motion carried.
4) AP021219-04 SDDOT 2016 Airport Improvement Program (AIP) Grant #48 Amendment – Motion to appoint the Executive Director as the authorized representative and permit them to execute the amendment as presented in the amount of $161,099.47.

PUBLIC HEARING
Motion to open public hearing for the Non-Commercial Lease Agreement with Anthony Cuzela made by Gab, second by Pettigrew, motion carried.
No comments received.
Motion to close the public hearing made by Gab, second by Usera, motion carried.

CONSENT ITEMS
Motion to approve items 5 and 6 as they appear on the consent items with the exception of item 6, made by Gab, second by Haar, motion carried.
5) AP021219-05 Non-Commercial Lease Agreement with Anthony Cuzela
7) AP021219-07 Resolution Declaring Property Surplus

Continued to the next meeting.
ITEMS REQUIRING BOARD ACTION

8) AP021219-08 Special Operator Permit – Commemorative Air Force B-29/B-24 Squadron – Motion to approve the operator permit for the event dates August 26 – September 2, 2019, the $500.00 permit fee will be waived if host entity agrees to partner with the local general aviation group, made by Gab, second by Haar, motion carried.

9) AP021219-09 KLJ Task Order for Aircraft Parking & Planning Services – Motion to approve Task Order 2019-1 in the amount of $38,563.09 made by Usera, second by Haar, motion carried.

DISCUSSION FROM THE PRESIDENT, BOARD MEMBERS AND STAFF

10) AP021219-10 2018 Year End Financial Reports – Broom reviewed the 2018-year end financials/working papers.

11) Director’s Report – Dame deferred to Curry to report on winter operations. Curry stated equipment is holding up well. Challenge is in finding where to put the snow and the need for a snow removal equipment (SRE) storage facility estimated to cost approximately $10 million.

OTHER ITEMS

12) Motion to enter into executive session for the purposes permitted by SDCL 1-25-2, Subpart 1 to consult with legal counsel regarding personnel issues made by Haar, second by Usera, motion carried at 9:53 am.
    Motion to come out of executive session at 10:30 am, with no action taken, made by Usera, second by Haar, motion carried.

ADJOURNMENT

At 10:39 am Usera, made a motion to adjourn, second by Haar, motion carried.

Respectfully submitted,

Darren Haar
Vice President