Rev 12/21/09

REQUEST FOR PURCHASE

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.:

II. PROJECT NAME: Purchase one (1) Current Model Year Dodge Ram 1500 Pickup

III. Project/Item(s) Description: This vehicle will replace W807 - 2000 Ford F150 Pickup VIN: 1FTRX18WZYNB65733. For use by Water Reclamation Department Liberty Dodge Superstore will honor the state contract #17259

IV. BID LETTING DATE: N/A

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 27,052.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment	X	Partial Payment	

VII. APPROPRIATION DATA

Amount	$27,052.00				
Fund Name	Water Reclamation				
Department	7072				
Line Item	4360				
Fund	604				

VIII. (If applicable)
Grant No.:
Funding Source:
Estimated Completion Date:
Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: Gena Miller Date 2/27/2019

David K. Date 27 Feb 2019
DIVISION MANAGER Signature

Date
DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		Investment Desk
Appropriation					Public Works
Cash Flow					Engineering
					Project Manager

(PW2 . 110891)