

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, February 12, 2019**

Board member, Dan Kline called the meeting to order at 8:17 a.m. with the following Board members present: Gary Brown and Brad Estes. Staff present include: Executive Director, Craig Baltzer; Deputy Director, Tracy Heitsch; Director of Sales and Marketing, Priscilla Dominguez; and Administrative Assistant, Sandra Arnold. Liaisons present include: None. Others present include: Assistant City Attorney, Jess Rogers; Central States Fair Representative, Silvia Christen; and Rapid City Journal representative, Candy DenOuden. KOTA representative, Stewart Huntington entered later in the meeting.

After review of the meeting agenda, Kline suggested Miscellaneous Item 2 for Election of Officers be postponed until the next Board meeting so all members could be present. Motion was made by Brown and seconded by Estes **to approve the agenda as amended.** Upon vote being taken, the motion carried unanimously.

General Public Comment

Christen thanked everyone for a great stock show. The Central States Fair staff consensus was everything went flawless which is a direct reflection of the Civic Center staff. They felt the event attendance was down slightly; mostly due to the weather on the first weekend. Christen stated some concerns arose regarding the electrical needs in Rushmore Hall. Heitsch stated she is meeting with electricians on what improvements needs to be made. Christen stated the Fair would like to be a part of those discussions, if possible. Christen also stated the rubber floor mats are getting worn out and would like to discuss what options are available to fix or replace them. Christen explained there were discussions from consignors regarding the future of traffic flow when construction begins on the new arena. Baltzer stated that the construction managers and architects toured the facility during this year's rodeo and stock show events to have a better understanding of the setup and needs.

Huntington entered the meeting.

Minutes

Motion was made by Brown and seconded by Kline **to approve the minutes of the January 23, 2019, meeting as presented.** Upon vote being taken, the motion carried unanimously.

Bill List

The 2019 Bill List for February 12 was audited.

ACE HARDWARE-EAST	10.03
ACE HARDWARE-WEST	16.71
ALSCO INC	1213.75
APPETIZE TECHNOLOGIES INC	85.35
ASHLEY HUNTER	1067.50
BEST BUY BUSINESS ADVANTAGE ACCOUNT	54.99
BETHEL ASSEMBLY OF GOD CHURCH	1024.96
BLACK HILLS CHEMICAL CO INC	403.99
BORDER STATES ELECTRIC SUPPLY	3016.37
BUTLER MACHINERY CO.	39.49
CASH-WA DISTRIBUTING COMPANY	30958.32
CBH COOPERATIVE	309.40
CENTURY GLASS INC	3048.62
CHEXCEL	25.00
CHRIS SUPPLY COMPANY INC	295.77
CITY OF RAPID CITY	3793.89
CLIMATE CONTROL SYSTEMS & SERVICE	619.64
COCA-COLA OF THE BLACK HILLS	23630.45
CONVERGINT TECHNOLOGIES LLC	127.55
CRUM ELECTRIC	213.30

DAKOTA BATTERY/ELECTRIC	130.18
DAKOTA SUPPLY GROUP	1820.68
DIAMOND VOGEL PAINT CTR	162.42
DIMOCK DAIRY INC	976.52
EVERGREEN OFFICE PRODUCTS INC	123.98
FISHER BEVERAGE COMPANY INC	29000.30
FOOD SERVICES OF AMERICA	57152.85
FULL COMPASS SYSTEMS LTD	17190.00
HAGEN GLASS CO	454.00
HARVEYS LOCK SHOP INC	205.80
HEARTLAND PAPER CO	301.25
HILLYARD INC. / SIOUX FALLS	733.16
JANTECH LLC	275.00
JENNER EQUIPMENT CO	161.82
JERRY'S CAKES SHAKES & BAKE	126.00
JOHNSON BROTHERS OF SD	6494.57
KNECHT HOME CENTER	79.84
LOWE'S	47.50
M G OIL CO	526.46
MATHESON TRI-GAS INC	76.26
MCKIE FORD INC	1046.10
MEDTECH WRISTBANDS	2241.56
MENARDS	428.77
MID-AMERICA SOUND CORPORATION	2131.91
MIDWEST MARKETING	2199.00
MITY-LITE INC	15.00
NORTHWEST PIPE FITTINGS INC	169.14
PRAIRIE AUTO PARTS	371.69
PRINT MARK-ET	224.35
QUALITY BRANDS OF THE BLACK HILLS	35096.77
RAPID BROADCASTING COMPANY	450.00
RAPID CITY AREA CHAMBER OF COMMERCE	350.00
RAPID CITY AREA SCHOOL DIST 51-4	27.62
RAPID CITY PROFESSIONAL HOCKEY LLC	174547.51
RAPID ROOTER	390.00
RUNNINGS SUPPLY INC	245.97
SAFEWAY INC	22.97
SAM'S CLUB	1276.61
SEQUENT ENERGY MANAGEMENT LP	12770.44
SERVALL UNIFORM/LINEN CO INC	211.62
SIGN EXPRESS	50.54
SIMPSON'S PRINTING	588.00
SKYLINE ENGINEERING	1840.00
SKYLINE SIGNS & LIGHTING	265.30
SOUTHERN GLAZER'S OF SD	7206.50
11923 STEPHANIE THOMAS	63.89
STURDEVANT'S AUTO PARTS	28.37
SYSCO MONTANA INC	5952.06
TENNANT SALES AND SERVICE CO	1148.64
TWILIGHT FIRST AID & SAFETY SUPPLY	342.32
US FOOD SERVICE	11699.58
VANWAY TROPHY & AWARD	13.00
VERIZON WIRELESS	2015.50
VISTAR	851.79
WALMART COMMUNITY	367.96
WESTERN STATIONERS	289.83
Total	452,933.98

Motion was made by Brown and seconded by Estes and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Executive Director's Update

Baltzer stated the rodeo and stock show was slightly down from last year as the first weekend had bad weather but had good weather the second weekend.

Baltzer gave a brief update on the expansion meetings. A couple of the items being discussed further are energy options and connector areas from the Barnett Arena to the new arena. Baltzer hopes to have new drawings soon to show the board.

Baltzer stated he attended the "Coffee with Planners" and had really good discussions and great questions.

Heitsch added that budget 2020 is being worked on and should have a presentation to the Board at the next meeting.

Miscellaneous:

1) Welcome New Board Member

Baltzer welcomed Brad Estes to the Civic Center Board of Directors. Arnold presented Estes with his Warrant of Appointment for a three-year term.

2) Naming Rights RFP Addendum

Dominguez stated the addendum with the new proposed schedule of dates was in their packets. The three date changes are the February 26 date moving to March 12 for the selection of proponent/recommendation to board, then moving the March 26th dates to April 23 for the contract/agreement being signed and the official naming and announcement. Motion was made by Brown and seconded by Estes **to approved Addendum #1 with new Naming Rights RFP date changes.** Upon vote being taken, the motion carried unanimously.

Christen left the meeting.

3) RC Professional Hockey Facility License Agreement

Baltzer gave a review of the agreement. Baltzer stated this agreement would be retroactive to the February 8th hockey game. Baltzer explained the length of terms needs to be discussed. The Rush ownership group would like the agreement to coincide with the ECHL league contracts. Baltzer would like to have the terms reflect an initial five-year agreement with a three-year automatic extension with an option for three more years. Discussion followed. Motion was made by Estes and seconded by Brown **to approve the Facility License Agreement with a five-year term and a three-year renewal.** Upon vote being taken, the motion carried unanimously.

There being no further business, motion was made by Estes and seconded by Brown **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:08 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date