

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: PR19-6171 CIP No. _____
 II. PROJECT NAME: BMX Track Bleachers
 III. Project/Item(s) Description: Furnish and install bleachers.

IV. BID LETTING DATE: MARCH 26, 2019.

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 70,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$70,000			
Fund Name	Vison Fund			
Department	132			
Line Item	4320			
Fund	107			

VIII. (If applicable) Grant No. or special funding: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION: PARKS AND RECREATION

Project Manager: *Keith Johnson* Date 2/14/19

DIVISION MANAGER Signature _____ Date _____
[Signature] Date 2/15/19
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Date	Initial	Yes		
Appropriation				Investment Desk
Cash Flow				Public Works
				Engineering
				Project Manager