

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: PR19-6168 CIP No. _____
 II. PROJECT NAME: 2019 PARKS AND RECREATION CONCRETE WORK
 III. Project/Item(s) Description: Pour concrete floor in maintenance building, reconstruct basketball court at Scott Mallow Park, construct sidewalk at Willow Park and along Skyline Drive south of the intesection of Flormann Street, install a picnic shelter with concrete floor at Canyon Lake Park.

IV. BID LETTING DATE: MARCH 26, 2019.

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 100,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$100,000				
Fund Name	Parks and Recreation				
Department	8912				
Line Item	4372				
Fund	505				

VIII. (If applicable) Grant No. or special funding: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION: PARKS AND RECREATION

Project Manager: *Keith Johnson* Date 2/14/19
 _____ Date _____

DIVISION MANAGER Signature *[Signature]* Date 2/15/19
 DEPARTMENT DIRECTOR Signature _____ Date _____

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Appropriation	Date	Initial	Yes	
Cash Flow				Investment Desk
				Public Works
				Engineering
				Project Manager