



DOWNTOWN LIBRARY
610 QUINCY ST. | RAPID CITY, SD 57701 | 605.394.4171

NORTH PARTNER LIBRARY
10 VAN BUREN ST. | RAPID CITY, SD 57701 | 605.716.4098

RAPIDCITYLIBRARY.ORG



Date: February 11, 2019
To: RCPL Board of Trustees
From: Pat Jones, Policy Committee
Re: Donation Policy revisions

Date: February 4, 2019
To: Pat Jones, Policy Committee
From: Sean Minkel, Assistant Director
Re: Donation Policy revisions

Motion: Move to approve the Donation Policy as presented.

Background: The library accepts donations of books, audiobooks, DVDs, and other materials on an ongoing basis. These donations are reviewed, and a small percentage are added to the library collections or given to the Friends of the Library.

Unfortunately, many donations are in poor and unusable condition and must be disposed of. The staff time and storage space involved with holding and sorting these materials has required us to give more consideration to what we will accept. The hope is that over time, those who donate materials will become better educated about what the library can actually use.