

**RUSHMORE PLAZA CIVIC CENTER
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, December 20, 2018**

Chair of the Board, Donna Winkler called the meeting to order at 8:15 a.m. with the following Board members present: Jennifer Landguth, Gary Brown, and Dan Kline. Staff present include: Deputy Director, Jayne Kraemer; Deputy Director, Tracy Heitsch; and Administrative Assistant, Sandra Arnold. Liaisons present include: City Council, Chad Lewis. Others present include: Assistant City Attorney, Jess Rogers and Central States Fair representative, Dan Warren. Board member Mike Diedrich entered later in the meeting.

After review of the meeting agenda, Heitsch asked to have Capital Outlay discussion with a potential of Daktronics equipment purchase added to the agenda under Financial Information. Motion was made by Brown and seconded by Kline **to approve the agenda as amended**. Upon vote being taken, the motion carried unanimously.

General Public Comment

Warren stated he will be gone for a few months and Silvia Christen will be attending in his absence. Black Hills Stock Show® contract with the Rushmore Plaza Civic Center was approved and will be sent back.

Minutes

Motion was made by Landguth and seconded by Kline **to approve the minutes of the December 11, 2018 meeting as presented**. Upon vote being taken, the motion carried unanimously.

Bill List

The 2018 Bill List for December 20 was audited.

28 AMXS BOOSTER CLUB	367.23
28TH FORCE SUPPORT BOOSTER CLUB	282.41
A & B BUSINESS EQUIPMENT INC	995.79
ACTION MECHANICAL INC	108.59
ALSCO INC	1642.73
AMERICAN LEGION POST 303	780.00
AVIS RENT-A-CAR	364.09
BATTERIES PLUS BULBS	106.43
BIG D OIL COMPANY	77.73
BORDER STATES ELECTRIC SUPPLY	2946.00
BRIDAL SHOWCASE	560.00
CARBONHOUSE	600.00
CARQUEST AUTO PARTS	128.72
CASH-WA DISTRIBUTING COMPANY	6043.15
CBH COOPERATIVE	63.00
CD PRO-POWER CORDS INC	786.18
CHRIS SUPPLY COMPANY INC	800.21
CITY OF RAPID CITY	6461.62
COCA-COLA OF THE BLACK HILLS	5386.30
CORNELLA REFRIGERATION INC.	460.00
CRESCENT ELECTRIC SUPPLY CO	73.06
CRUM ELECTRIC	30.66
CULLIGAN OF THE BLACK HILLS	911.00
DAKOTA SUPPLY GROUP	1259.40
DEFENDERS ASSOCIATION	241.79
DEMPSEY'S BREWERY, PUB & RESTAURANT	300.00
DERKSEN FLOORS INC	4500.00
DIMOCK DAIRY INC	236.59
EASTMAN SOUND & MUSIC	55.00
FISHER BEVERAGE COMPANY INC	142.45
FOOD SERVICES OF AMERICA	14271.66

FOUR WINDS INTERACTIVE LLC	565.32
G & R CONTROLS INC	5836.13
GOLDEN WEST TECHNOLOGIES INC	160.00
HEARTLAND PAPER CO	1513.80
HILLYARD INC. / SIOUX FALLS	1328.99
JOAN'S PLANT SERVICE	350.00
JOHNSON BROTHERS OF SD	17827.20
KENNY'S BODY SHOP INC	3685.31
KIEFFER SANITATION INC	2416.84
KNECHT HOME CENTER	78.15
KONE INC	4363.68
LIGHTING MAINTENANCE CO	111.42
MATHESON TRI-GAS INC	73.80
MAVERICKS	1209.63
MENARDS	655.71
MIDWEST MARKETING	4755.00
MIKE WOLFORTH PHOTOGRAPHY	20.00
MOUNTAIN STATES SECURITY INC	132.75
NORTH CENTRAL SUPPLY INC	24.00
NORTHERN TRUCK EQUIPMENT CORP	1223.00
NORTHWEST PIPE FITTINGS INC	616.00
PARKWAY CAR WASH INC	306.25
PATRIOT YOUTH FOOTBALL & CHEER	551.76
QUALITY BRANDS OF THE BLACK HILLS	995.75
R & R SPECIALITIES INC	418.00
RAPID CITY JOURNAL - ADVERTISING	709.33
RAPID CITY SHRINE CLUB	576.25
REPUBLIC NATIONAL DISTRIBUTING COMPANY	16345.45
RUNNINGS SUPPLY INC	747.93
SAFEWAY INC	23.73
SERVALL UNIFORM/LINEN CO INC	105.81
SIGN EXPRESS	329.38
SOLUTIONS & CLEANING PRODUCTS INC	344.45
SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY	2778.25
SOUTHERN GLAZER'S OF SD	2494.75
ST PAUL'S EVANGELICAL LUTHERAN CHURCH	1215.07
STATE OF SOUTH DAKOTA	140.00
SYSCO MONTANA INC	1187.72
US FOOD SERVICE	3097.46
WATERTREE INC	131.79
WESTERN STATES FIRE PROTECTION CO	565.99
WESTERN STATIONERS	27.00
WHISLER BEARING COMPANY	14.39
WW GRAINGER INC	867.98
Total	131,903.01

Motion was made by Kline and seconded by Brown and carried **to authorize the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.**

Liaison Reports

Visit Rapid City: Not present.

Chad Lewis – Council Liaison: Lewis stated the Vision Fund public hearings continue today December 20th. Lewis discussed the potential of a new youth hockey league at the Roosevelt Ice Arena.

Lewis left the meeting.

School Liaison: Not present.

Financial Information

Heitsch discussed the working financial papers as of and ending in the month of November 2018 YOY comparison through 2014, along with budget comparison, as sent to each Board Member. Heitsch explained some of the impacts on the financials. Heitsch and Kraemer gave a brief overview of the Lakota Nation Invitational event. Board accepts as information.

Diedrich entered the meeting during Financial Information.

Warren left the meeting.

Capital Outlay Discussion

Heitsch handed out a current look at the 2019 prioritized equipment list budget. Heitsch covered each of the items on the list. Discussion followed. Heitsch stated a conversation was had with Daktronics regarding the equipment on the list. Daktronics stated the pricing could go up 20% after the first of the year. Heitsch would like to move forward with the purchase of the items to complete the needs for the upcoming State Basketball tournaments in March. Motion was made by Landguth and seconded by Brown **to approve the purchase of equipment from Daktronics not to exceed \$115,000.** Upon vote being taken, the motion carried unanimously.

Executive Director's Update

Kraemer explained Casey Martin, Production Manager, will have his last day be December 28. Martin will be working for the Rapid City Library. The production manager position has been posted and will close December 28; applications will be reviewed after the first of the year.

Heitsch stated there was a conference call yesterday with architects and construction managers regarding the new arena. Discussion followed.

There being no further business, motion was made by Diedrich and seconded by Kline **to adjourn the meeting.** Upon vote being taken, the motion carried unanimously. The meeting adjourned at 9:37 a.m.

I certify a true and accurate accounting of the minutes of the meeting.

Sandra Arnold, Administrative Assistant

Date