

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Project Name & Number: Hanover Drive Drainage Crossing, Project No: 18-2460 CIP #: 51204

Project Description: Hanover Drive drainage crossing. Includes water main storm sewer and street construction within an existing drainage easement.

Consultant: Sperlich Consulting, Inc.

Original Contract Amount: \$23,162.50 **Contract Date:** 2/5/2019 **Completion Date:** 12/31/2019

Addendum No:


Amendment Description:


Current Contract Amount: _____ **Current Completion Date:** _____
Change Requested: _____
New Contract Amount: _____ \$0.00 **New Completion Date:** _____

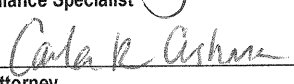
Funding Source This Request:


\$9,000.00	7402	4223	609	Stormwater
\$5,000.00	934	4223	602	Water
\$4,162.50	8910	4223	505	CIP Streets
\$5,000.00	8911	4223	505	CIP Streets Drainage
\$23,162.50	Total			

Agreement Review & Approvals

 _____ 1-18-19
 Project Manager Date

 _____ 1-18-19
 Compliance Specialist Date

 _____ 1-18-19
 City Attorney Date

 _____ 1-21-19
 Division Manager Date

 Department Director Date

ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
Appropriation		Y N
Cash Flow		Y N