City of Rapid City - Sustainability Committee
Meeting Minutes
December 10, 2018 – 5:30 PM

0. Attendance:
   a) **Members:** Kevin Crosby, Jason Phillips, Lysann Zeller, Alan Anderson, Kelli Juhl, Sherry Thurston, Dr. Jennifer Benning, Kelly Moore, Danielle Gage, Matraysa Punderson
   b) **Absent Members:** Don Martinez
   c) **Liaisons:** Beth-Anne Farley, Darla Drew
   d) **Guests:** Zach Burkhard, Sophie Brogdon, Fred Thurston, Callee (Bestowed Essentials)

1. Call to Order
   a) Kevin called the meeting to order at 5:34 pm.
   b) Agenda review and approval
   c) General Public Comments (a time for the public to express concerns to the Committee on any issue not on the agenda)
      - Sierra and Jamie from the Hard Rocker Sustainability team has a graduation party Saturday Dec. 15
      - Hard Rocker Sustainability team will provide a report on their work towards land fill gas generation to power generators
      - Invite the new land fill superintendent to a meeting
      - May 18 is tentative date for household cleanup

2. Officers Reports
   a) Minutes (Jason): Kelli made a motion to approve the November 26, 2018 minutes. It was seconded by Danielle and voted through by all.
   b) Social Media (Matraysa): Dylan Wince from East Middle school is interested in getting help with his students to design their middle school into a sustainable campus. Lysann said she would reach out to him for follow-up.
   c) Treasurer (Danielle): None – Kelly commented on spending money responsibly...If we don’t need to spend it DON’T. Darla suggested that if we need something to buy it! There is no guarantee we will have a budget next year!

3. Subcommittee Reports
   a) Education/Events/Outreach
      i. Award Application for BREAD Root
         - Jason made a motion to approve the BREAD Root application for sustainability award. It was seconded by Sherry and voted through by all.
         - Jan. 22 is the award presentation. Everyone please try and be there by 6:30.
         - Jennifer is writing the press release and Beth-Anne will get the plaque made.
      ii. January solar Event
         - This event is no longer going to happen in Feb. so it is looking like it will happen sometime in March.
      iii. Other comments for doing presentations was doing one for Public Works, possibly at one of their meetings.
   b) City Facilities
• No update
c) **Sustainable Development**
• No update

4. **Old business**
a) **Remote Meeting Attendance:** (Room 605.721.3358) – by request only
   • [www.uberconference.com/rapidcitysustainability](http://www.uberconference.com/rapidcitysustainability) and/or call 781.448.4875 pin 69244
   • Need to specify if you are going to call in for remote access
b) Membership update: Eva Chase is our newest member.

5. **New business**
a) **Purchasing tabling supplies, event fees, and/or Earth Day supplies:**
   • Deadline is Dec. 27, 2018
   • Alan made a motion to allow Lysann and the committee of three to spend up to $500 on tabling supplies. It was seconded by Matraysa and voted through by all.
b) **Modify bylaws to allow email voting:**
   i. Email voting shall be allowed given the following special requirements: the chairperson must send the email to all members, at least 72 hours must be allowed for responses, and a quorum (one half of voting members) must respond.
   • Alan made a motion to approve modifying the bylaws (as written above) to allow email voting. It was seconded by Matraysa and voted through by all.

6. **Informational Items / Upcoming Meetings & Events**
a) **Upcoming Meetings & Events:**
   • *RCSC meetings: 1.14.2019*
   • *No regular meetings on holidays: 12/24*

7. **Adjournment**
a) The meeting was adjourned at 6:48 pm.

8. **Additional Information**
a) [http://www.rcgov.org/public-meetings/city-committees/standing-committee-on-sustainability-497.html](http://www.rcgov.org/public-meetings/city-committees/standing-committee-on-sustainability-497.html)
b) [www.facebook.com/RapidCitySustainability/](http://www.facebook.com/RapidCitySustainability/)

*Minutes taken by Jason Phillips.*