City of Rapid City - Sustainability Committee

Meeting Minutes

October 29, 2018 – 5:30 PM

0. Attendance:
   a) Members: Kevin Crosby, Jason Phillips, Lysann Zeller, Alan Anderson, Kelli Juhl, Sherry Thurston, Dr. Jennifer Benning, Danielle Gage
   b) Absent Members: Kelly Moore, Eirik Heikes, Don Martinez, Matraysa Punderson
   c) Liaisons: None present
   d) Guests: Patricia Scarborough, Eva Chase (BHSU), Zach Burkhard, Eli Thurston, Sophie Brogdon

1. Call to Order
   a) Kevin called the meeting to order at 5:34 pm.
   b) Agenda review and approval
   c) General Public Comments (a time for the public to express concerns to the Committee on any issue not on the agenda)
      - None

2. Officers Reports
   a) Minutes (Jason): Alan made a motion to approve the October 22, 2018 minutes. It was seconded by Danielle and voted through by all.
   b) Social Media (Matraysa): None – Kevin noted that RCSC Instagram page has 120 followers.
   c) Treasurer (Danielle): None – It was noted that she is still waiting on Kelly

3. Subcommittee Working Session
   - Each subcommittee split into their groups to have a 25 minute working session to discuss the following agenda items pertaining to each subcommittee specifically:
     - Roles
     - Meeting Logistics
     - Strategic Plan – focus on most important goals (less is more)
     - Initial Focus

4. Subcommittee Reports
   a) Education/Events/Outreach
      - This subcommittee worked on updating existing projects and figuring out the logistics of transitioning into the new subcommittees based on previous projects already having subcommittees for them.
      - There was some uncertainty on what exactly to do for this transition.
   b) City Facilities
      - This subcommittee worked on defining their role as a subcommittee and their goals pertaining to the strategic plan.
      - They also worked on developing a mission statement for the subcommittee. Their mission statement is as follow: To support and encourage the city government to prioritize energy efficiency and conservation with associated cost savings in building construction and renovations.
   c) Sustainable Development
      - This subcommittee discussed the potential projects to focus on such as Rapid City Green Roof project, green streets/alleys, potential housing projects, and plastic bag project and how to still follow the strategic plan.
This group was also uncertain on what exactly to do and how to go about doing it. It was suggested that the 1st RCSC meeting be dedicated to official business and the 2nd meeting be dedicated as a working meeting at the same place and time. This would help minimize the amount of additional work/time of meetings outside of the regular scheduled meetings.

5. Old business
   a) Remote Meeting Attendance: (Room 605.721.3358)
      - www.uberconference.com/rapidcitysustainability and/or call 781.448.4875 pin 69244
      - Need to specify if you are going to call in for remote access
   b) Adjust bylaws to increase membership:
      - Alan made a motion to adjust the following bylaws to increase membership. It was seconded by Lysann and voted through by all (6 in favor 0 opposed):
        1. The City of Rapid City Sustainability Committee shall consist of twelve (12) voting members and two (2) alternate members to act in the absence or disability of voting members with all the powers of such absent or disabled member during a regular meeting. Members will be recommended for appointment from Citizen Interest Applications by the committee chair and approved by the Mayor’s office. Alternate members will be preferentially considered for promotion to voting status when a voting member position is vacated.
        2. One half of the duly appointed voting members of the committee at any given time being present shall constitute a quorum.

6. New business
   a) Membership update: Erik resigned from the committee, but is still interested in being a member of the sustainable development subcommittee.
   b) Please review the Breadroot application (Benning) for the next sustainability award.

7. Informational Items / Upcoming Meetings & Events
   a) Upcoming Meetings & Events:
      - RCSC meetings: November 26 and December 10
      - No regular meetings on holidays: 11/12, 12/24

8. Adjournment
   a) The meeting was adjourned at 6:50 pm.

9. Additional Information
   a) http://www.rcgov.org/public-meetings/city-committees/standing-committee-on-sustainability-497.html
   b) www.facebook.com/RapidCitySustainability/

Minutes taken by Jason Phillips.