

Rapid City Sustainability Committee

Meeting Minutes

October 22, 2018 5:30 PM

NOTE SPECIAL LOCATION:

“Horizon Point,” 7001 Mount Rushmore Rd, Rapid City, SD 57702

Event Room S1-675

0. Attendance

- a. Members Present: Alan Anderson, Jennifer Benning, Kevin Crosby, Danielle Gage, Kelli Juhl, Don Martinez, Kelly Moore, and Lysann Zeller
- b. Members Absent: Eirik Heikes, Jason Phillips, Matraysa Punderson, and Sherry Thurston
- c. Liaisons Present: Darla Drew
- d. Guests: Zach Burckhard, Kristin Crosby, Eldene Henderson, Patricia Scarborough, Jamie Caffee, Jackson Cates, Sierra Doyle, and Richard Lim

1. Call to Order

- a. The meeting was called to order at 5:33 pm and proceeded with Item #2 (Special Event) before returning to the regular meeting agenda.
- b. Agenda Review and Approval: Item 5.-g. (EPA Building Blocks for Sustainability Communities Letter of Interest) was added to the agenda
- c. Welcome to Guests/Visitors/Liaisons
- d. General Public Comments: None

2. Special Event: Tour of Black Hills Energy’s “Horizon Point” headquarters building (Don)

- a. Don gave a brief presentation about Black Hills Energy’s operations and the “Horizon Point” facility, including the sustainability practices used in the design and construction of the building.
- b. Don then gave a tour of the facility and answered questions.

3. Officers’ Reports

- a. Meeting Minutes (Jason): Kelly moved to approve the September 24, 2018, meeting minutes, seconded by Kelli. All voted aye, motion approved unanimously.
- b. Social Media (Matraysa): No update given.
- c. Treasurer (Danielle): No changes since the last meeting; budget balance remains at \$1,652.92, though Kelly will be sending some expenses from the Electric Vehicle event to Danielle to update the budget.

4. New business

- a. EPICS / Hardrocker Sustainability:
 - i. The members of the EPICS / Hardrocker Sustainability team (Jamie Caffee, Jackson Cates, Sierra Doyle, and Richard Lim) gave an introductory presentation of a project they are considering working on this semester involving studying the capture of methane gas at Rapid City’s landfill for conversion to electricity or some other use. They are in the preliminary planning phase and plan to tour the landfill as their next step, as well as review previous work done by Jerry Wright on this topic.
 - ii. Kelly has been working with the team, but is planning to go south for the winter after January 1st so he stated someone else from the Committee will need to take over helping the team.

5. Old Business

- a. New subcommittees: (see last page)
 - i. Kevin discussed the status of the subcommittees and stated he is working on getting all Committee members signed up for at least one subcommittee. He also requested volunteers to serve as Chairs for the subcommittees.
 - ii. Don said he would join the Education/Events/Outreach (including Awards) Subcommittee, as well as the Sustainable Development Subcommittee.

- iii. Kelly volunteered to join the Sustainability Development Subcommittee as well and also suggested Sherry be added to this Subcommittee since they will be working on the VW Settlement Funds.
 - iv. Darla suggested having the Subcommittees meet and choose their own Chair.
- b. Strategic Plan: Kevin explained that this will be worked on by the Subcommittees who will be asked to formulate action items and bring them to the full Committee for consideration of inclusion in the updated Strategic Plan.
- c. Adjust bylaws to increase committee membership:
 - i. Proposal B: "The City of Rapid City Sustainability Committee shall consist of ~~12~~ 14 voting members. Members will be recommended for appointment from Citizen Interest Applicants by the committee chair and approved by the Mayor's office."
 - ii. Proposal C: "...12 voting members and 2 alternate members to act in the absence or disability of voting members with all the powers of such absent or disabled member during a regular meeting. Members will be recommended...."
 - iii. Kevin discussed the proposed options (Proposals B & C) for increasing the number of committee members. He also stated that another option ("Proposal A") would be to leave the committee membership as is with 12 members and not amend the bylaws.
 - iv. Jennifer stated that there had been a problem in the past with alternates on the Committee being overlooked for full committee membership when vacancies came up.
 - v. Kelly mentioned that there is always the option of having people interested in being on the Committee becoming liaisons.
 - vi. Don suggested that turnover of the Committee members should also be encouraged to open up more vacancies.
 - vii. Alan moved to approve Proposal B, motion died for lack of a second.
 - viii. Kelly moved to approve Proposal C with additional wording stating that alternates would be given preferential treatment for selection to be full committee members when vacancies occur, seconded by Jennifer. All in favor (aye votes) – 5, those opposed – 0 (two Committee members abstained from voting). ***Motion did not pass as a two-thirds vote of the Committee members present at the meeting is required to amend the Committee's bylaws (per #15).***
- d. VW Settlement Funds: Kelly gave a quick update and said that the City is still working on this, but it's not moving very fast and it would be ideal to get an application in to DENR as soon as possible.
- e. Remote Meeting Attendance: Kevin said there has been some progress with this and he hopes to have an update at the next meeting.
- f. Plastic Pollution (Ritchie Nordstrom): Darla Drew thought this item could possibly be removed; Kevin said he would follow up with Ritchie about this.
- g. EPA Building Blocks for Sustainability Communities Letter of Interest: Item not discussed due to Jennifer having left the meeting prior to reaching this item on the agenda.

6. Informational Items

- a. Upcoming Meetings & Events:
 - i. RCSC meetings: 10/29 (special meeting- regular location)
 - ii. No regular meetings on holidays: 11/12 nor 12/24

7. Adjournment

- a. The meeting was adjourned at 7:01 pm.

Minutes taken by Lysann Zeller.

New Subcommittees

A. Education/Events/Outreach (including Awards)

1. Chair:
2. Sherry Thurston
3. Beth-Anne Ferley
4. Kelli Juhl
5. Kelly More
6. Eva Chase
7. Don Martinez

B. City Facilities

1. Chair:
2. Kevin Crosby
3. Alan Anderson
4. Liz Kaiser
5. Hal Weidman

C. Sustainable Development (Transportation (VW \$), low impact development, housing)

1. Chair:
2. Jason Phillips
3. Lysann Zeller
4. Danielle Gage
5. Zach Burckhard
6. Sophie Brogdon
7. Kelly Moore
8. Sherry Thurston
9. Don Martinez (Jim Keck?)

Unassigned: Matraysa Punderson, Eirik Heikes, and Dr. Jennifer Benning

Previous Subcommittees

A. Awards

1. Chair: Don Martinez
2. Dr. Jennifer Benning
3. Eldene Henderson

B. Earth Day

1. Chair: Sherry Thurston
2. Kelly Moore

C. SDSMT EPICS / City Building Efficiency

1. Chair: Dr. Jennifer Benning
2. Kelly Moore
3. ?

D. VW Transportation Money

1. Sherry
2. Kelly
3. Jennifer

E. Inactive Subcommittees

1. Arbor Day
2. Earth Hour/ Dark Skies
3. Garden/Food
4. Sustainability Conference